

## ABOUT THIS BOOK

An up-to-date, comprehensive, self-contained and reliable compendium containing copies of all orders—as amended up-to-date—on Dearness Allowance, House Rent Allowance, Compensatory (City) Allowance and other Compensatory Allowances. The only book of its kind so far published. Contains exhaustive list of Urban Agglomerations and their constituents. An ideal and most useful book of reference for all Central Government Offices.



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## PART IV

of the Swamy's Compilation of the Fundamental Rules and the Supplementary Rules—Approved by the Director-General of Posts and Telegraphs as a reference book

**P. MUTHUSWAMY**

*Director, P & T Accounts & Finance Service (Retd.)*

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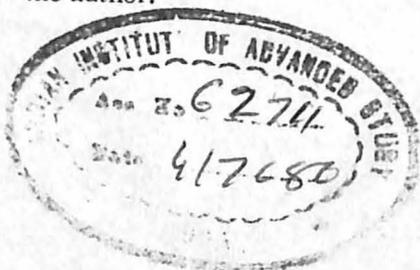


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**VIII. Permission to use Swamy's Compilations of the F.Rs. and S.Rs. and of Revised Leave Rules in Posts & Telegraphs Examinations.**

It has been decided to permit the use of (1) Swamy's Compilation of the F.Rs. and the S.Rs. and of (2) Swamy's Compilation of the Revised Leave Rules written by Shri P. Muthuswamy as books of reference in the examination hall in respect of all P. & T. Departmental examinations in which the F.Rs. and S.Rs. and the Revised Leave Rules have been included in the syllabus and the questions are allowed to be answered with the aid of books. The candidates will provide themselves with the copies of the above compilations at their own cost and they may use the same at their own risk regarding the accuracy, the completeness or up-to-dateness of the publications.

2. The candidates will be permitted to bring to the examination hall the above Compilations in addition to the Official publications on the F.Rs. and S.Rs. and the Revised Leave Rules (32)/11/63-SPA).

## Dearness Allowance

**G.I., M.F., O.M. No. 13011/1/E. II (B)/76, dated the 21st November, 1977  
and 13013/1/78-E. II (B), dated the 24th February, 1979**

*Subject:*—Dearness allowance to the Central Government employees.

The undersigned is directed to say that a need has been felt for some time past of consolidating at one place the instructions/orders issued by this Ministry from time to time regulating the payment of Dearness Allowance to the Central Government employees. Accordingly in supersession of all the previous orders on the subject, except those relating to the rates of Dearness allowance payable to the employees from time to time, grant of Dearness Allowance to the Central Government employees shall be regulated as follows:—

**(i) Pay for the purpose of grant of Dearness Allowance :**

Except in the case of re-employed pensioners and persons in receipt of emoluments from a foreign country in whose cases the Dearness Allowance is payable in the manner indicated in items (xii) and (xiii) respectively, the term 'pay' for the purpose of grant of the allowance includes only the pay, personal pay and special pay as defined in Fundamental Rules 9 (21) (a) (i), 9 (23) and 9 (25) respectively. The monthly pay of daily-rated worker shall be reckoned at 26 times his basic daily wages.

In the case of the employees who have retained the pre-revised scale of pay or who have not yet opted for the revised scale of the pay under the Central Civil Services (Revised Pay) Rules, 1973 and continue to draw the pay in the pre-revised scale of pay, pay for the purpose of calculation of this allowance will be as defined above and include in addition Dearness Pay, Dearness Allowance and interim relief appropriate to the pay under the orders in force on 31-12-1972. In the case of those employees who have not yet opted for the revised scales of pay, Dearness Allowance on the aforesaid basis may be paid to them on provisional basis subject to re-adjustment with effect from the date from which the pay of the concerned employees is fixed finally in the revised scale on exercise of the option.

**(ii) Admissibility of the allowance during leave :**

- (a) The allowance may be drawn during any period of leave other than (i) extraordinary leave, in or outside India and (ii) any portion of leave preparatory to retirement spent outside India, except that in case of leave preparatory to retirement in India it will be admissible only during the first

180 days and in the case of terminal leave it will be admissible only during the first 180 days of the leave spent in India.

NOTE 1.—During leave preparatory to retirement in India in excess of first 180 days or leave preparatory to retirement outside India, the dearness allowance of an amount equal to the Dearness Pay if admissible, appropriate to the leave salary, if the leave is on full pay and half of such amount if otherwise, may be paid.

NOTE 2.—In the case of a deceased Government servant his family is entitled to the payment of cash equivalent of the leave salary that the deceased employee would have got, had he gone on earned leave but for the death, due and admissible on the date immediately following the date of death subject to a maximum of 180 days of earned leave in terms of Rule 39-A of the C.C.S. (Leave) Rules, 1972. Such cash equivalent would also carry the appropriate amount of dearness allowance.

- (b) The allowance during leave will be based on the leave salary actually drawn, both for the purpose of monetary limits within which the allowance is admissible and for calculation of the amount of the allowance.

NOTE 3.—During terminal leave the Dearness Allowance will be calculated on the gross leave salary before deduction of pension and pension equivalent of retirement benefits but the amount of Dearness Allowance payable to the employees on terminal leave should be reduced by the amounts of "reliefs to pensioners" that are admissible over and above the pension. These orders take effect from 21st November, 1977.

- (c) The allowance may be drawn during Study Leave based on leave salary sanctioned during such leave.

**(iii) Admissibility of the allowance during joining time :**

During joining time as defined under F.R. 105 (or the corresponding provisions of the Civil Service Regulations) the allowance will be based on the joining time pay admissible under F.R. 107 (or the corresponding provision of the Civil Service Regulations) except that in a case where an employee joins a new post in a new station on return from leave of not more than six months duration or from leave of any duration when he had not sufficient notice of the appointment to the new post, allowance will be drawn at the same rate at which it was drawn before the commencement of the joining time.

**(iv) Admissibility of the allowance during suspension :**

A Government servant under suspension may be granted dearness allowance on the basis of the subsistence allowance paid from time to time.

**(v) Admissibility of the allowance during deputation abroad :**

- (a) The allowance will be admissible in the following types of cases:—

- (i) Government servants on deputation out of India for not longer than six months at a time, and drawing pay not exceeding the prescribed limits, may be allowed to draw dearness allowance at the rate at which the allowance would have been drawn, had the officer not proceeded on deputation.
  - (ii) The allowance may be granted in cases of deputation out of India extending over a period exceeding six months, provided deputation is to more than one country and the period of the officer's stay on deputation in any one country does not exceed six months.
  - (iii) In cases where the Government servants' stay on deputation abroad in any country is for more than six months at a time, they will be entitled to draw, during the first six months of their stay on deputation, in any one country, dearness allowance at the rate at which they would have drawn it, had they not proceeded on deputation, and thereafter, at the rate equal to the Dearness Pay, if any, appropriate to the pay during deputation.
- (b) The allowance will not be admissible in the following types of cases:—
- (i) The allowance will not be admissible to officers posted ex-India to special posts, e.g., Consular posts abroad.
  - (ii) The Government servants on deputation abroad will not be eligible to draw the dearness allowance or Dearness Pay during such period of deputation abroad when they draw foreign allowance instead of daily allowance at split or all-inclusive rates.

**(vi) Admissibility of dearness allowance to State Government servants brought on deputation to the Centre:**

If a State Government servant on deputation to the Centre draws pay in the Central Scale of pay prescribed for the post, he shall be allowed to draw dearness allowance under these rules. If, however, such State Government servant is allowed to retain the scale of pay admissible to him in his parent Government plus deputation allowance, then he is not entitled to the payment of dearness allowance admissible under these orders but shall be allowed dearness allowance under the rules of the parent Government.

**(vii) Admissibility of the allowance during foreign service:**

Subject to the sanctioned terms of appointment of a Government servant on foreign service, he may draw the allowance on the basis of his pay in foreign service.

**(viii) Admissibility of the allowance to persons paid at special rates:**

The following classes of Government servants will be eligible for the allowance provided their pay does not include an element of compensation for the increased cost of living:—

- (a) Persons employed on contract.
- (b) Persons appointed on *ad hoc* or personal rates of pay.
- (c) Work-charged establishment.
- (d) Staff paid at daily or piece work rates borne on regular establishment (and not merely employed as casual workers) irrespective of whether their wages are disbursed at the end of the month or at shorter intervals.

NOTE.—The amount of dearness allowance of a daily rated worker for a part of the month will be calculated by dividing the rate of dearness allowance admissible to him on the basis of his monthly pay as defined in item (i) above by 26 and multiplying the result by the number of days on which he was actually employed during the month.

- (e) Whole time staff paid from contingencies.
- (f) Part-time employees of the Central Government.

NOTE.—The allowance to be paid to these employees will bear the same proportion to the allowance admissible to the whole-time employee doing the same type of work as the pay of the former bears to that of the latter.

**(ix) Admissibility of the allowance to persons appointed or discharged or drawing varying rates of pay in the course of a month:**

Since the eligibility for the dearness allowance is dependent on pay as defined in F.Rs. 9 (21) (a) (i), 9 (23) and 9 (25) and not on the amount of pay actually drawn during any particular period of month, the allowance in respect of any such broken period in cases of this type will be drawn for the actual days of duty at the rate appropriate to the monthly rate of pay during such period or periods.

**(x) Admissibility of the allowance to Government servants who are entitled to free board and lodging as condition of their appointment:**

In the case of Government servants who are entitled to the concession of free board and lodging as a condition of their appointment, the dearness allowance should in the absence of orders to the contrary, be restricted to 50% of the rates which would otherwise be admissible to the Government servant on the basis of his pay.

**(xi) Admissibility of dearness allowance to Military Officers in Civil employment:**

Military Officers in civil employment drawing civilian rates of pay are eligible for dearness allowance under these orders while those drawing Military rates of pay will be governed by the rules or orders on the subject applicable to the personnel of the Defence Forces.

**(xii) Grant of the allowance to re-employed pensioners:**

Retired Government servants who have been or may be re-employed and who are allowed to draw their pension in addition to pay, will be eligible to draw the allowance if their pay (or leave salary) plus pension does not exceed the monetary limits prescribed. In such cases, the allowance will be calculated as follows:—

- (a) In the case of persons whose pay plus pension exceeds the sanctioned maximum pay of the post, the allowance will be calculated on the maximum.
- (b) In the case of persons whose pay on re-employment in a civil post is fixed without taking into account the entire pension or a part thereof, the amount of pension so ignored shall also not be taken into account for the purpose of calculating dearness allowance.
- (c) In the case of persons on leave during such re-employment, the allowance will be calculated on leave salary alone (excluding pension).

NOTE.—For the purpose of these orders, the term 'Pension' means the amount of pension originally sanctioned (i.e., before commutation, if any) and includes pension equivalent of the death-cum-retirement gratuity and in case of a Government servant who retired with Contributory Provident Fund benefits also the pension equivalent of the Government contribution together with interest thereon.

**(xiii) Grant of the allowance to persons in receipt of emoluments from foreign Government:**

Government servants in receipt of any emoluments of the nature of pay, leave salary or pension from foreign Governments (e.g., Burma, Ceylon, Pakistan, etc.) in addition to pay from the Government of India will, subject to the total emoluments not exceeding the limit prescribed for eligibility for dearness allowance, draw the allowance on the basis of their pay from the Government of India. For the purpose of this paragraph, pension as originally sanctioned, i.e., before commutation, if any, including pension equivalent of their retirement benefits, if any, should be taken into account.

**(xiv) Grant of the allowance to a State Government servant in receipt of a special pay from the Central Government for part-time work and vice versa:**

The allowance in such cases will be regulated under the relevant rules of the State Government as if the special pay was payable by that Government and the Central Government will be liable, in addition to the special pay to the excess, if any, of the dearness allowance paid, over the allowance that would have been admissible if the officer had not been in receipt of the special pay from the Central Government. The reverse will hold good in the case of the Central Government servant receiving special pay from the State Government.

**(xv) Non-inclusion of the allowance in emoluments for purposes of recovery of house rent:**

The allowance will be excluded from the term 'Emoluments' as defined in F.R. 45-C for purpose of recovery of house rent.

**(xvi) Treatment of fraction of a rupee in the amount of the allowance:**

Payments on account of dearness allowance shall be rounded off to the nearest 10 paise.

**(xvii) Treatment of a portion of the allowance as Dearness Pay:**

A portion of the dearness allowance sanctioned from time to time with reference to the pay in the scales of pay that existed prior to 1-1-1973 under the C.C.S. (R.P.) Rules, 1960, is treated as pay (called as 'Dearness Pay') to the extent specified below:—

<i>Pay Range</i>	<i>Amount of Dearness Pay</i>
Rs.	Rs.
Below 110	47
110 and above but below 150	70
150 and above but below 210	90
210 and above but below 400	110
400 and above but up to 999	120
Above 999	Amount by which pay falls short of Rs. 1,119

In the case of employees drawing pay in the scales that existed before their revision under the C.C.S. (R.P.) Rules, 1960, in addition to the Dearness Pay as admissible on 30th June, 1959, the following amounts of dearness allowance shall be treated as Dearness Pay:—

<i>Pay Range</i>	<i>Amount of Dearness Pay</i>
Rs.	Rs.
Below 60	37
60 and up to 100	60
101 and above but below 160	70
160 and above but below 245	90
245 and above but below 330	110
330 and above but below 899	120
Above 899	Amount by which pay falls short of Rs. 1,019

The Dearness Pay will not be taken into account for the drawal of dearness allowance.

2. If any doubt arises relating to the interpretations of these orders, it may be referred to the Ministry of Finance.

3. These orders shall take effect from the date of issue.

4. In so far as the persons working in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor-General of India.

## Rates of Dearness Allowance

Period	Pay Range	Rate of Dearness Allowance
(i) 1-5-1973 to 31-7-1973	Up to Rs. 300 Above Rs. 300 & up to Rs. 900	4% of pay. 3% of pay subject to a minimum of Rs. 12 p.m. and a maximum of Rs. 27 p.m.—Subject to marginal adjustments so that the pay plus dearness allowance does not exceed Rs. 927.
(ii) 1-8-1973 to 30-9-1973	Up to Rs. 300 Above Rs. 300 & up to Rs. 1,600	8% of pay. 6% of pay subject to a minimum of Rs. 24 p.m. and a maximum of Rs. 54 p.m.—Subject to marginal adjustments at higher pay levels so that pay plus dearness allowance does not exceed Rs. 1,654.
(iii) 1-10-1973 to 31-12-1973	Up to Rs. 300 Above Rs. 300 & up to Rs. 2,250	12% of pay. 9% of pay subject to a minimum of Rs. 36 and a maximum of Rs. 81—Subject to marginal adjustments at higher pay levels so that pay plus dearness allowance does not exceed Rs. 2,331.
(iv) 1-1-1974 to 31-1-1974	Up to Rs. 300 Above Rs. 300 & up to Rs. 900	16% of pay. 12% of pay subject to a minimum of Rs. 48 and a maximum of Rs. 108—Subject to marginal adjustments at higher pay levels up to Rs. 926 so that pay plus dearness allowance does not exceed Rs. 1,008.
(v) 1-2-1974 to 31-3-1974	Up to Rs. 300 Above Rs. 300 & up to Rs. 1,600	Employees drawing pay above Rs. 926 will continue to draw dearness allowance as at S. No. (iii) above. 20% of pay. 15% of pay subject to a minimum of Rs. 60 and a maximum of Rs. 135—Subject to marginal adjustments at higher pay levels so that pay plus dearness allowance does not exceed Rs. 1,735.
(vi) 1-4-1974 to 31-5-1974	Up to Rs. 300 Above Rs. 300 & up to Rs. 2,250	Employees drawing pay above Rs. 1,653 will continue to draw dearness allowance as at S. No. (iii) above. 24% of pay. 18% of pay subject to a minimum of Rs. 72 and a maximum of Rs. 162—Subject to marginal adjustments at higher pay levels so that pay plus dearness allowance does not exceed Rs. 2,400.
(vii) 1-6-1974 to 30-6-1974	Up to Rs. 300 Above Rs. 300 & up to Rs. 900	28% of pay. 21% of pay subject to a minimum of Rs. 84 and a maximum of Rs. 189—Subject to marginal adjustments at higher pay levels so that pay plus dearness allowance does not exceed Rs. 1,089. Employees drawing pay above Rs. 926 will continue to draw dearness allowance as at serial (vi) above.

**Rates of Dearness Allowance—(Contd.)**

<i>Period</i>	<i>Pay Range</i>	<i>Rate of Dearness Allowance</i>
(viii) 1-7-1974 to 31-8-1974	Up to Rs. 300  Above Rs. 300 & up to Rs. 1,600	32% of pay.  24% of pay subject to a minimum of Rs. 96 and or maximum of Rs. 216—Subject to marginal adjustments at higher pay levels so that pay plus dearness allowance does not exceed Rs. 1,816. Employees drawing pay above Rs. 1,653 will continue to draw dearness allowance as at serial (vi) above.
(ix) 1-9-1974 onwards	Up to Rs. 300  Above Rs. 300 & up to Rs. 2,250	36% of pay.  27% of pay subject to a minimum of Rs. 108 and a maximum of Rs. 243—Subject to marginal adjustments so that pay plus dearness allowance does not exceed Rs. 2,400.

NOTE.—The payments on account of dearness allowance shall be rounded off to the nearest 10 paise.

[G.I., M.F., O.M., No. 1 (8)—E. II(B)/73, dated the 21st November, 1973. 1 (9)—E. II (B)/73, dated the 6th December, 1973, the 5th March, 1974, the 3rd April, 1974, 1 (8)—E. II (B)/74, dated the 6th August, 1974 and No. 13017/1/E. II(B)/75, dated the 30th January, 1975.]

**Rates of Additional Dearness Allowance**

<i>Period for which payable</i>	<i>Pay Range</i>	<i>Rate of additional dearness allowance per mensem</i>
1. 1-10-74 to 31-10-74	Up to Rs. 300	3½% of pay subject to a minimum of Rs. 7 and a maximum of Rs. 10.
	Above Rs. 300 and up to Rs. 900	2½% of pay subject to a minimum of Rs. 10 and a maximum of Rs. 20.
	Above Rs. 900 and up to Rs. 920	Amount by which pay plus additional dearness allowance falls short of Rs. 920.
2. 1-11-74 to 30-11-74	Up to Rs. 300	7% of pay subject to a minimum of Rs. 14 and a maximum of Rs. 20.
	Above Rs. 300 and up to Rs. 1,600	5% of pay subject to minimum of Rs. 20 and a maximum of Rs. 40.
	Above Rs. 1,600 and up to Rs. 1,640	Amount by which pay plus additional dearness allowance falls short of Rs. 1,640.
3. 1-12-74 to 31-1-75	Up to Rs. 300	10½% of pay subject to a minimum of Rs. 21 and a maximum of Rs. 30.
	Above Rs. 300 and up to Rs. 2,250	7½% of pay subject to a minimum of Rs. 30 and a maximum of Rs. 60 and further subject to marginal adjustments so that pay plus total dearness allowance (including the additional dearness allowance payable under these orders) does not exceed Rs. 2,400.

**Rates of Additional Dearness Allowance (Contd.)**

<i>Period for which payable</i>	<i>Pay Range</i>	<i>Rate of additional dearness allowance per mensem</i>
4. 1-2-75 to 28-2-75	Up to Rs. 300	14% of pay subject to a minimum of Rs. 28 and a maximum of Rs. 40.
	Above Rs. 300 and up to Rs. 900	10% of pay subject to a minimum of Rs. 40 and a maximum of Rs. 80.
	Above Rs. 900 and up to Rs. 920	Amount by which pay plus additional dearness allowance falls short of Rs. 980.
	Above Rs. 920 and up to Rs. 2,250	Rs. 60 subject to pay plus total dearness allowance (including additional dearness allowance payable under these orders) not exceeding Rs. 2,400.
5. 1-3-75 to 30-6-76	Up to Rs. 300	17½% of pay subject to a minimum of Rs. 35 and a maximum of Rs. 50.
	Above Rs. 300 and up to Rs. 1,600	12½% of pay subject to a minimum of Rs. 50 and a maximum of Rs. 100.
	Above Rs. 1,600 and up to Rs. 1,640	Amount by which pay plus additional dearness allowance falls short of Rs. 1,700.
	Above Rs. 1,640 and up to Rs. 2,250	Rs. 60 subject to pay plus total dearness allowance (including additional dearness allowance payable under these orders) not exceeding Rs. 2,400.
6. 1-7-76 to 31-8-77	As at Sl. No. 4 above	As at Sl. No. 4 above.
7. 1-9-77 to 31-12-77	As at Sl. No. 5 above	As at Sl. No. 5 above.
8. 1-1-78 onwards	Up to Rs. 300	21% of pay subject to a minimum of Rs. 42 and a maximum of Rs. 60.
	Above Rs. 300 and up to Rs. 2,250	15% of pay subject to a minimum of Rs. 60 and a maximum of Rs. 120 and further subject to marginal adjustments in all cases including at higher pay ranges so that pay plus total dearness allowance (including additional dearness allowance payable under these orders) does not exceed Rs. 2,400 p.m.

NOTE.—The payment on account of additional dearness allowance will be rounded off to the nearest 10 paise.

[G.I., M.F., O.M. No. N. 13017(I)—E. II(B)/75, Pt. I dated the 4th September, 1975, 13017/3/Est. II(B)/76, dated the 4th October, 1976, 13017/3/E. II(B)/77, dated the 19th November, 1977 and 13017/1/E. II(B)/78, dated the 18th April, 1978.]

**G.I., M.F., O.M. No. 13017/1/79—E. II (B), dated the 9th April, 1979**

*Subject:*—Payment of additional dearness allowance to Central Government employees.

The undersigned is directed to refer to this Ministry's Office Memorandum No. 13017/1/E. II(B)/78 dated the 18th April, 1978 on the above mentioned subject and to say that the President is pleased to decide in consultation with

the Staff Side of the National Council (Joint Consultative Machinery) that the rates of additional dearness allowance sanctioned to Central Government employees therein shall be revised as follows with effect from 1st December, 1978:—

<i>Pay range</i>	<i>Rate of additional dearness allowance per mensem</i>
(i) Up to Rs. 300	25.5% of pay subject to a minimum of Rs. 35 plus 8% of pay and a maximum of Rs. 74.
(ii) Above Rs. 300 & up to Rs. 400	19.5% of pay subject to a minimum of Rs. 74 and a maximum of Rs. 78.
(iii) Above Rs. 400 & up to Rs. 800	18.5% of pay subject to a minimum of 15.5% of pay plus Rs. 16 and a maximum of Rs. 148.
(iv) Above Rs. 800 & up to Rs. 900	Rs. 100 plus 6% of pay.
(v) Above Rs. 900 & up to Rs. 1,000	Rs. 127 plus 3% of pay subject to a maximum of Rs. 157.
(vi) Above Rs. 1,000 & up to Rs. 1,030	Amount by which pay falls short of Rs. 1,157.

2. The President is also pleased to decide that in partial modification of this Ministry's O.M. No. 13017/1/E. II(B)/75 dated 30-1-1975, the dearness allowance and additional dearness allowance payable to employees getting pay above Rs. 1,030 per mensem will be regulated as follows with effect from 1st December, 1978:—

<i>Pay Range</i>	<i>Rate of total dearness allowance plus additional dearness allowance per mensem</i>
Rs. 1,030—2,450	Rs. 370 subject to the provision that pay together with dearness allowance and additional dearness allowance will not exceed Rs. 2,750.
Rs. 2,451—2,500	Rs. 300
Rs. 2,501—2,599	The amount by which pay falls short of Rs. 2,750, plus Rs. 50
Rs. 2,600—2,650	Rs. 200
Rs. 2,651 and above	Rs. 150

3. Orders as to how much of the amounts mentioned in para. 2 above will be treated as dearness allowance and how much as additional dearness allowance will be issued separately.

4. The payment on account of dearness allowance including additional dearness allowance will be rounded off to the nearest 10 paise.

5. In regard to Armed Forces personnel and Civilian employees paid from the Defence Services estimates and Railway employees, necessary orders will be issued by the Ministry of Defence and Ministry of Railways respectively.

6. In so far as persons serving in the Indian Audit and Accounts Department are concerned, these orders issue in consultation with the Comptroller and Auditor-General of India.

## H.R.A. to allottees owning houses

1

**G.I., M.F., O.M. No. N. 11020/6/E. II (B)/75, dated the  
9th December, 1976**

*Subject:*—Payment of House rent allowance to allottees of Government accommodation who own houses at the place of their posting and who are paying market licence fee for the Government accommodation allotted to them w.e.f. 1-1-1976.

The undersigned is directed to say that the Government has had under consideration the question of payment of House rent allowance to those allottees of Government accommodation who own houses at the place of their posting but who are not able to shift to their own houses because their houses, which had been rented out, have not yet been vacated and who are consequently paying market licence fee from 1-1-1976 for the Government accommodation allotted to them. Having regard to the legal impediments and hardship involved in such cases in the allottee's inability to get his own house vacated expeditiously and therefore, being required to pay market licence fee for the Government accommodation allotted to him, the President is pleased to decide that House rent allowance will be payable in such cases w.e.f. 1-1-1976 at the rate admissible at the place of posting of the employee concerned subject further to its not exceeding the difference between the market licence fee paid by him and 10% of his 'Pay' as defined in this Ministry's O.M. No. 2 (37)-E. II(B)/64, dated 27-11-1965, as amended from time to time. The payment of the allowance will be further subject to the condition that he has filed suit against his tenant(s) for obtaining the vacant possession of his house for his own residential use and the proceedings are pending in a Court of Law or vacant possession of the premises has not been restored to him in terms of the decision of the Court or he files such a suit within a period of one month from the date of issue of these orders. House rent allowance in such cases, will be admissible only if a certificate is furnished every month by the employee that he has filed a suit for eviction of his tenant and it is still pending decision in the Court or vacant possession has not been delivered to him in terms of the decision of the Court. He will further certify that the delay in the decision of the case is not on account of his request at any time for adjournment of the proceedings or taking of possession has not been delayed because of any action on the part of the Government servant.

If such a period, as mentioned above, exceeds six months the employee will have to satisfy the Director of Estates by furnishing copies of the order sheet of the case that the proceedings are not being unnecessarily prolonged and that the employee is not a part to the prolongation. The grant of house rent allowance beyond six months will be, therefore, subject to a clearance from the Director of Estates.

2. Government servants who were owning houses at the place of their posting and were allottees of Government accommodation and had to pay market licence fee for the said accommodation with effect from 1-1-1976 but who have since shifted either to their own houses or to some hired accommodation shall also be eligible for the grant of House Rent Allowance at the rate specified in para. 1 above for the period of their occupation of the Government accommodation on payment of market licence fee with effect from 1-1-1976, irrespective of whether or not they filed suits for obtaining vacant possession of their own houses. Similarly the employees owning houses at the place of their posting who are allottees of Government accommodation and who vacate such accommodation within one month of the date of issue of these orders are also eligible to House Rent Allowance w.e.f. 1-1-76 on the aforesaid basis, for the period of their occupation of the Government accommodation on payment of market Licence fee.

3. Government servants who are/were allottees of Government accommodation, owning houses at their place of posting, which are in occupation of foreign diplomatic Missions, or members working therein and who have been barred from filing suit proceedings for obtaining vacant possession of the houses because of diplomatic immunity of the persons concerned or because of the advice of the Ministry of External Affairs, are also eligible for the grant of House rent allowance at the rate specified in para. 1 above from 1-1-1976 up to the date they continue/continued to occupy Government accommodation allotted to them on payment of market licence fee. In such cases House rent allowance will be admissible only if a certificate is furnished every month by the employee that the house owned by him at the place of posting continues to be in occupation of foreign diplomatic mission or members working therein under the existing lease and that he has been barred from filing suit proceedings for obtaining vacant possession of the house because of the diplomatic immunity of the persons concerned or because of the advice of the Ministry of External Affairs.

4. The payment of house rent allowance under these orders shall also be subject to all other conditions specified in this Ministry's O.M. No. 2(37)-E. II(B)/64, dated 27-11-65 as amended from time to time.

5. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor-General of India.

NOTE.—The time-limit of one month mentioned in para. 1 was further extended up to 8th March, 1977 *vide* G.I., M.F., O.M. No. 11020/6/E. II(B)/75, dated the 9th February, 1977.

## 2

**G.I., Ministry of Works and Housing (Directorate of Estates),  
O.M. No. 12031 (18)/77-Pol. II, dated the 14th July, 1977**

*Subject*:—Officers owning houses at or near stations of their posting—  
Allotment of Government residential accommodation.

The undersigned is directed to say that the orders contained in this Ministry's O.M. No. 12031/(1)/74-Pol. II, dated 9-9-1975, as modified from time to time have been re-considered. Government has decided that the present restrictions on allotment of accommodation to house owning officers

should be modified with effect from 1-6-1977, making house owning officers eligible for Government accommodation, as communicated in this Ministry's O.M., of even number, dated the 29th June, 1977. It has also been decided that allotment of such accommodation to a house-owning official will be on normal rent if the income from his own house does not exceed Rs. 1,000 p.m., on half the market rent if the income exceeds Rs. 1,000 p.m., but does not exceed Rs. 2,000 p.m., and on full market rent if the income is above Rs. 2,000 p.m. Rent will be recovered on the same basis with effect from 1-6-1977 also from those house-owning officials who are retaining Government accommodation on payment of market rents. These decisions will apply equally whether the house is owned by the officer or his/her wife/husband or by his/her dependent children.

## 2. **Income from the house:**

The income from the house will mean the rent received by the owner where the house has been given on lease. Where, however, the house has not been given on lease, income will mean the rent which is taken into account by the municipal bodies for the purpose of determining house tax, etc. While it is for the authority controlling the Government residential accommodation to satisfy itself about the correctness of the income of an officer from his house, the following documents may be considered for the purpose:—

- (i) Where the house has been given on lease, the lease deed.
- (ii) House tax receipt in original.

It would also be desirable to get a certificate from the officer concerned to the effect that the documents produced by him relate to all the houses owned by him/her or by his/her wife/husband or by his/her dependent children at the place of his/her posting. An undertaking should also be obtained to the effect that the officer will be responsible to intimate whenever there is an increase in the rent he receives from his private house(s). In case the officer has only a share in a Hindu Undivided Family house or in a joint property, and the officer's share is not a separate unit, the income for the purpose of this order may be taken to be the proportionate share of the officer his/her spouse and dependent children from the total income from the whole property.

## 3. **Allotment of accommodation to house-owning officers who have already vacated Government accommodation:**

Such officers will be considered for allotment of accommodation in their turn on the basis of their priority date under the allotment rules. No preference should be shown to them in the matter of allotment in consideration of the fact that they were earlier in occupation of Government accommodation and had vacated it in compliance with the earlier orders on the subject. Fresh allotments should be in the types to which the officers are normally entitled without restriction of any locality or without any reference to the types of accommodation which the officers were occupying previously. As usual, in the type next below on the basis of their priority for such types. After accepting initial allotment they will be eligible for change in the normal manner in accordance with the Allotment Rules.

## 4. **Release of houses taken on lease:**

A number of houses offered by house-owning officers have been accepted on lease by Government. Such houses may be released to their owners, on

receipt of requests for such release. Officers to whom these leased houses were allotted may be provided with alternative accommodation without any restriction of locality, on *ad hoc* basis. Such *ad hoc* allotments will be in their entitled types, if their dates of priority have been covered, otherwise, in the types next below.

5. These decisions should apply uniformly to all pools of Government accommodation controlled by different Ministries/authorities and to accommodation under the control of public sector undertakings, etc.

6. In so far as the general pool is concerned, officers who have already vacated Government accommodation may submit fresh applications for allotment of accommodation in the prescribed application form indicating the details of the house owned by them or their spouses or dependent children, along with documentary proof of the income they derive from the house they own.

House-owning officers, who are continuing in Government accommodation, should also furnish suitable documentary proof of the income they get from their private houses, to enable the Director of Estates to fix the Licence fee recoverable from them with effect from 1-6-1977. All such applications should be routed through their Administrative Officers.

## 3

**G.I., M.F., O.M. No. 11021/6/75-E. II (B), dated the 21st July, 1977**

*Subject*:—Payment of House Rent Allowance to allottees of Government accommodation owning houses.

The undersigned is directed to refer to this Ministry's O.M. of even number, dated the 9th December, 1976 and the 9th February, 1977 on the abovementioned subject and to state that enquiries are being received as to from what date the period of six months laid down in second sub-para. of para. 1 of the O.M. dated the 9th December, 1976 will be counted.

2. The question of grant of house rent allowance to allottees of Government accommodation owing houses with effect from 1-6-1977 is separately under examination. Meanwhile, house rent allowance under the orders issued in this Ministry's O.M., dated the 9th December, 1976 and the 9th February, 1977 may be granted up to 31st May, 1977 without obtaining a clearance from the Directorate of Estates.

3. In so far as persons serving in the Indian Audit and Accounts Department are concerned, these orders issue after consultation with the Comptroller and Auditor-General of India.

## 4

**G.I., M.F., O.M. No. 11020/6/E. II (B)/75, dated the 24th October, 1977**

*Subject*:—Payment of House Rent Allowance to allottees of Government accommodation owning houses.

The undersigned is directed to refer to this Ministry's Office Memorandum of even number, dated 9-12-76 read with Office Memorandum of

even number, dated 9-2-77 and 21-7-77, on the abovementioned subject and to say that consequent on the change in policy regarding charging of licence fee for Government accommodation from the Government servants owning houses at the place of duty effective from 1-6-77, *vide* the Ministry of Works & Housing's Office Memorandum No. 12031 (18)/77-Pol. II, dated 29-6-77, the President is pleased to decide that the payment of house rent allowance in terms of this Ministry's Office Memorandum, dated 9-12-76 shall be stopped from 1-6-77. The question of grant of house rent allowance to the Government servants who own houses at the place of duty and who are even now paying licence fee for Government accommodation at a rate higher than the licence fee under F.R. 45-A, is separately under consideration and further orders will follow.

2. In so far as the staff of Indian Audit & Account Department is concerned, these orders issue in consultation with the Comptroller and Auditor-General of India.

## 5

**G.I., M.F., O.M. No. 11020/6/E. II (B)/75, dated the 17th April, 1978**

*Subject:*—Payment of House Rent Allowance to allottees of Government accommodation owning houses.

The undersigned is directed to refer to this Ministry's O.M. of even number, dated 24th October, 1977 on the abovementioned subject and to say that the question of grant of house rent allowance to the Government servants who own houses at the place of duty and who are paying licence fee for Government accommodation after 31-5-77 at a rate higher than the licence fee under F.R. 45-A, has been considered and the President is pleased to decide that no house rent allowance shall be payable from 1-6-77 in terms of this Ministry's O.M. of even number, dated 9th December, 1976 and dated 9th February, 1977.

2. In so far as the staff of Indian Audit and Accounts Department is concerned, these orders issue in consultation with the Comptroller and Auditor-General of India.

## H.R.A. for Rent Free Accommodation

1

G.I., M.F., O.M. No. F. 3 (2)-E. II(B)/73, dated the  
3rd September, 1974

### **Grant of compensation in lieu of rent-free accommodation.**

It has been decided that the Central Government employees who are entitled to rent-free accommodation may be granted compensation, for the period during which they are not provided with such accommodation by Government, at the rates as specified below:—

(i) Employees who are working in cities classified for the purpose of grant of house rent allowance in accordance with this Ministry's O.M. No. F. 2 (37)-E. II (B)/64, dated 27-11-1965 as amended/modified from time to time including the modifications made by this Ministry's O.M. No. 2 (55)-E. II(B)/72, dated 6-6-1974, will be entitled to the amount charged as licence fee for Government accommodation from employees similarly placed but not entitled to rent-free quarters and in addition, to the house rent allowance admissible to corresponding employees in terms of the aforesaid orders. The total amount will, however, be limited to the rent actually paid by such employees.

(ii) Employees working in other places will be entitled to the amount charged as licence fee for Government accommodation from employees similarly placed but not entitled to rent-free quarters.

NOTE.—For the purpose of the above orders the amount charged as licence fee for Government accommodation will be taken as 10% of the monthly emoluments (7½% in the case of employees drawing pay below Rs. 300) as laid down in the orders regarding recovery of licence fee.

2. The employees referred to in para. 1 (i) will not be required to produce rent receipt in support of their claim for compensation, if the amount claimed is equal either to the amount charged as licence fee for Government accommodation from employees similarly placed but not entitled to rent-free quarters or to the amount admissible as house rent allowance, if their pay does not exceed Rs. 750. They will have to produce rent receipts if the amount claimed is more than the above amounts or if their pay exceeds Rs. 750. In such cases production and verification of rent receipts shall be compulsory.

As an exception to the above provision, those employees who are in receipt of a higher amount of compensation in lieu of rent-free accommodation without production of rent receipt or those employees in whose case compensation, in lieu of rent-free accommodation under the existing orders is paid without production of rent receipt irrespective of their pay and who

wish to continue to draw the compensation at the existing rates, will continue to receive such amount under existing conditions as personal to them so long as they continuously serve in the same station.

The employees falling under para. 1 (ii) will not also be required to produce rent receipts for claiming the compensation if their pay does not exceed Rs. 750.

### **Relaxation from 1-2-1978.**

An employee getting pay not exceeding Rs. 750 per month and working in a classified city can claim the compensation in lieu of rent free accommodation as well as the H.R.A. admissible in that city to a Central Government employee not entitled to rent-free accommodation, without production of rent receipt. Employees drawing pay exceeding Rs. 750 p.m. and entitled to rent-free accommodation can at their option draw the compensation and H.R.A. at the same rates as admissible to an employee getting pay of Rs. 750 p.m. and serving at the same station without production of rent receipts. These orders shall take effect from 1-2-1978.

[ G.I., M.F., O.M. No. 11021/7/E. II(B)/75, dated the 28th March, 1978. ]

3. 'Pay' for the purpose of these orders, will be 'Pay' as defined in F.R. 9 (21) (a). In the case of persons who continue to draw pay in the scales of pay which prevailed prior to 1-1-1973, it will include, in addition to pay in the pre-revised scales, dearness pay, dearness allowance and interim relief appropriate to that pay, admissible under the orders in existence on 31-12-1972.

4. These orders will apply only to the incumbents of posts which have been specifically made eligible for the concession of rent-free accommodation under Government orders issued with reference to para. 2 of Ministry of Works, Housing and Supply's O.M. No. 12/11/60/ACC-1, dated the 2nd August, 1960.

5. These orders will not apply to the employees of the Police Organisations, under the administrative control of the Ministry of Home Affairs. In regard to civilian employees of Defence Establishments and Railway employees necessary orders will be issued by the Ministry of Defence and the Ministry of Railways respectively.

6. These orders will take effect from 1-11-1973 and payment of compensation in lieu of rent-free accommodation made subsequent to that date will be adjusted according to these orders. For the period prior to 1-11-1973, the entitlement to the compensation in lieu of rent-free accommodation will be regulated on the basis of the orders in force prior to 1-11-1973 with reference to the pay that would be admissible but for the introduction of the Central Civil Services (Revised Pay) Rules, 1973.

2

**D.G., P & T No. 30-1/68-PAT, dated the 17th July, 1970 issued  
with the concurrence of P & T Finance vide U.O. No. 1643  
F.A. III/70, dated the 20th June, 1970.**

### **Admissibility of rent-free quarters or House Rent Allowance in lieu thereof during temporary transfer.**

The orders regarding regulation of House Rent Allowance during the period of temporary transfer are laid down in Clause 4 (b) of Ministry of

Finance O.M. No. F. 2 (37)-E. II(B)/64, dated the 27th November, 1965 as incorporated by Government of India, Ministry of Finance O.M. No. F. 2 (100)-E. II(B)/66, dated the 9th February, 1968 (*vide* Section 4 in this Compilation). But these orders are not applicable to officials who are entitled to rent-free quarters or House Rent Allowance in lieu thereof as a condition of service. Certain doubts have been expressed as to how to regulate the drawal of House Rent Allowance during the period of temporary transfer in respect of such officials whose families continue to stay at the old station during this period, in the following circumstances:—

- A (i) A Posts and Telegraphs Official working in a classified city and not entitled to the concession of rent-free quarter or house rent allowance in lieu thereof as condition of service—posted to a non-classified city on temporary transfer where he is entitled to rent-free quarter or house rent allowance in lieu thereof.
- (ii) In the above case, if he is posted to a classified city where he is entitled to rent-free quarters or house rent allowance in lieu thereof.
- B (i) A Posts and Telegraphs Official entitled to rent-free quarter or House Rent Allowance in lieu thereof, working in a classified city and posted on temporary transfer to a non-classified city where he is entitled to rent-free quarter or house rent allowance in lieu thereof.
- (ii) In the above case, if he is posted to a classified city where he is entitled to rent-free quarter or house rent allowance in lieu thereof.
- C (i) A Posts and Telegraphs Official working in a classified city and entitled to rent-free quarter or house rent allowance in lieu thereof, when posted on temporary transfer to another classified city where he is not entitled to rent-free quarter or house rent allowance in lieu thereof.
- (ii) In the above case, if he is posted to a non-classified city where he is not entitled to rent-free quarter or house rent allowance in lieu thereof.

The matter was under consideration of the Government for sometime past and it is clarified that since the concession of rent-free quarters or house rent allowance in lieu thereof as a condition of service, forms part and parcel of emoluments of the posts to which it is attached, which is treated as a separate element, the drawal of house rent allowance during the period of temporary transfer with reference to the old station in respect of Posts and Telegraphs Officials in such cases indicated above may be regulated under Clause 4 (b) (XI) of the Ministry of Finance O.M., dated the 27th November, 1965 as incorporated under that Ministry's O.M., dated the 9th February, 1968 explained in paragraph 1 above, at the rates admissible under the general orders, had they not been entitled to rent-free quarters or house rent allowance in lieu thereof. The house rent allowance for the old station is admissible on the basis of pay they would have drawn but for their transfer. The concession of rent-free quarter or house rent allowance in lieu thereof at the new station, wherever admissible should also be allowed in addition to house rent allowance for the old station as explained above. This concession is subject to the condition that the family of the official concerned continued to stay at the old

station during the period of temporary transfer and he incurs expenditure on rent on this account.

## 3

**G.I., M.F., O.M. No. F. 2 (37)-E. II (B)/66, dated the  
24th September, 1966.**

**Admissibility of rent-free concession during suspension**

A question having arisen whether a Government servant enjoying rent-free concession at the time of suspension will continue to enjoy that concession during the period of suspension, the Government of India have decided as follows:—

- (i) The rent-free concession will cease from the date of suspension.
- (ii) The Government servant under suspension will not be required to vacate the rent-free accommodation unless the accommodation is specifically attached to any particular post. However, from the date of suspension, rent will be recovered from him on the assumption that he was not in occupation of rent-free accommodation at the time of suspension, i.e., for the purpose of recovery of rent, his emoluments will be taken as laid down in F.R. 45-C (iv).
- (iii) If, subsequently, the Government servant is allowed for the period of suspension full pay and allowances under F.R. 54 (2), the concession of rent-free accommodation will stand restored to him and the rent, if recovered for the period of suspension, will be refunded to him.
- (iv) If the period of suspension is treated as one spent on leave, the officer will be refunded the rent charged for the first month only. The difference between the rent recovered on the basis of the subsistence grant and the rent due in terms of para. 1 (i) of the Ministry of W.H. and U.D.'s O.M. No. 2-52/64, Acc. 1, dated the 20th March, 1965 (which states that where the period of leave granted to an officer who has been allotted residential accommodation on rent-free basis, exceeds one month and the officer concerned is permitted to retain the residence by the competent authority during such period, usual rent in accordance with the rules in force shall be recovered for any period of leave exceeding one month) shall be recovered in respect of the period exceeding one month.
- (v) If such a Government servant is made to vacate the rent-free accommodation either because it is specifically attached to a particular post or for any other reason, he will not be allowed to draw house rent allowance prescribed in lieu of rent-free concession. But if his headquarters at the time of suspension is at a place which is a classified city or a hill station at which house rent allowance is admissible to other Central Government servants, then he will be allowed the house rent allowance at the rates and subject to the conditions applicable to other Government servants. The house rent allowance will be calculated with reference to the pay that he was drawing at the time of suspension.

## 4

**D.G., P & T, No. 22-26/57/P & A/NB, dated the  
16th December, 1959.**

**Retention of rent-free quarters during leave.**

The question whether the Posts and Telegraphs Officials who have been allotted residential accommodation free of rent/or are entitled to rent-free quarters as a condition of their service or house rent allowance in lieu thereof may be permitted to enjoy the rent-free accommodation while on leave has been under the consideration of Government. It has been decided that all such officials may be permitted to enjoy rent-free accommodation, while on leave, only up to a maximum period of one month subject to the condition that the officer concerned is likely to return to the same post from which he proceeds on leave. Where, however, the period of leave granted to such an officer exceeds one month and the officer concerned is permitted to retain the residence by the competent authority during such period, usual rent in accordance with the rules in force shall be recovered.

These order will apply to officers (including class IV officials) who are allotted Posts and Telegraphs accommodation.

## 5

**D.G., P & T, No. 30-9/62-PAT, dated the 8th April, 1963.**

**Drawal of House Rent Allowance in lieu of rent-free quarters during leave.**

The President is pleased to decide that Posts and Telegraphs Officers/Officials of the Engineering and Traffic branches who are entitled to rent-free quarters or house rent allowance in lieu thereof in whose case the grant of house rent allowance during leave is regulated under the provisions of Note 3 below S.R. 6-C\* (*reproduced below*) may, for the first one month of leave, be allowed to draw house rent allowance which they were drawing immediately before proceeding on leave even though there is extra expenditure to Government in the claim of arrangements, provided the authority sanctioning leave certifies that the officer/official is likely to be posted on return from leave to the same post/station or to another post at the same or another station where he would be entitled to a similar allowance. In cases when the rates of house rent allowance to which an officer/official was entitled to immediately before proceeding on leave and to which he is likely to be entitled on the expiry of leave are different, an officer/official will be entitled to the lesser rate.

Grant of house rent allowance for the period of leave beyond the first month will be regulated according to the existing provisions.

**\*EXTRACT FROM S.R. 6-C**

NOTE 3.—This rule does not apply when leave is granted to members of the signalling establishment, Deputy Superintendents and members of the second division of the Superior Traffic Branch, and members of the corresponding Engineering and Wireless Branches of the Indian Posts and Telegraphs Department, and State Railway Employees. For these classes of Government servants the grant of house rent allowance during leave shall be regulated by the following principles:—

- (1) The head of the office will decide in each case who shall draw the allowances, the only requirement being that no extra expenditure shall be caused to Government.
- (2) The absentee will draw the full allowance, when, in the chain of officiating arrangements, no house allowance is given to any Government servant who would not otherwise be in receipt of it.
- (3) The absentee will draw nothing if the whole of his allowance is absorbed in the house allowance granted in the chain of arrangements to officiating Government servants.
- (4) The absentee will draw the difference between his allowance and that portion of it which is absorbed in the grant of house rent allowances in the chain of arrangements to officiating Government servants.
- (5) The grant of the allowance or any part of it is in all cases subject to the condition that the absentee continues to incur during leave the whole or a considerable part of the expense on house accommodation. In cases in which a considerable part only of such expense continues to be borne by the absentee it is left to the discretion of the authority sanctioning the leave to decide whether and by how much the allowance admissible under clauses (1), (2) and (4) should be reduced.

## 6

**D.G., P & T, No. 30-9/62,—PAT, dated the 8th May, 1964.**

**Payment of House Rent Allowance in lieu of rent-free quarters for persons vacating departmental quarters during first month of leave.**

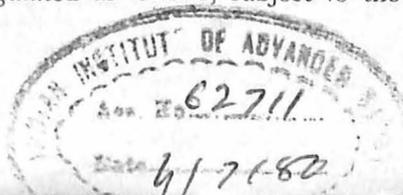
It has been decided that full house rent allowance in lieu of rent-free quarters admissible for the first month of leave will be admissible also to Posts and Telegraphs Officials entitled to rent-free accommodation or house rent allowance in lieu thereof who are in occupation of Departmental quarters free of rent but vacate the same while proceeding on leave. Those officials who do not vacate the quarters immediately proceeding on leave but vacate the same after a few days will get house rent allowance in lieu of rent-free quarters for the period from the date of vacation of the quarter up to the completion of first one month of leave. The drawal of house rent allowance in lieu of rent-free quarter for the first month of leave will be subject to the conditions laid down above (G.I. Order 5 above). Grant of house rent allowance in lieu of rent-free quarter for the period of leave beyond the first month will be regulated according to the existing provisions.

## 7

**G.I., M.F., O.M. No. 3 (4)—E. II (B)/63, dated the 20th January, 1964.**

**Grant of House Rent Allowance during joining time to a Government servant entitled to rent-free accommodation.**

The President is pleased to decide that the grant of house rent allowance during joining time to a Government servant entitled to rent-free accommodation should be regulated as follows, subject to the condition that he



actually incurs expenditure on rent during the period which would entitle him to the allowance if he had been on duty:—

- (a) *If rent-free accommodation is provided to a Government servant both at the old and at the new station.*—The Government servant will not be entitled to any house rent allowance during the joining time.
- (b) *If rent-free accommodation is provided to a Government servant at the old station but he is entitled to draw house rent allowance at the new station or vice versa:*—
  - (i) Where the monetary value of the rent-free accommodation has already been prescribed, the same, irrespective of whether it is more or less than 10 per cent of his pay, will be adopted for the purpose of comparison with the house rent allowance admissible at the other station, and the lesser of the two allowed during joining time; and
  - (ii) Where the monetary value of the rent-free accommodation has not been prescribed, the same will be taken at 10 per cent of the pay of the Government servant for the purpose of comparison with the house rent allowance admissible at the other station and the lesser of the two admitted for the joining time.

## SECTION II—POSTAL BRANCH

### 8

**F.A. (C's) Endt. No. N-309/41/Es. A., dated the 11th October, 1941 and D.G., P. & T., letter No. 24-4/64-PAP, dated the 8th January, 1965 and G.I., I & L Dept. No. Mis. 53/12/28-B.S., dated the 26th July, 1929.**

1. Free quarters are allowed to Postmasters, and "such other establishment as it may be necessary for the proper discharge of the work of Post Office to have residence on the premises." The Postmaster is required to sleep on the office premises.
2. Probationary Superintendents of Post Offices may be allowed to occupy rent-free quarters during the period of 3 months when they are appointed to work as Postmasters, as part of their training. Such probationary Superintendents are not entitled to the house rent allowance in lieu of rent-free quarters to which a Postmaster is otherwise entitled.
3. The Postal Clerks recruited from India for service at Port Blair are provided with rent-free quarters as service in that place is very unpopular and suitable private houses are not available even on payment of rent.

### 9

**G.I., M.F. (Communications), Endt. No. PE. 8-10/51, dated the 6th March, 1953 and D.G., P & T No. 44-2/61-PA(P), dated the 7th December, 1962 issued with the concurrence of M.F., vide U.O. No. 6436-PT-I/62, dated the 17th November, 1962.**

**Occupation of rent-free quarters and regulation of H.R.A. during leave in case of Postmasters, Sub-Postmasters and B.P.Ms.**

It has been decided that the Postmasters, Departmental Sub-Postmasters and Departmental Branch Postmasters who have not been provided with

rent-free quarters to which they are entitled as a condition of their service, while proceeding on leave, may be allowed to draw house rent allowance for a period of four months at the rate drawn by them while on duty immediately preceding the leave as indicated below:

- (a) For the first one month, H.R.A. may be paid even though there is loss to Government in the chain of arrangements.
- (b) The admissibility of H.R.A. after the first month of leave will be subject to the conditions in Note 3 below S.R. 6-C.

It has also been decided that the officials mentioned above, who are provided with rent-free quarters while on duty, but vacate the quarters during leave, should, during the period of leave, be granted house rent allowance which would have been admissible to them in accordance with sub-para. 1 above, had they not been provided with rent-free quarters while on duty.

The concessions sanctioned above are admissible subject to the conditions mentioned in Note 3 below S.R. 6-C, (*extract reproduced below G.I. Order 5*) and provided the authority sanctioning leave certifies that the officials concerned would come back to the same or similar post, after the expiry of leave. In case the certificate mentioned above is not forthcoming, the grant of house rent allowance during leave may be regulated under late Finance Department Office Memo. No. F. 6 (1)—(Spl.)/47, dated the 31st July, 1947, read with S.R. 6-C.

(ii) Further to clause (i) above, it has been decided to grant the same concessions and privileges in the matter of occupation of Departmental quarters on rent-free basis during leave up to a period of four months to the Departmental Postmasters, Sub-Postmasters and Departmental Branch Postmasters as are admissible under the Government of India's Decisions below S.R. 6-C, subject to the conditions laid down in those decisions.

When it is not possible to grant permission to occupy quarters during leave, the official will be directed to vacate the quarters. Failure to vacate the quarters after being ordered in writing to do so will amount to unauthorised occupation of Government quarters and will render the official liable to the levy of penal rent and to such other disciplinary action as may be deemed necessary on the merit of each case. The allotment of quarters should be cancelled from the date on which leave commences in all cases in which the official fails to vacate the Government quarters.

[Ministry of Finance (Communications) endorsement No. N.B. 26-13/51, dated the 10th February, 1954]

### SECTION III—TELEGRAPH TRAFFIC AND ENGINEERING BRANCH

#### 10

D.G., P & T, No. PE-8-17/52 (P & A), dated the 24th November, 1959, 29-17/61-P & A, dated the 31st May, 1961, 31-4/63-PAT, dated the 27th February, 1963 and 29th September, 1961 No. P & A (T)/Pt. dated the 10th April, 1963 and I-16/66-NCG, dated the 18th August, 1966 and 2-2/69-TE, dated the 6th April, 1971.

Staff who are entitled for rent-free accommodation as a condition of service.

As a result of a review of the position regarding admissibility or otherwise of the concession of rent-free quarters or house rent allowance in lieu thereof granted to the staff of the Engineering and Traffic branches of the P. & T. Department as a condition of service, it has been decided as follows:—

I. The concession of rent-free quarters or H.R.A. in lieu thereof as a condition of service is also allowed to the following staff of the engineering and traffic branches, provided they are on *general service conditions*:—

- (i) Repeater Station Assistants.
- (ii) Engineering Supervisors.
- (iii) Wireless operators.
- (iv) Engineering Supervisors (Transmission).
- (v) Telegraphists.
- (vi) Telegraph Masters.
- (vii) Those officers of the T.E.S. Class II and T.T.S. Class II who—
  - (a) are incharge of Telegraph offices, Telephone exchanges, Wireless and Carrier Stations and of Technical equipment in Telegraph offices, in whose cases residence on the office premises is essential in the interest of service;
  - (b) continue in Pre-1931 scales of pay.

With regard to (vii) (a) above a list of officers entitled to rent-free quarters or house rent allowance in lieu thereof is indicated in the annexure below. If the Heads of Circles or Districts consider that some other officers who hold posts in T.E.S. Class II or T.T.S. Class II should be entitled to free quarters or house rent allowance in lieu thereof, their cases may be taken up separately.

II. The concession in all other cases in respect of T.E.S. Class II and T.T.S. Class II officers should be withdrawn with effect from 1-11-1959.

This is without prejudice to any review that may be made later.

*Annexure—*

- (i) Officers of the T.E.S. Class II incharge of an exchange Local, Trunk or Automanual. Such officers are at present designated as A.E's., A.E. (Technical), S.D.O. Phones, A.E. (Traffic), etc. The allowance will be admissible to the Officer-in-charge irrespective of his designation.
- (ii) A.E. Carrier incharge of a carrier station including A.E. incharge of Co-axial stations and A.E. (Long Distance) who is in charge of a carrier station.
- (iii) A.E. (Electrical) incharge of a Telegraph Office.
- (iv) A.E. incharge of Power Plant and Air-conditioning in a large automatic exchange.
- (v) A.E. (Wireless) incharge of a Telegraph Office.
- (vi) Superintendent incharge of a Telegraph Office or in a C.T.O., the Superintendent or Assistant Chief Superintendent incharge of an Instrument Room when the Chief Superintendent does not have quarters on the premises.

(vii) Assistant Engineers (Co-axial Maintenance).

(viii) Assistant Engineers (Microwave Maintenance).

(ix) Assistant Engineers (Electrification Maintenance).

NOTE 1.—Where more than one officer of the particular category in the list mentioned above is available in an office or exchange, the Head of the Circle or District will indicate who the officer-in-charge is.

NOTE 2.—In respect of Automatic Exchange net works, the rent-free quarters or house rent allowance, in lieu thereof will be admissible to one A.E. incharge of the Switching equipment in each one of the exchanges.

NOTE 3.—It has been decided that officers of the T.E.S. Class II performing the duties of wardens in the residential Telecommunication Training Centres shall be entitled to rent-free residential accommodation provided that such residential accommodation is available in the premises of the hostels of the centres concerned and is provided by the Government.

NOTE 4.—Consequent upon the abolition of the cadre of Wireless Supervisors, (since redesignated as Engineering Supervisors (Transmission) with effect from 1-1-1966, they will cease to be governed by General Service conditions with effect from that date. However, such Engineering Supervisors (Transmission) as continue to work on or after 1-1-1966 outside the Circle of their option, will continue to be governed by the terms and conditions applicable to the officials of All India Service and they will be entitled to rent-free accommodation or house rent allowance in lieu thereof, till their transfer to the Circle of option is effected.

It has been decided that C/S Telegraph Masters and C/S Telegraphists incharge of D.T.O.'s. should be provided with free quarters or house rent allowance in lieu thereof as they are required to live at the office premises in the interest of public service. The rate of allowance to be paid will be 10 per cent of pay or house rent allowance admissible under G.I., M.F., O.M. No. F. 2 (37)-E. II(B)/64, dated the 27th November, 1965, as amended from time to time, whichever is more favourable.

[M.F. (C's) Endt. T.E. 16-3/48, dated the 17th November, 1951 and Min. of Fin. (C) Endt. No. T.E.-16-3/48, dated the 15th December, 1951 as clarified.]

The Chief Superintendents incharge of the Central Telegraph Offices at Bombay, Calcutta, Madras and Agra, have been granted rent-free quarters subject to the proviso that the officers in question are not granted any house rent to which they would otherwise be entitled.

[P.W.D. No. 475-B., dated the 7th December, 1891, No. 220-B., dated the 6th July, 1878, and No. 252-B, dated the 16th July, 1895, and G.I., I & L. Dept., Memo. No. 76-P.T., dated the 13th March, 1925.]

## 11

### D.G., P. & T. letter No. 30-1/74-PAT, dated the 4th December, 1974

#### Rent-free accommodation to Linemen.

It was decided that linemen, when posted at places where no house rent allowance is admissible under the general orders will be paid house rent allowance at Rs. 4 p.m. instead of Rs. 2, if Government accommodation is not provided to them. These linemen were allowed to draw additional house rent allowance of Rs. 2 p.m. in the classified cities/town.

2. In the light of the recommendations made by the Third Pay Commission it has been decided that linemen in the P. & T. Department may be granted compensation for the period during which they are not provided with rent-free accommodation by Government at the rates specified below:—

- (i) Linemen who are working in cities classified for the purpose of grant of house rent allowance in accordance of G.I., M.F., O.M. No. F. 2 (37)—E. II(B)/64, dated the 27th November, 1965 as amended/modified from time to time including the modifications made by O.M. No. 2 (55)—E. II(B)/73, dated the 6th June, 1974, will be entitled to compensation of Rs. 10 p.m. and in addition to the house rent allowance admissible to corresponding employees in terms of the rent actually paid by such employees.
- (ii) Linemen working in other places will be entitled to compensation of Rs. 10 p.m.

3. The employees referred to in paragraph 2 (i) will not be required to produce rent receipts in support of their claim for compensation if the total amount claimed does not exceed Rs. 10 p.m. or the amount admissible as house rent allowance on their pay. They will have to produce rent receipt if the amount claimed is more than the above limits.

4. These orders take effect from the 1st November, 1973.

#### **Clarification.**

With reference to the above, the following point was raised for clarification.—Simla, Kasuali, Daghai, Dharmapur, Solon, etc., do not come under the purview of classified cities as house rent allowance is admissible here under special orders. Clarification has been sought for as to whether the concession of Rs. 10 to the linemen is also available in addition to the house rent allowance admissible to the corresponding employees stationed at the above places.

Regarding the point raised above it is clarified that although in terms of the Third Pay Commission's recommendations, the benefit of house rent allowance over and above the compensation in lieu was to be given to the employees working in the classified cities, Ministry of Finance have agreed to the extension of the benefit even to those employees who are not stationed in classified cities, but to whom house rent allowance is admissible under special orders issued by the Ministry of Finance, as in the case of employees working in hill stations.

[ D.G., P. & T. Letter No. 30-1/74-PAT, dated the 25th October, 1975 ]

#### 12

**G.I., Ministry of Communications Endt. No. TE-16-11/51, dated the 3rd September, 1951, 31st December, 1951, P & T Directorate No. NB-17-1/50, dated the 25th February, 1953.**

#### **Rates of House Rent Allowance admissible in lieu of rent-free accommodation.**

It has been decided that officials entitled to free furnished accommodation as a condition of service should be allowed either (i) rent-free accommodation plus scale furniture or (ii) Rent-free accommodation plus rebate at 25 per

cent of the house rent allowance admissible in lieu of free quarters, when no free furniture is supplied by Government subject to the condition that the rebate thus allowed should be limited to 25 per cent of the H.R.A. or the actual hire of furniture from the market, whichever is less. In supersession of all the previous orders on the subject, the grant of the rebate is always subject to the production of receipts from authorised dealers of furniture.

If however, officials entitled to free furnished quarters are not provided with full scale furniture but are supplied with part furniture, the articles of part furniture should be treated as extra furniture and standard rent should be recovered for the same at the rate indicated in Rule 543 of the P. & T. Manual Vol. II.

2. It has been decided by the Government of India that the system of supply of scale furniture in residences provided by Government to officers of the P. & T. Department who are entitled to free furnished accommodation, as a condition of service, should be abolished with immediate effect. The officers concerned should be deemed as provided with unfurnished accommodation and entitled to draw furniture rebate in terms of D.G., P. & T.'s Memo. No. T.E. 16-11/51, dated the 3rd September, 1951 incorporated as 1 above.

It should be open to the present allottees of free furnished Government accommodation to retain either the whole or a part of the furniture at present supplied to them on payment of rent calculated under Rule 543 of P. & T. Manual Vol. II. It would, however, be open to Government to withdraw the whole or any part of this furniture at any time. The allottees may likewise surrender the furniture if they so desire. The furniture retained by the allottees under this scheme should not be replenished by Government, when for any reason some articles become unusable. Such articles should be withdrawn and the rent recoverable adjusted accordingly.

## 13

**G.I., M.F., O.M. No. 11015/1/E. II (B)/76, dated the  
31st January, 1977.**

**Grant of rent free accommodation/house rent allowance to  
Central Government employees posted to Mizoram.**

It has been decided to grant rent-free unfurnished accommodation to the Central Government employees having All India transfer liability and posted to the Union Territory of Mizoram, or house rent allowance in lieu thereof at the rates mentioned below:

<i>Pay range</i>	<i>Rate</i>
up to Rs. 560	15% of pay
Rs. 560-599	Amount by which pay falls short of Rs. 644
Rs. 600 and above	7½% of pay subject to a maximum of Rs. 200

2. These orders will take effect from 1-1-1977.

## Compensatory (City) Allowance and House Rent Allowance

Copy of Government of India, Ministry of Finance Office Memorandum No. F. 2 (37)-E. II (B)/64, dated the 27th November, 1965, as amended from time to time including the Modifications made in O.M. No. 11014/1/E. II(B)/79, dated the 17th March, 1979.

In supersession of all orders issued on the above subject from time to time, the President is pleased to sanction the grant of Compensatory (City) allowance and house rent allowance at the following rates to the Central Government servants paid from Civil Estimates and stationed in 'A' 'B-1', 'B-2' and 'C' class cities detailed in Annexure I:—

### RATES OF ALLOWANCES

#### (1) COMPENSATORY (CITY) ALLOWANCE

<i>Class of City</i>	<i>Pay per month</i>	<i>Rate of Allowance</i>
'A' Class	... Below Rs. 250 ...	6.5 per cent of pay subject to a minimum of Rs. 12.
	Rs. 250 and above ...	6 per cent of pay subject to a minimum of Rs. 16.20 and a maximum of Rs. 75.
'B-1' Class	... Below Rs. 330 ...	5 per cent of pay.
	Rs. 330 and above ...	4.5 per cent of pay subject to a minimum of Rs. 16.45 and a maximum of Rs. 50 per mensem.
'B-2' Class	... Below Rs. 750 ...	3.5 per cent of pay subject to a maximum of Rs. 10 per mensem.
	Rs. 750 and above ...	Amount by which pay falls short of Rs. 759.
'C' Class	... ..	No Allowance.

NOTE 1.—Government servants who are allowed the concession of free board and lodging or messing allowance as a condition of service, will be entitled to Compensatory (City) Allowance at 50 per cent of the above rates.

NOTE 2.—For the purpose of Compensatory (City) Allowance, the limits of the locality shall be those of the named urban agglomeration adopted for the population census 1971 or, if the named place is not an urban agglomeration, the named Corporation/Municipality. Accordingly Compensatory

(City) Allowance will be made admissible to persons whose place of work falls within the cities/urban agglomerations shown in Annexure I in accordance with the classification indicated therein.

## (II) HOUSE RENT ALLOWANCE

<i>Class of city/town</i>	<i>Rates</i>
'A' Class } ...	15 per cent of pay subject to a maximum of Rs. 400 per mensem.
'B-1' Class } ...	
'B-2' Class } ...	
'C' Class ...	7½ per cent of pay subject to a maximum of Rs. 200 per mensem.

NOTE.—House rent allowance is admissible, without reference to the quantum of rent paid, to employees drawing pay up to Rs. 750 in the revised scales of pay under the Central Civil Services (Revised Pay) Rules, 1973. In the case of employees drawing pay exceeding Rs. 750 in the revised scales, production and verification of rent receipts shall be compulsory.

### VERIFICATION OF RENT RECEIPT

House rent allowance is admissible, without reference to the quantum of rent paid to the employees drawing pay up to Rs. 750 in the revised scales of pay. However, employees drawing pay exceeding Rs. 750 shall, unless they produce rent receipts for verification, also draw house rent allowance at the same rate to which an employee drawing pay of Rs. 750 in the revised scale and serving at the same station is entitled to. House rent allowance at a higher rate can be drawn by them only if they are in a position to produce rent receipts.

2. According to para. 8 (a) a Government servant is required to furnish a certificate in the form prescribed in Annexure III-A and III-B along with his first claim of house rent allowance and also in January and July each year. The house rent receipts are also required to be furnished along with these certificates. If there is any change in any of the provisions of the certificate last given, resulting in increase or decrease of the allowance payable, a fresh certificate together with a house rent receipt are required to be furnished as soon as the change occurs. It is clarified that the verification is required to be made only with reference to the rent receipts produced. In cases where the administrative authorities have reason to doubt the particulars given in the rent receipts, separate enquiries should be made.

3. The verification of rent receipts in the case of non-gazetted officers will be the responsibility of the Head of the Office and in the case of Gazetted Officers, it will be for the Head of the Department to ensure that the verification is done in the required manner. In the case of a Head of Department, the necessary verification will be done by the administrative Ministry/Department concerned. Gazetted Officers will furnish a certificate to the Audit Office indicating that the rent receipt, in original, has been submitted separately to the Head of the Department for verification, along with requisite certificates as required under para. 8 (a) to enable audit office to authorise drawal of house rent allowance to the officer concerned. Simultaneously, they will also furnish a copy of the said certificate along with the rent receipt in original to the administrative authority concerned with the verification of their rent receipts.

## DEFINITIONS

2. For purposes of these orders:—

- (a) "Pay" means pay as defined in F.R. 9 (21) (a) and shall also include 'dearness pay.'

In the case of persons who continue to draw pay in the scales of pay which prevailed prior to 1st January, 1973, it will include, in addition to pay in the pre-revised scales, dearness pay, dearness allowance and interim relief appropriate to that pay, admissible under the orders in existence on 31st December, 1972.

- (b) (i) "Rent" means the charges paid by a Government servant as consideration for unfurnished accommodation occupied by him if he is a tenant, and the gross rental value of the house as assessed for municipal purposes or otherwise without deduction of the rebate of 10 per cent on account of repairs if he is an owner, and shall, in both cases, include municipal and other taxes, except service taxes levied separately and described as such that are legally payable by the occupier.

- (ii) If furnished accommodation is engaged, the term "Rent" shall mean rent as defined in (i) above reduced by 2½ per cent of the Government servant's pay.

NOTE.—Accommodation fitted with electric ceiling fans shall *not* be treated as furnished if it is otherwise unfurnished.

- (iii) A house in which a refrigerator is provided shall not be treated as furnished, if it is otherwise unfurnished, but in such a case the term "Rent" shall mean rent as defined in (i) above reduced by \*Rs. 25.
- (iv) If furnished accommodation includes a refrigerator the term "Rent" shall mean the figure arrived at after making deductions as at (ii) as well as (iii) above from rent as defined in (i) above.
- (v) In the case of a Government servant who resides in a hostel or a boarding house or resides and boards with a private family as a paying guest, "Rent" shall be taken to be the amount equal to 40 percent of the lodging and boarding charges or 80 percent of the lodging charges if boarding is not availed of.
- (c) "Family" means a Government servant's wife/husband, children and other persons residing with and wholly dependent upon him/her. A husband/wife/child/parent having an independent source of income is not treated as a member belonging to the family of the Government servant except when such income including pension (inclusive of temporary increase in pension and pension equivalent of death-cum-retirement benefits) does not exceed Rs 250 per month.

## AREAS WHERE ADMISSIBLE

3. (a) (i) The limits of the locality within which these orders apply shall be those of the named municipality, or corporation and shall include

\* Substituted for Rs. 15, *vide* G.I., M.F., O.M. No. 11012/6-E. II(B)/75, dated the 9th October, 1975.

such of the suburban municipalities, notified areas or cantonments as are contiguous to the named municipality or corporation or other areas as the Central Government may from time to time, notify

(ii) The orders contained will automatically apply/cease to apply to areas which may be included within/excluded from the limits of the named municipality or corporation by the State Government concerned, from the date of such inclusion/exclusion.

(b) (i) A Government servant whose place of duty falls within the qualifying limits of a city shall be eligible for both the compensatory (city) and house rent allowances, irrespective of whether his place of residence is within such limits or outside.

NOTE 1.—Absence from place of duty during holidays, except those affixed to leave, will not affect the eligibility for the compensatory (city) and house rent allowance.

NOTE 2.—For the period of tour, a Government servant's entitlement to these allowances shall be regulated with reference to his headquarters.

\*(ii) Government servants whose place of duty is in the proximity of a qualified city, and who, of necessity have to reside within the city, may be granted the compensatory (city) and house rent allowances admissible in that city. The Administrative Ministries/Departments, and the Comptroller and Auditor-General in respect of staff serving under him, are authorised to sanction the allowances under this clause provided they are satisfied that—

- (1) the distance between the place of duty and the periphery of the municipal limits of the qualified city does not exceed 8 kilometres; and
- (2) the staff concerned have to reside within the qualified city out of necessity, i.e., for want of accommodation nearer their place of duty.

\*(iii) Staff working in aerodromes, meteorological observatories, wireless stations and other Central Government establishments within a distance of 8 kilometres from the periphery of the municipal limits of a qualified city will be allowed house rent and compensatory (city) allowances at the rates admissible in that city even though they may not be residing within those municipal limits, provided that—

- (1) there is no other suburban municipality, notified area or cantonment within the 8 kilometres limit; and
- (2) it is certified by the Collector/Duty Commissioner having jurisdiction over the area that the place is generally dependent for its essential supplies, e.g., foodgrains, milk, vegetables, fuel, etc., on the qualified city.

Such a certificate will remain valid for a period of three years after which a fresh certificate will be required.

NOTE 1.—Cases which attract provisions of Para. 3 (b) (iii), should be referred to the Ministry of Finance (instead of the Ministries/Departments themselves granting same) for issue of general orders so as to ensure uniformity in the matter of application of the above proviso.

*(For a list of such cases please see at the end of Annexure II)*

\* Para. 3 (b) (ii) and (iii) applicable only at places which are within 8 kilometres of municipal limits of classified cities but not included within the Urban Agglomeration of any city. Government servants within the area of the Urban Agglomeration of classified city will be eligible for H.R.A. at the rates admissible to the classified city, vide G.I., M.F., O. M. No. 11021/6/76-E. II(B), dated the 26th October, 1977, reproduced as clarification 3 overleaf.

NOTE 2.—The orders contained in sub-paragraphs (b) (ii) and (b) (iii) above will not apply to establishments entitled to house rent allowances, compensatory (city) allowance, project allowance, remote locality allowance, hill allowance or other such allowances under any other provision of this O.M. or other general or special orders.

*Clarification 1.*—If has been decided that the benefit of the concession of house rent allowance under para. 3 (b) (iii) may be extended to the employees working in a place which though a town panchayat is generally dependent for its essential supplies on a qualified city and is within the 8 km. limit of the periphery of the qualified city.

*Clarification 2.*—It was pointed out that in the Certificate required to be obtained from the Collector of a District for the purpose of grant of House rent allowance under the aforesaid orders, it was to be *inter alia* certified that there was no other municipality within the 8 km. the area in which the employees have to work and the same cannot be given where such a municipality exists even though the place is wholly dependent on the qualified city for its essential supplies. While no amendment of the existing provision is considered necessary, it has been decided that henceforth the enclosed certificate may be obtained from the Collector in all cases where the grant of house rent allowance under para. 3 (b) (iii) is proposed. In all cases where the Collector certified that the area in question depends for its essential supplies on the qualifying city even though there may be another municipal area within the 8 kms. radius, Government would consider on merits whether grant of house rent allowance in such cases would be justified.

[ G.I., M.F., O.M. No. N. 15 (5)—E. II(B)/74, dated the 5th December, 1975.]

*Clarification 3.*—It has been decided in consultation with the staff side of the National Council (JCM) that House Rent Allowance will also now be payable to the Central Government employees within the area of the Urban Agglomeration of classified City at the rates admissible in the classified city. The existing provisions for the payment of House Rent Allowance under paras. 3 (b) (ii) and 3 (b) (iii) of the Office Memorandum dated 27-11-65 will, however, continue to be applicable only at places which are within 8 kilometres of municipal limits of classified cities, but which are not included within Urban Agglomeration of any city, subject to fulfilment of usual conditions laid down and subject to issue of specific sanctions therefor as before.

[ G.I., M.F., O.M. No. 11021/6/76—E. II(B), dated the 26th October, 1977. ]

### CERTIFICATE

(THE CERTIFICATE SHOULD BE IN RESPECT OF ONLY ONE PLACE. IF THERE ARE MORE THAN ONE PLACE IN RESPECT OF WHICH THE PROPOSAL RELATES APPROPRIATE CERTIFICATES IN RESPECT OF EACH OF SUCH PLACES SHOULD BE GIVEN)

It is hereby certified that:—

1. \*..... is a \*\*Village/Panchayat/non-municipal area;
2. \*..... is not a municipality or notified area or cantonment;
3. \*..... is within a distance of 8 kilometres from the periphery of the municipal limits of.....†.....

\* Name of the place in respect of which the proposal relates.

\*\* The civic status of the place, i.e., village, panchayat, non-municipal area, etc., should be indicated.

† Name of the qualified town/city.

‡4. (a) excepting.....‡....., there is no other municipality, notified area or cantonment within a distance of 8 kms. from .....\*..... and it is generally dependent for its essential supplies, e.g., foodgrains, milk, vegetables, fuel, etc., on.....@.....

Or

‡ (b) Although there is .....\*\*\*.....municipality/notified area/cantonment within a distance of 8 kms. from .....\*.....the latter is generally dependent for its essential supplies, e.g., foodgrains, milk, vegetables, fuel, etc., on.....@.....

† Sign.....  
Signature of the Collector/Deputy  
Commissioner having jurisdiction  
over the place.

Seal of the Collector/  
Deputy Commissioner.

Date of signature.....

### THOSE OCCUPYING OR REFUSING GOVERNMENT ACCOMMODATION NOT ELIGIBLE FOR HOUSE RENT ALLOWANCE

4. The grant of house rent allowance shall be subject to the following conditions:—

(a) (i) To those Government servants who are eligible for Government accommodation, the allowances will be admissible only if they have applied for such accommodation in accordance with the prescribed procedure, if any, but have not been provided with it, in places where due to availability of surplus Government accommodation, special orders are issued by the Ministry of Works and Housing from time to time making it obligatory for employees concerned to obtain and furnish 'no accommodation' certificate in respect of Government residential accommodation at their place of posting. In all other places no such certificate is necessary.

(ii) Government servants posted in localities where there is at present no residential accommodation in the general pool owned or requisitioned by the Central Government for allotment to them, need not apply for Government residential accommodation in order to become eligible for house rent allowance. But where Government quarters are available for the staff of specified Departments or for specified categories of staff, the procedure for applying for accommodation will be regulated under the rules of allotment of the Department concerned or of the local office of the Central Public Works Department, as the case may be.

(b) (i) The allowance shall not be admissible to those who occupy accommodation provided by Government or those to whom accommodation has been offered by Government but who have refused it. In the latter case, the allowance will not be admissible for the period for which a Government servant is debarred from further allotment of Government accommodation under the allotment rules applicable to him.

\* Name of the place in respect of which the proposal relates.

‡ Delete whichever clause is not applicable.

\*\*\* The name of the other municipality within 8 kms. limit.

† The certificate is to be signed by the Collector/Deputy Commissioner.

- (ii) The house rent allowance drawn by a Government servant, who accepts allotment of Government accommodation, shall be stopped from the date of occupation, or from the eighth day after the date of allotment of Government accommodation, whichever is earlier. In case of refusal of allotment of Government accommodation, house rent allowance shall cease to be admissible from the date of allotment of Government accommodation. In case of surrender of Government accommodation, the house rent allowance, if otherwise admissible, will be payable from the date of such surrender.

NOTE.—In the case of surrender of Government accommodation, the house rent allowance, if otherwise admissible, will be payable from the date from which 'no accommodation certificate' is issued by the accommodation controlling authority.

- (iii) A Government servant debarred from allotment of Government accommodation due to unauthorised subletting or for other breaches of rules, but excluding those covered by clause (b) (i) above will be eligible for house rent allowance during the period of such debarment, subject to the fulfilment of the usual conditions except that the condition that the must have applied for but not provided with Government accommodation will not be enforced in his case.

- (iv) Refusal by a Government servant of a quarter of a different class from that for which he is eligible shall not constitute refusal for the purpose of these orders unless he has the option to apply for accommodation of a class next below the one to which he is entitled by virtue of his emoluments and he refuses such accommodation when allotted on the basis of his application.

- (v) Refusal by a Government servant of accommodation (other than single room hostel accommodation or hostel accommodation where messing and payment of service charges are compulsory) allotted out-of-turn on his own application shall constitute refusal for the purpose of these orders, even when the accommodation provided is of a lower class than that for which he is eligible.

- (vi) Accommodation (including tents, single-roomed tenements, etc.) provided to displaced Government servants by the Ministry of Rehabilitation under the various housing schemes on payment of rent as fixed by that Ministry will not be treated as Government accommodation for the purpose of these orders and such allottees will be entitled to house rent allowance if otherwise admissible and subject to para. 5 (a) below.

- (vii) Displaced Government servants who have not been allotted residential accommodation by Government but who are in unauthorised occupation of such accommodation and are paying damages to Government shall, be deemed to have been provided with Government accommodation and as such shall not be eligible for house rent allowance. Such persons cannot also be considered as "sharing Government accommodation" for the purpose of paragraph 5 (e) below.

- (viii) Female Government servants residing in the Western House Hostel and the Working Girls' Hostel, Delhi or elsewhere in Government run hostels are not entitled to house rent allowance.

Government servants living in hostels run by autonomous and semi-Government organisations, which are not run on commercial lines, (i.e., Central Government employees allotted hostel accommodation are not charged market rent, but a subsidised rent), would not be entitled to house rent allowance.

(ix) A Government servant who, on transfer, has been permitted to retain Government accommodation at the old station on payment of normal rent or penal rent, will be eligible for house rent allowance at the new station.

(x) A Government servant who was not in occupation of Government accommodation at his old station and who, on transfer, leaves his family behind at the old station because he has not rented a house or has not been allotted Government accommodation at the new station, will be eligible for house rent allowance for a period of six months from the date of his assumption of charge at the new station or till he rents a house or is allotted Government accommodation at the new station, whichever is earliest. The house rent allowance in such cases shall be regulated as follows without prejudice to the entitlement to H.R.A. with reference to the place of duty in terms of para. 1.

(1) During the first two months      At the same rate at which it was of the date of assumption of charge at the new station.      drawn at the old station.

(2) For the next 4 months.      At the rate at which it was being drawn by him at the old station or the maximum amount that would have been admissible to him at the new station, had he taken a residence on rent there, whichever is less.

In either case the grant of House Rent Allowance under these provisions shall not be admissible beyond the date on which he rents a house or is allotted Government accommodation at the new station.

EXPLANATION.—The expression “rents a house” as used above shall not include accommodation as stipulated in para. 2 (b) (v).

NOTE 1.—Notwithstanding the provisions of sub-paragraphs (a) (i), (b) (i), (b) (ii), (b) (iv) and (b) (v), Government servants who are eligible for accommodation in the general pool at Delhi, Bombay, Madras and Calcutta, and

(i) who do not submit application for such accommodation; or

(ii) who, after submitting applications for such accommodation refuse to accept accommodation when offered/allotted; or

(iii) who, after having accepted such accommodation, surrender it,

may be paid house rent allowance, if otherwise admissible. This concession is admissible up to the 31st December, 1971, or earlier if so decided by Government.

NOTE 2.—The orders contained in Note 1 above will also apply to officers entitled to Type I to Type IV quarters in the general pool accommodation at Simla.

NOTE 3.—The orders contained in Note 1 shall also apply to the officers entitled to Type I to Type V quarters in the general pool accommodation at Nagpur.

- (xi) During the period of transfer not exceeding 90 days, a Government servant shall draw Compensatory (City) and House Rent Allowances at the same rates at which he was entitled to them at the time of transfer. The quantum of the allowances shall, however, be determined with reference to the pay which a Government servant would have drawn but for the transfer. For periods of transfer exceeding 90 days the grant of these allowances shall be regulated with reference to the new headquarters. If a transfer, initially made for a period not exceeding 90 days is later extended, the House Rent and Compensatory (City) Allowances shall be paid up to the date of issue of orders extending the transfer or for a period of 90 days, whichever is less.

NOTE.—For temporary transfer, initially made for a period not exceeding 90 days, but later extended beyond this period, the benefit of the provisions contained in para. 4 (b) (x) above shall be allowed to the Government servant from the date of issue of the order converting the transfer into a permanent one or at the end of 90 days; whichever is earlier.

### CONDITIONS FOR DRAWAL OF HOUSE RENT ALLOWANCE

5. (a) Subject to the provisions of sub-para. (b), no Government servant will draw house rent allowance in excess of the amount by which the rent actually paid by him exceeds 10 percent of his pay.

(b) (i) If the Government servant sub-lets or shares a part of his accommodation with one or more adults, not belonging to his family, whether Government servant(s) or not, a reduction of 40 percent or the actual rent charged by him from the sub-tenant/co-sharer, whichever is higher, shall be made from the rent actually paid by him to the landlord for the purposes of computing the amount of house rent allowance admissible to him. A reduction of 40 percent shall also be made where a part of the accommodation hired by the Government servant for which he claims house rent allowance is used for other than bona fide residential purposes.

NOTE.—These orders shall be deemed to have come into effect from 1-12-1965. The Ministry of Home Affairs, etc., are accordingly requested to review all cases where House Rent Allowance is being drawn on percentage basis. For this purpose all Government servants drawing House Rent Allowance on percentage basis on the date of issue of these orders may be asked to give a fresh declaration in terms of certificate No. 6 of Annexure III-A and certificate No. 5 of Annexure III-B and III-C as the case may be, and if the premises are being used by anyone of them for other than bona fide residential purposes on the date of issue of these orders, the over-payment of House Rent Allowance for the entire period for which the premises are being continuously so used, including the period prior to the date of issue of these orders, may be recovered.

(ii) If the sub-tenant or co-sharer is also a Government servant, house rent allowance will be admissible to him also, the amount of such allowance being calculated on the rent actually paid by him to the main tenant.

NOTE 1.—Keeping of servants in the house shall not be deemed to be subletting or sharing a part of the accommodation.

NOTE 2.—As an exception of the above rule in cases where a Government servant who shares his/her accommodation with his wife/her husband/parent/son/daughter/unmarried sister who is also an employee of Central Governments

State Government/Autonomous Public Undertaking/Semi-Government/Organisation such as a Municipality, Port Trust, Nationalised Banks, Life Insurance Corporation of India, etc., he/she (Government servant) may be allowed the option to draw house rent allowance without a reduction of 40% from the rent actually paid by him/her, subject to the condition that the other spouse/parent/son/daughter does not draw any house rent allowance.

NOTE 3.—The reduction of 40% referred in sub-para. (b) (i) above, will not be made where spouse/parent/son/daughter/unmarried sister is/are employed in the private sector or are self-employed or a pensioner or/and is/are having income exceeding Rs. 250 p.m. from any property/investment.

(c) A Government servant shall not be entitled to house rent allowance if:—

- (i) he shares Government accommodation allotted rent free to another Government servant; or
- (ii) he/she resides in accommodation allotted to his/her parents/son/daughter by the Central Government, State Government, an autonomous public undertaking or semi-Government organisation such as a Municipality, Port Trust, Nationalised Banks, Life Insurance Corporation of India, etc.
- (iii) his wife/her husband has been allotted accommodation at the same station by the Central Government, State Government, an autonomous public undertaking or semi-Government organisation such as municipality, Port Trust, etc., whether he/she resides in that accommodation or he/she resides separately in accommodation rented by him/her.

(d) The present practice of approving the scale of accommodation shall be discontinued. Similarly the half-yearly verification of rent receipts as a matter of routine shall also be dispensed with. The Head of Office in the case of a non-gazetted Government servant, the Head of the Department in the case of a Gazetted Government servant or the Administrative Ministry/Department if the Government servant himself is Head of the Department shall, however, have the right to test check the rent receipt and also consider whether the rent claimed is reasonable.

(e) As an exception to sub-paragraphs (a) and (b) above, Government servants drawing pay up to Rs. 750 other than a Government servant who is living in a house owned by him and drawing pay up to Rs. 750 shall be eligible for house rent allowance at the rates specified in paragraph 1 above even if they share Government accommodation allotted to other Government servants [excluding those mentioned in (c) above] or private accommodation of other Government servants [including those mentioned in (iii) and (c) (iii) above] subject only to the condition that they pay rent or contribute towards rent or house or property tax but without reference to the amount actually paid or contributed. As an exception to para. 7, the grant of house rent allowance to a Government servant living in his/her own house or to a Government servant living in a house owned by a Hindu undivided family in which he is a co-parcener, and whose pay does not exceed Rs. 750 will be without reference to the amount of the gross rental value as assessed by the Municipal Authorities. Thus, in the case of such Government servants it will not be necessary to insist on the production of the assessment of the rental value by the Municipal Authorities for purposes of claiming house rent allowance.

NOTE.—In cases where husband/wife/parents, children, two or more of them being Central Government servants or employees of State Governments,

autonomous public undertakings or semi-Government organisations like Municipality, Port Trust, Nationalised Banks, Life Insurance Corporation of India, etc., share accommodation allotted to another Government servant, house rent allowance will be admissible to only one of them, at their choice.

The term "accommodation" includes the accommodation allotted to the employees of State Governments, autonomous public undertakings, Semi-Government organisations such as Municipality, Port Trust, etc.

## REGULATION OF ALLOWANCES IN DIFFERENT CIRCUMSTANCES

6. The drawal of compensatory (city) allowance and/or house rent allowance in the following cases shall be regulated as stated below:—

### (a) Leave

(i) A Government servant will be entitled to draw compensatory (city) and house rent allowances during leave at the same rates at which he was drawing these allowances before he proceeds on leave. For this purpose leave means total leave of all kinds not exceeding 4 months or, in the case of Government servants governed by the Revised Leave Rules, 1933, 120 days and the first 4 months/120 days of the leave if the actual duration of the leave exceeds that period; but does not include terminal leave, whether running concurrently with the notice period or not. When vacation or holidays are combined with leave, the entire period of vacation or holidays and leave should be taken as one spell of leave.

House Rent Allowance as well as City Compensatory Allowance will be admissible during L.P.R. or refused leave, i.e., where L.P.R. was refused in public interest and the person concerned enjoys it after demitting office, subject to submission of certificate that the employee concerned and/or his family continue to reside at the same place/same station. During the period of refused leave, the aforesaid allowances shall not, however, be paid as a part of one time settlement but shall be paid each month in arrears on the expiry of the refused leave for that month.

NOTE 1.—In the case of Government servants who are originally granted leave on medical certificate exceeding four months and have ultimately to retire from Government service on grounds of invalidity, the entire leave thus becoming leave preparatory to retirement, recovery of compensatory (city) and house rent allowances already drawn need not be effected. Central Government servants who are originally granted leave on medical grounds or otherwise but do not join duty after expiry of such leave owing to death/invalidation during such leave may also be regulated in the same manner.

NOTE 2.—The drawal of these allowances during periods of vacation whether combined with leave or not shall be regulated in the same way as during leave.

NOTE 3.—In cases, where a Government servant who is sanctioned leave whether on medical grounds or otherwise, does not join duty after availing himself of such leave, and resigns, he shall not be eligible for compensatory (city) allowance and house rent allowance for the entire period of such leave. The Administrative authority concerned shall ensure that the entire amount drawn on this account is recovered before resignation, etc., is accepted.

NOTE 4.—Drawal of these allowances during the period of leave in excess of first 4 months/120 days availed of on grounds other than medical grounds

mentioned in sub-para. (ii) below shall be subject to furnishing of the certificates prescribed in para. 8 (d).

(ii) The limit of 4 months/120 days shall be extended to 8 months for the purpose of the grant of these allowances in the case of Government servants suffering from T.B., Cancer or other ailments during the period of their leave taken on medical certificates when such certificates are in the forms prescribed under Supplementary Rules 222 to 226 and 229. It is immaterial whether the leave is on medical certificate from the very commencement or is in continuation of other leave as defined in (i) above. In the case of employees suffering from T.B., Cancer, or other ailments, who remain on leave for a period exceeding 8 months, the grant of House Rent Allowance and City Compensatory Allowance for the period of leave beyond 8 months, may be decided by the respective controlling authorities without consulting the Ministry of Finance irrespective of the period of leave involved so long as the Medical Certificate in the prescribed form is available.

(iii) Deleted."

### (b) Joining Time

During joining time, a Government servant shall continue to draw compensatory (city) and house rent allowances at the same rates at which he was drawing these allowances at the station from where he was transferred. Where, however, joining time is affixed to leave, joining time shall be added to the period of 4 months/120 days referred to in (a) above unless in any case it is otherwise expressly provided.

Leave taken during the course of training or immediately after the completion of training abroad to cover stay overs/stops overs resulting in the absence of the trainees abroad beyond a period of six months cannot be treated as part of the period of training and as such the Government servant concerned will not be entitled to any compensatory (city) and house rent allowances during the period of leave taken on training abroad irrespective of whether the leave falls within the first six months of the training or immediately after the completion of the training abroad.

### (c) Deputation Abroad

The officers going abroad on deputation shall be eligible to draw compensatory (city) and house rent allowances at the rates admissible to them from time to time at the station from where they proceed abroad on deputation in the following manner:—

(i) *Deputation not exceeding one year :*

Compensatory (city) and house rent allowances will be admissible for the entire period of deputation.

(ii) *Deputation exceeding one year :*

An employee proceeding on deputation abroad for a period exceeding one year will be eligible for City Compensatory Allowance/House Rent Allowance till such time as his family remains at the last place of his duty in India. In the event of an employee applying for family passage to the place of deputation abroad or for Transfer Travelling Allowance in respect of his family's journey from the headquarters in India to Home town or any other station, he will not be required to refund the amount of City Compensatory Allowance/House Rent Allowance up to the date up to which the family actually resides at the last Headquarters of the employee in India.

(iii) *Deputation initially not exceeding one year but subsequently extended beyond one year:*

Compensatory (City) and house rent allowances will be admissible up to the date of orders extending the period of deputation beyond one year. Thereafter, the allowances shall be admissible as per sub-para. (ii) above.

(iv) The drawal of allowances under this sub-para. will be subject to the production of certificates prescribed in para. 8 (d) below.

**(d) Training Abroad**

A Government servant who is deputed for training abroad under the various training schemes sponsored by the Government of India or operated through non-official channels shall be entitled to draw (i) compensatory (city) allowance and (ii) house rent allowance during the entire period of such training at the rates admissible to him from time to time at the station from where he was deputed abroad for training subject to the production of certificates prescribed in para. 8 (d) below.

**(e) Training in India**

A Government servant, whether permanent or temporary, who is sent on training in India, and whose period of training is treated as duty under F.R. 9 (6) (b), shall be entitled to draw during the entire period of such training compensatory (city) and house rent allowances at the rates admissible to him, from time to time, at either the place of training or the place of duty from where he proceeded on training, whichever are more favourable to him. For claiming the allowances admissible at the place of duty from where a Government servant proceeded to another station for training, he will be required to furnish the certificate(s) prescribed in para. 8 (d) below.

NOTE.—A Government servant who is allowed travelling allowance as on tour and draws daily allowance at the place of training will draw house rent allowance and compensatory (city) allowance only at the rates admissible to him at his headquarters from where he proceeded on training.

**D.G., P. & T.'s INSTRUCTIONS**

A point has been raised whether a departmental trainee who is drawing house rent allowance at the station from which he proceeds for training can be allowed to draw during the period of training, the house rent allowance at the rates admissible at the old station when the training is imparted at a residential training centre where the trainee is provided accommodation only for himself but is not provided with any accommodation for keeping his family, and the trainee continues to incur expenditure on house rent at his old headquarters.

The matter has been examined and the President has been pleased to decide that Departmental trainees in the circumstances explained above may be allowed to draw house rent allowance during the period of training at the rates admissible at the old station from which they proceed on training subject to the fulfilment of all other terms and conditions governing the grant of house rent allowance.

[D. G., P & T's letter No. 4-7/68-PAP, dated the 19th May, 1971.]

**(f) Suspension**

The drawal of compensatory (city) and house rent allowances to a Government servant under suspension shall be regulated with reference to

proviso to F.R. 53 (b) and F.R. 54 subject to his furnishing either or both of certificates prescribed in para. 8 (d) below for drawal of allowances for periods beyond 4 months/120 days from the date of suspension.

NOTE.—If the headquarters of a Government servant under suspension are changed in the public interest by orders of a competent authority, he shall be entitled to the allowances as admissible at the new station provided he furnishes the requisite certificate with reference to such station.

**(g) Re-employed Pensioners**

The drawal of compensatory (city) and house rent allowances in the case of re-employed pensioners shall be regulated as indicated below:—

- (a) In the case of officers whose pay plus pension exceeds the sanctioned maximum pay of the post the allowances will be calculated on that maximum.
- (b) In the case of officers whose pay on re-employment in a civil post is fixed without taking into account the entire pension or a part thereof, the amount of pension so ignored shall also not be taken into account for the purpose of the grant of compensatory (city) and house rent allowances.
- (c) In other cases, the allowances will be calculated on pay plus pension.

**(h) Persons in receipt of emoluments from foreign Governments**

Persons in receipt of any emoluments of the nature of pay, leave salary or pension from foreign Government (e.g., Burma, Ceylon, Pakistan, etc.) in addition to pay from the Government of India will, subject to the total emoluments not exceeding the limits prescribed for eligibility of compensatory (city) and house rent allowances, draw these allowances on the basis of their pay from the Government of India.

NOTE.—For the purposes of sub-paragraphs (g) and (h):

- (a) 'Pension' means gross pension including temporary increase in pension and pension equivalent of death-cum-retirement gratuity and other retirement benefits, if any.
- (b) The amount of pension will be the amount originally sanctioned (i.e., before commutation, if any) less the amount of pension, if any, held in abeyance as a condition of re-employment.

**(i) Women Government Servants not paying rent themselves**

In the case of married Government servant residing with her husband, and in the case of an unmarried Government servant residing with her father or other members of the family, who are not Government servants, the rent paid by her husband or, as the case may be, by her father or other members of the family, shall be deemed to be the rent paid by her. Such Government servants will be eligible for house rent allowance if otherwise admissible under these orders.

**(j) Ex-part 'B' State Employees**

The drawal of compensatory (city) and house rent allowances in the case of an ex-Part 'B' State employee, who has opted to retain his pre-absorption terms and conditions of service, under this Ministry's O.M. No. 16 (2)-E. III/52, dated the 18th February, 1952 and who is transferred

out-side the area of the former Part 'B' State, will be regulated in the following manner:—

- (i) if the pre-absorption terms and conditions of service provide for compensatory (city) and house rent allowances at stations outside the ex-Part 'B' State, the employee will be allowed only those rates; and
  - (ii) if the pre-absorption terms and conditions do not prescribe any such rates, he will be allowed the allowances under these orders.
- (k) **Persons whose leave terms are not regulated under the Fundamental Rules or the C.C.S. (Leave) Rules, 1972**

(a) Industrial and other employees, whose leave terms are regulated by special orders and not under the Fundamental Rules or the C.C.S. (Leave) Rules, 1972, may be granted compensatory (city) and house rent allowances during the first 40 days of leave at the same rates at which they were drawing these allowances before proceeding on leave. Where, however, under any special orders, such employees are eligible to draw these allowances for periods of leave in excess of 40 days at a time, they will continue to be governed by those orders.

(b) The limit of 40 days shall be extended to 180 days in the case of such employees suffering from T.B./Cancer/other ailments during their leave taken on medical certificates when such certificates are in the forms prescribed under Supplementary Rules 222 to 226 and 229. It is immaterial whether the leave is on medical certificate from very commencement or it is in continuation of other leave. The question whether the allowances may be paid to an Officer suffering from T.B./Cancer/or other ailments during leave on medical certificate exceeding 180 days shall be decided on merits by the Ministry/Department in consultation with the Expenditure Division by the Ministry of Finance. Drawal of allowances beyond 120 days will be subject to the furnishing of certificates in para. 8 (d) below.

### GOVERNMENT SERVANTS OWNING HOUSES

7. (i) A Government servant living in a house owned by him, his wife, children, father or mother shall also be eligible for house rent allowance under these orders. In such cases, the gross rental value of the house or, if he is not in occupation of the entire house, of the portion of the house actually occupied by him (as ascertained from its assessed value for municipal purposes or otherwise), without deduction of rebate of 10 per cent on account of repairs and including municipal and other taxes that are legally payable by the owner other than "service taxes" levied separately and described as such, shall be taken as the rent paid by him for private accommodation for the purpose of these orders.

When separate amount of assessed value is not available in respect of a portion of a house, it will be calculated proportionately with reference to the plinth area actually in the occupation of a Government servant.

If a house is situated within a municipality/local board/notified area/cantonment boards, grant of house rent allowance in above case should invariably be regulated on the basis of gross rental value as assessed by these authorities. Only when assessment by such an authority is not possible assessment made by other local authorities may be accepted as the basis for the grant of House Rent Allowance.

*Clarification:*—References have lately been received in the Ministry seeking clarification regarding the manner in which the claim of House Rent Allowance of Central Government employees who have taken flats on hire purchase basis from private House Building Societies should be regulated. It is clarified that the rental value of the premises as determined by the Municipal authorities, etc., as in the case of houses fully owned by Government servants for determining the house rent allowance payable to the Government servants concerned shall form the basis for grant of House Rent Allowance in such cases.

(ii) In the case of a Government servant living in a house owned by a Hindu undivided family in which he is a coparcener, house rent allowance will be regulated with reference to the gross rental value, as in (i) above, of the portion of the house actually in his occupation and not on the basis of the rent which he claims to pay to the Manager of the Hindu undivided family.

NOTE.—The grant of house rent allowance to Government servants referred to in (i) and (ii) above will be subject to the fulfilment of the same conditions as apply to a Government servants residing in private rented accommodation.

(iii) In case of a Government servant who owns a house at a place of duty but resides in a rented house instead, house rent allowance shall be paid in respect of the rented house, if otherwise admissible.

### CERTIFICATES

8. (a) Every Government servant shall furnish along with his first claim for house rent allowance a certificate in the form given in Annexure II, III-A or III-B, whichever is applicable to him and whenever there is a change in any of the provisions of the certificate last given in respect of the same or different accommodation and/or resulting in increase or decrease of the allowance payable.

(b) While non-gazetted officers shall furnish the requisite certificates to their Head of Office, gazetted officers shall furnish the same to their Audit Officers along with their first claim for house rent allowance and also attach them with their pay bills for January and July each year.

(c) The following certificates shall be endorsed in January and July each year by the drawing and disbursing officers on the bill in which compensatory (city) and house rent allowances of non-gazetted officers are drawn by them:

- (i) "Certified that in the case of all Government servants for whom compensatory (city) and/or house rent allowances are drawn in this bill, the eligibility of the allowance(s) has been verified with reference to paragraph 3 of the Government of India, Ministry of Finance O.M. No. 2 (37)-E. II(B)/64, dated 27-11-1965."
- (ii) "Certified that the Government servants for whom house rent allowance is drawn in this bill (have applied for but) have not been provided with any Government accommodation."
- (iii) "Certified that the certificates prescribed by Government have been obtained from the Government servants for whom house rent allowance has been drawn in this bill and I am satisfied that the claims are in accordance with the orders in force."

NOTE.—The words shown in the brackets in clause (ii) may be omitted if the Government servants for whom the allowance is drawn are not eligible

for Government accommodation or if their cases are covered by the Notes under paragraph 4 above.

(d) The certificates required under sub-para. c (iv), (d), (e), (f) and (k) of para. 6 will be as follows:—

(I) For drawal of compensatory (city) allowance

The Government servant concerned or his family or both continued, for the period for which compensatory (city) allowance is claimed, to reside at the same station (whether within its qualifying limits or in an adjoining area) from where he was placed under suspension  
 proceeded on leave/deputation abroad/training.

(II) For drawal of house rent allowance

The Government servant concerned continued for the period for which house rent allowance is claimed, to retain the house at the same station (whether within its qualifying limits or in an adjoining area) from where he was placed under suspension  
 proceeded on leave/deputation abroad/training paid rent for it and did not sub-let whole of it.

NOTE 1.—The words “adjoining area” used in the above certificates refer to an area from which a Government servant normally attends to his duties.

NOTE 2.—If a part of an accommodation is sub-let by a Government servant during the events referred to in the sub paras. quoted above his house rent allowance will be regulated in the manner prescribed in paragraph (5) (b) (i) above.

9. These orders will take effect from the 1st December, 1965.

10. These orders will not apply to:—

- (a) Government servants appointed on *ad hoc* or personal rates of pay unless the orders sanctioning their appointment *specifically* provide for the drawal of compensatory (city) and house rent allowances in addition to pay.
- (b) Staff paid out of contingencies (i.e., casual employees/labour), referred to in this Ministry's O.M. No. F. 11 (5)-E. III/61, dated the 15th December, 1962.
- (c) Government servants stationed at hill stations, remote localities, unhealthy localities, Goa, Daman and Diu except to the extent indicated in the separate orders relating to the grant of compensatory allowances at such stations. Where, however, a city classified under these orders is also a hill station where the allowances in accordance with this Ministry's O.M. No. F. 5 (2)-E. II(B)/69 (I), dated 27-5-1969 are admissible, those allowances will be admissible in lieu of the compensatory (city) allowance admissible under these orders, and, in addition, house rent allowance under these orders will also be admissible.

11. These orders, in so far as they relate to the grant of House Rent Allowance, will not also apply to Government servants who are entitled to house rent allowance in lieu of rent free accommodation as a condition of service. The grant of C.C.A. to such Government servants will, however, be regulated under these orders.

## ANNEXURE I

### List of 'A', 'B-1' and 'B-2' Class Cities for Compensatory (City) Allowance

<i>Name of the State/Union Territory</i>	CLASS OF CITIES		
	'A'	'B-1'	'B-2'
(1)	(2)	(3)	(4)
Andhra Pradesh	- Hyderabad U.A.	...	...
Bihar	- ...	...	Patna U.A., Dhanbad U.A., Jamsheḍpur U.A.
Delhi	- Delhi U.A.	...	...
Gujarat	- Ahmedabad U.A.	...	Surat U.A., Vadodara U.A.
Karnataka	- Bangalore U.A.	...	...
Kerala	- ...	...	Trivandrum, Cochin.
Madhya Pradesh	- ...	...	Gwalior U.A., Indore City U.A., Jabalpur U.A., Bhopal U.A.
Maharashtra	- Bombay	Nagpur U.A. Poona U.A.	Sholapur.
Punjab	- ...	...	Amritsar City U.A./ Ludhiana City U.A.
Rajasthan	- ...	...	Jaipur U.A.
Tamil Nadu	- Madras U.A.	...	Coimbatore U.A., Madurai U. A. Tiruchirapalli U.A., Salem U.A.,
Uttar Pradesh	- ...	Kanpur City U.A. Lucknow City U.A.	Agra U.A., Allahabad City U.A., Varanasi City U.A.,
Bengal	- Calcutta U.A.	...	...

U. A. = Urban Agglomeration

## ANNEXURE II

**List of 'A', 'B-1', 'B-2' and 'C' Class cities where House Rent Allowance will be admissible in terms of Ministry of Finance  
Office Memorandum No. 11021/6/76-E. II(B), dated 26-10-1977 11016/1/78-E. II(B), dated 22-6-1978 and 11016/7/E. II(B)/78,  
dated 26-6-1978**

Name of the State/Union Territory	Class of Cities			
	'A'	'B-1'	'B-2'	'C'
(1)	(2)	(3)	(4)	(5)
Andhra Pradesh	Hyderabad (UA)	...	...	Adoni, Anakapalle, Anantapur, Bandar (Masulipatam), Bheemavaram, Chirala, Chittoor, Cuddapah, Eluru, Gudivada, Guntakkal, Guntur, Kakinada, Khammam, Kothagudem, Kurnool, Mahabubnagar, Nandyal, Nellore, Nizamabad, Ongole, Proddatur, Rajahmundry (UA), Tenali, Tirupati, Vijayapuri, Vijayawada (Bezwada) (UA), Visakhapatnam (Vizagapatam) (UA), Vizianagaram, Warangal.
Bihar	...	...	Patna (UA)	Arrah, Bottiah, Bhagalpur, Bihar, Bokaro Steel City (UA), Chapra, Darbhanga, Dehri-Dalmianagar, Dhanbad (UA), Dinapur (UA), Gaya, Hazaribagh, Jamshedpur (UA), Katihar (UA), Monghyr-Jamalpur, Muzaffarpur, Purnea (UA), Ranchi (UA), Sasaram.
Chandigarh	...	...	...	Chandigarh (UA).
Delhi	Delhi (UA)	...	...	...
Gujarat	...	Ahmedabad (UA)	Surat City (UA) Vadodara (Baroda) (UA)	Anand, Bhavnagar City (UA), Bhuj (UA), Bharuch (Broach) (UA), Cambay, Dhoraji (UA), Gondal (UA), Jamnagar (UA) Junagadh (UA), Kalol, Mahesana (UA), Morvi, Godhra (UA), Nadiad, Navsari (UA), Patam (Distt. Mahesana), Porbandar (UA), Rajkot, Surendranagar, Veraval.
Haryana	...	...	...	Ambala Municipal Corporation, Ambala Cantonment, Bhiwani, Gurgaon, Hissar, Karnal, Panipat, Rohtak, Sonapat, Yamunanagar.

Name of the State/Union Territory	Class of Cities			
	'A'	'B-1'	'B-2'	'C'
(1)	(2)	(3)	(4)	(5)
Jammu and Kashmir	...	...	Srinagar (UA)	Jammu (UA).
Karnataka	...	Bangalore (UA)	...	Bagalkot, Belgaum (UA), Bellary, Bhadravati (UA), Bidar, Bijapur, Chitradurga, Davangere, Gadag-Betgeri, Gulbarga, Hassan, Hospet, Hubli, Dharwar, Kolar Gold Fields (UA), Mandya, Mangalore (UA), Mysore, Raichur, Shimoga, Tumkur.
Kerala	...	...	Cochin, Trivandrum	Aleppey, Badagara, Calicut (Kozhikode), Cannanore, Kayamkulam, Kottayam, Palghat, Tellicherry, Trichur, Quilon.
Madhya Pradesh	...	...	Bhopal M. Corpn. Indore City (UA) Jabalpur (UA)	Bilaspur (UA), Burahanpur (UA), Chhindwara (UA), Damoh (UA), Dewas (UA), Durg-Bhilainagar (UA), Gwalior (Lashkar) (UA), Khandwa (UA), Mandsaur (UA), Mhow (UA), Murwara (UA), Raipur City (UA), Ratlam (UA), Rewa, Sagar City (UA) Satna (UA), Ujjain (UA), Rajnandgaon (UA), Shivpuri (UA).
Maharashtra	Bombay	Nagpur (UA), Poona (UA)	Sholapur	Achalpur (UA), Ahmednagar (UA), Akola, Amalner, Amravati, Aurangabad (UA), Barsi, Bhir, Bhivandi, Bhusawal (UA), Chandrapur, Dhulia, Gondia, Ichalkaranji, Jalgaon, Jalna, Khamgaon, Kolhapur (UA), Latur, Malegaon, Nanded, Nandurbar, Nasik (UA), Pandharpur, Parbhani, Sangli (UA), Satara, Ulhasnagar (UA), Yeotmal, Wardha.
Orissa	...	...	...	Berhampur, Bhubaneshwar, Cuttack (UA), Puri, Rourkela (UA), Sambalpur (UA).
Pondicherry	...	...	...	Pondicherry (UA).
Punjab	...	...	Amritsar City (UA) Ludhiana City (UA)	Abohar, Batala (UA), Bhatinda (UA), Ferozepur (UA), Hoshiapur, Jullundur, Moga (UA), Pathankot (UA), Patiala City (UA), Phagawara (UA).
Rajasthan	...	...	Jaipur (UA)	Ajmer (UA), Alwar, Beawar, Bharatpur, (UA), Bhilwara, Bikaner (UA), Churu (UA), Ganganagar, Jodhpur, Kota, Pali, Sikar, Tonk, Udaipur.

(1)	(2)	(3)	(4)	(5)
Tamil Nadu	Madras (UA)	...	Coimbatore (UA), Madurai (UA)	Ambur, Aruppukkottai, Bodinayakanur, Cuddalore, Dindigul, Erode (UA), Gudiyatham (UA), Kadayanallur, Kanchipuram, (UA) Karaikudi (UA), Karur, Kumbakonam (UA), Mayuram, Nagapattinam (UA), Pudukottai, Rajapalayam, Salem (UA), Srivilliputhur, Thanjavur (Tanjore), Tiruchirappalli (Trichinopoly) (UA), Tirunelveli (UA), Tiruppur (UA), Tiruvannamalai, Tuticorin (UA), Valparai, Vaniyambadi (UA), Vellore (UA), Villupuram, Virudhunagar, Palani (UA), Nagarcoil, Pollachi (UA).
Uttar Pradesh	...	Kanpur City (UA), Lucknow City (UA)	Agra (UA), Allahabad City (UA) Varanasi (Banaras City) (UA)	Aligarh (Koil Aligarh), Amroha, Baharaich, Banda, Bareilly (UA), Budaun, Bulandhahr, Chandausi, Dehra Dun City (UA), Etawah, Faizabad City (UA), Farrukhabad City (UA), Fatehpur, Firozabad, Ghaziabad (UA), Gonda, Gorakhpur, Haldwani-cum-Kathgodam, Hapur, Hardwar, Hathras, Jaunpur, Jhansi City (UA), Khurja, Mathura City (UA), Maunath Bhanjan, Meerut City (UA), Mirzapur, Moradabad City (UA), Pilibhit, Muzaffarnagar, Rampur, Roorkee (UA), Saharanpur, Sambhal, Shahjahanpur City (UA), Sitapur.
West Bengal	Calcutta (UA)	...	...	Asansol (UA), Balurghat, Bangaon, Bankura, Basirhat, Baharampur (UA), Budge Budge (UA), Burdwan, Cooch-Behar (UA), Jalpaigri, Kharagpur, Durgapur, English Bazaar (UA), Krishnagar, Midnapur, Nabadwip, Purulia, Santipur, Siliguri.

## ANNEXURE—II

## Stations covered by specific issue of orders under para. 3 (b)

Sl. No.	Station (s)	Near Station	Class	Date up to which initially granted	O.M. Reference
1.	Ambajhari Ordnance Factory	Nagpur	B 1	27- 7-1974	F. 2 (11)—E. II (B)/72, dated 22- 9-1972
2.	Cheruvannur	Calicut	C	3 -12-1974	F. 2 (29)—E. II (B)/71, dated 4-12-1971
3.	Mannuthy, Nellikunnu, Kanimangalam and Chiyaram	Trichur	C	17-11-1975	F. 2 (29)—E. II (B)/71, dated 18- 1-1972
4.	Geratpur	Ahmedabad	B 1	31- 3-1974	F. 2 (29)—E. II (B)/71, dated 8-12-1971
5.	Patholi Village	Agra	C	20- 3-1975	F. 2 (29)—E. II (B)/71, dated 17- 8-1972
6.	Birohi and Jhingura Railway Stations	Mirzapur	C	31- 7-1973	F. 2 (18)—E. II (B)/72, dated 25-10-1972
7.	Maynadanga Village	Chinsurah	C	31-12-1976	F. 2 (53)—E. II (B)/74, dated 4- 9-1974
8.	Kuttalam Village	Mayuram	C	5- 9-1976	F. 2 (63)—E. II (B)/74, dated 10- 9-1974
9.	Kolijanur, Mundiambakkam and Kandamanadi Panchayats	Villupuram	C	3- 5-1976	F. 2 (36)—E. II (B)/74, dated 25- 3-1974
10.	Tirupirambiyam, Tirunageswaram and Tiruvidamarudur	Kumbakonam	C	5- 9-1976	F. 2 (45)—E. II (B)/74, dated 2- 5-1974
11.	Hayatnagar Kalsa	Hyderabad	A	4-10-1975	F. 2 (32)—E. II (B)/73, dated 29- 9-1973
12.	Valapattanam	Cannanore	C	28- 3-1976	F. 2 (28)—E. II (B)/74, dated 12- 3-1974
13.	Theralandur	Mayuram	C	24- 7-1976	F. 2 (23)—E. II (B)/74, dated 23- 3-1974
14.	Aeronautical Communication Station, B.M.P. Camp, Katihar	Katihar	C	30-11-1976	F. 2 (76)—E. II (B)/74, dated 16-12-1974

Sl. No.	Station (s)	Near Station	Class	Date up to which initially granted	O.M. Reference
15.	Mumbra Panchayat	Thana	C	30-11-1976	11023/1/E. II (B)/75, dated 25-3-1975
16.	Mannoor Panchayat	Warangal	C	12-12-1976	F. 2 (47)-E. II (B)/74, dated 31-7-1974
17.	Sreekariyam Panchayat	Trivandrum	B 2	31-12-1976	11023/4-E. II (B)/75, dated 19-8-1975
18.	Suttamalli	Tirunelveli	C	28-2-1977	F. 2 (62)-E. II (B)/74, dated 21-6-1975
19.	Keelanatham, Munnirpallam, Reddiarpatti and Tharuvai	Tirunelveli	C	28-2-1977	F. 2 (62)-E. II (B)/74, dated 21-6-1975
20.	Panagar Civil Aerodrome, Birudiha Village	Durgapur	C	31-7-1978	11014/9/E. II (B)/75, dated 25-10-1975
21.	Velandipalayam	Coimbatore	B 2	30-9-1976	11023/5/E. II (B)/75, dated 25-9-1975
22.	Tirumala (T. R. P.) Village	Tirupati	C	28-2-1978	11014/11/E. II (B)/75, dated 23-1-1976
23.	Dumna Airport	Jabalpur	B 2	30-9-1978	11014/12/E. II (B)/75, dated 22-3-1976
24.	Lingampally	Hyderabad	A	30-6-1978	11023/1/E. II (B)/76, dated 3-4-1976
25.	Bhuj Airport	Bhuj	C	30-6-1979	11023/3/E. II (B)/76, dated 30-11-1976
26.	Valasaravakkam	Madras	A	31-5-1979	11016/11/E. II (B)/76, dated 17-12-1976
27.	Padianallur	Madras	A	31-3-1979	11023/1/77-E. II (B)/dated 18-4-1977
28.	Dowlaiswaram	Rajamundry	C	31-8-1978	11023/2/E. II (B)/77, dated 18-7-1977
29.	Udyogamandal	Cochin	B 2	31-12-1979	11016/3/E. II (B)/77, dated 19-7-1977

Sl. No.	Station (s)	Near Station	Class	Date up to which initially granted	O.M. Reference
30.	Dhabani	Durgapur	C	30-6-1977	11016/5/E. II (B)/76, dated 21-8-1976
31.	Gopalpur, Rajbandh	Durgapur	C	30-4-1977	11016/5/E. II (B)/76, dated 21-8-1976
32.	Sambra	Belgaum	C	31-1-1979	11023/1/77-E. II (B), dated 28-11-1977
33.	Bandel	Hooghly- Chinsurah (Calcutta U.A.)	A	30-4-1980	11023/8/E. II (B)/77, dated 12-12-1977
34.	Uppal	Hyderabad	A	25-10-1977	11023/7/77-E. II (B), dated 16-1-1978
35.	Gill Park Area	Ludhiana	C	28-2-1981	11023/2/78-E. II (B), dated 18-5-1978
36.	Undel	Cambay	C	31-12-1980	11023/4/E. II (B)/78, dated 27-5-1978
37.	Sonarpore	Calcutta	A	31-8-1980	11023/8/E. II (B)/78, dated 23-6-1978
38.	Tadepalli	Vijayawada	C	31-8-1980	11023/17/78-E. II (B), dated 29-1-1979
39.	Tadepalli Transhipment Shed	-do-	C	31-8-1980	-do-
40.	Irugur	Coimbatore	B-2	30-6-1980	11023/20/78-E. II (B), dated 30-1-1979
41.	Tirupathi Aerodrome	Tirupathi	C	31-10-1981	11023/1/79-E. II (B), dated 19-2-1979

NOTE—The initial period as indicated above may, however, be extended by the concerned Administrative Ministry/Department by a further period of three years at a time after obtaining fresh certificate as prescribed in clause (2) of para. 3 (b) (iii) and satisfying themselves about the fulfilment of the other conditions prescribed in that para.

## ANNEXURE II

(In substitution of the certificates prescribed in Annexures II-A and II-B of the Ministry of Finance O.M. No. F. 2(37)-E. II(B)/64 dated 27-11-65)

CERTIFICATE TO BE FURNISHED BY A CENTRAL GOVERNMENT SERVANT DRAWING PAY UP TO Rs. 750 P.M. AS WELL AS BY A CENTRAL GOVERNMENT SERVANT DRAWING PAY ABOVE RS. 750 P.M. BUT CLAIMING HOUSE RENT ALLOWANCE WITH REFERENCE TO PAY OF RS. 750 P.M. IN TERMS OF PARA 1(5) OF O.M. No. 11011/1/E. II(B)/75 DATED 25-2-77.

(1) I certify that I \* (I have applied for the Government accommodation in accordance with the prescribed procedure but) have not been provided with Government accommodation/(have refused the allotment of Government accommodation) during the period in respect of which the allowance is claimed.

(2) I certify that I am residing in a house hired/owned by me/my wife/husband/son/daughter/father/mother/a Hindu Undivided Family in which I am a co-parcener.

(3) I certify that I am incurring some expenditure on rent.  
contributing towards rent.

Or

\*\* I certify that the rental value of the house owned by me/owned by a Hindu Undivided Family in which I am a co-parcener and in which I am residing is ascertainable in the manner specified in para. 7 of O.M. No. F. 2 (37)-E. II(B)/64 dated 27-11-65† I certify that I am paying/contributing towards house or property tax.

(4) I certify that I am not sharing accommodation allotted to my parent (child) by the State/Central Government, an autonomous public undertaking or semi-Government organisation such as municipality, port trust etc., allotted rent free to another Government servant.

(5) I certify that my husband/wife/children/parents who is/are sharing accommodation with me allotted to another employee of the Central/State Government/autonomous public undertakings or semi-Government organisations like municipality, port trust etc., is/are not in receipt of house rent allowance from the Central/State Government, autonomous public undertakings or semi-Government organisations like municipality, port trust, etc.

(6) I also certify that my wife/husband has not been allotted accommodation at the same station by the Central/State Government, an autonomous public undertakings or semi-Government organisations such as municipality, port trust etc.

Signature.....

Designation.....

Date

\* The words shown in brackets may be omitted if the Government servant is not eligible for Government accommodation or if his case is covered by Notes under paragraph 4(b) of the O.M. dated 27-11-65 or where it is not obligatory for him to apply for Government accommodation for eligibility for house rent allowance in terms of Ministry of Finance O. M. No. 11011/1/E. II(B)/75 dated 25-2-77.

\*\* To be furnished by a Government servant living in his own house or in a house owned by a Hindu Undivided Family in which he is a co-parcener.

† To be furnished by another Government servant being the wife, husband, son, daughter, father or mother of the Government servant owning the house who is sharing accommodation with the latter.

**ANNEXURE III—A**

(Reference paragraph 8)

CERTIFICATE TO BE FURNISHED BY A GOVERNMENT SERVANT DRAWING PAY ABOVE RS. 750 P.M. FOR THE GRANT OF HOUSE RENT ALLOWANCE IN TERMS OF PARAGRAPH 5

(1) I certify that I am residing<sup>1</sup> in a rented house (*address of premises*)  
 as a sub-tenant in a house.....  
 (*address of premises*) rented by another  
 Government servant, viz.....  
 (*name, designation and office*).

from the.....to the.....  
 and I am paying monthly rent of Rs..... This includes/does not include

- |   |        |   |
|---|--------|---|
| (a) rent of refrigerator (if otherwise unfurnished)                                 | Rs. 25 | } |
| (b) rent of furniture at 2½% of my pay  | Rs.    |   |
| (c) occupier's share of municipal and other taxes not legally payable by the tenant | Rs.    |   |
| (d) service taxes levied separately and described as such for the period .....      | Rs.    |   |

<sup>2</sup>(2) I certify that I am myself not a sub-tenant of another Government servant.

<sup>2</sup>(3) I certify that accommodation in respect of which the allowance is claimed is not sub-let or occupied normally by any person other than (a) members of my family as defined in para. 2 (c) of Ministry of Finance O.M. No. F. 2 (37)-E. II(B)/64, dated the 27th November, 1965 and/or (b) my spouse/son(s) daughter(s)/parent(s) who is/are not drawing any house rent allowance from Central Government, State Government, Autonomous Public Undertakings/Semi-Government Organisations such as Municipality, Port Trust/Autonomous Bodies having been brought into existence by an Act of Parliament such as Nationalised Banks, Life Insurance Corporation of India, etc.

(4) I certify that I <sup>3</sup>(have applied for Government accommodation in accordance with the prescribed procedure but) <sup>1</sup>have not been provided with <sup>2</sup>have refused the allotment of Government accommodation during the period in respect of which the allowance is claimed.

<sup>1</sup> Delete whichever sub-clause is not applicable.

<sup>2</sup> Delete if not applicable.

<sup>3</sup> The words shown in brackets may be omitted if the Government servant is not eligible for Government accommodation or if his case is covered by Note under paragraph 4 (b) of the O.M. or where it is not obligatory for him to apply for Government accommodation for eligibility for house rent allowance in terms of M.F., O.M. No. 11011/1/E. II(B)/75, dated the 25th February, 1977.

(5) I also certify that my wife/husband has not been allotted family accommodation at the same station by the Central Government, a State Government, autonomous public undertakings or a semi-Government organisation such as Municipality, Port Trust, etc.,

(6) I also certify that

the accommodation for which house rent allowance has been a part of the accommodation for which house rent allowance is claimed by me is not being used for other than bona fide residential  
being claimed by me is used for other than bona fide residential  
purposes.  
 purposes since.....

### HOUSE RENT ALLOWANCE CLAIMED

*Cases in which accommodation is not sub-let/occupied by non-family members*

	Rs.
Monthly rent paid excluding sub-items (a), (b), (c) and (d) of item (1) above ...	X
10 per cent of pay ...	Y
House rent allowance claimed ...	X - Y (subject to prescribed ceiling)

*Cases in which accommodation is sub-let occupied by non-family members*

	Rs.
Monthly rent paid excluding sub-items (a), (b), (c) and (d) of item (1) above ...	= X
Rent to be taken ...	= $\frac{3X}{5}$
10 per cent of pay ...	= Y
House Rent Allowance claimed ...	= $\frac{3X}{5}$ Y — (subject to prescribed ceiling).

### ANNEXURE III—B

(Reference paragraph 8)

**CERTIFICATE TO BE FURNISHED BY A GOVERNMENT SERVANT  
 DRAWING PAY ABOVE RS. 750 PER MONTH FOR THE GRANT  
 OF HOUSE RENT ALLOWANCE IN TERMS OF PARAGRAPH 7  
 READ WITH PARAGRAPH 5**

(1) I certify that I am residing in a house owned by my wife/son/daughter/father/mother/.....(address of premises) from the.....to the.....and that the monthly gross rental value thereof as assessed for municipal purpose or otherwise (without deduction of the rebate of 10 per cent on account of repairs is Rs..... This includes/does not include

<sup>1</sup> Delete whichever sub-clause is not applicable.

<sup>1</sup>(a) Municipal and other taxes payable by the owner Rs.

<sup>2</sup>(b) Service taxes levied separately and described as Rs.  
for the period.....

<sup>2</sup>(2) I certify that accommodation in respect of which the allowance is claimed is not occupied normally by any person other than (a) members of my family as defined in paragraph 2 (c) of Ministry of Finance O.M. No. F. 2 (37)-E. II(B)/64, dated the 27th November, 1965 and/or (b) my spouse/son(s)/daughter(s)/parent(s) who is/are not drawing any house rent allowance from Central Government, State Government, Autonomous Public Undertakings/Semi-Government Organisations such as Municipality, Port Trust/Autonomous. Bodies having been brought into existence by an Act of Parliament such as, Nationalised Banks, Life Insurance Corporation of India, etc.

(3) I certify that I <sup>3</sup>(have applied for Government accommodation in accordance with the prescribed procedure but) have not been provided with (have refused the allotment of) Government accommodation during the period in respect of which the allowance is claimed.

(4) I also certify that my wife/husband has not been allotted family accommodation at the same station by the Central Government, a State Government, an autonomous public undertaking, or a semi-Government organisation such as Municipality, Port Trust, etc.

(5) I also certify that

<sup>1</sup>the accommodation for which house rent allowance has been  
a part of the accommodation for which house rent allowance  
claimed by me is not being used for other than bona fide residential  
is being claimed by me is used for other than bona fide residential  
purposes.  
purposes since.....

### HOUSE RENT ALLOWANCE CLAIMED

*Cases in which accommodation is not occupied by non-family members*

Rs.

Monthly rental value including sub-item (a)	
but excluding sub-item (1) above	= X
10 per cent of pay	= Y
House rent allowance claimed	= X - Y (subject to prescribed ceiling)

<sup>1</sup> Delete whichever sub-clause is not applicable.

<sup>2</sup> Delete if not applicable.

<sup>3</sup> The words shown in brackets may be omitted if the Government servant is not eligible for Government accommodation or if his case is covered by Note under paragraph 4 (b) of the O.M. or where it is not obligatory for him to apply for Government accommodation for eligibility for house rent allowance in terms of M.F., O.M. No. 11011/1/E. II(B)/75, dated the 25th February, 1977.

*Cases in which accommodation is occupied by non-family members*

	Rs.
Monthly rental value including sub-item (a) but excluding sub-item (b) of item (1) above	= X
Rent to be taken	= $\frac{3X}{5}$
10 per cent of pay	= Y
House rent allowance claimed	= $\frac{3X}{5}$ Y (subject to prescribed ceiling).

**ANNEXURE III-C***(Reference paragraph 8)*

**CERTIFICATE TO BE FURNISHED BY A GOVERNMENT SERVANT DRAWING PAY ABOVE RS. 750 WHO IS LIVING IN A HOUSE OWNED BY HIM OR BY HINDU UNDIVIDED FAMILY IN WHICH HE IS A CO-PARCENER FOR THE GRANT OF HOUSE RENT ALLOWANCE IN TERMS OF PARAGRAPH 7.**

(1) I certify that I am residing in a house owned by me/Hindu undivided family in which I am a co-parcener (*address of the premises*) from the.....to the.....and that the monthly rental value thereof as assessed for municipal purpose or otherwise (without deduction of the rebate of 10% on account of repairs) is Rs..... This includes/does not include.

<sup>1</sup>(a) Municipal and other taxes payable by the owners Rs.....

<sup>1</sup>(b) Service taxes levied separately and described as Rs..... for the period.....

<sup>2</sup>(2) I certify that accommodation in respect of which the allowance is claimed is not occupied normally by any person other than (a) members of my family as defined in para. 2 (c) of Ministry of Finance O.M. No. F. 2 (37)-E. II/(B) 64, dated the 27th November, 1965 and/or (b) my spouse/son(s) daughter(s)/parent(s) who is/are not drawing any house rent allowance from Central Government, State Government, Autonomous Public Undertakings/Semi-Government Organisations such as Municipality, Port Trust/Autonomous Bodies having been brought into existence by an Act of Parliament such as Nationalised Banks, Life Insurance Corporation of India, etc.

(3) I certify that I <sup>3</sup>(have applied for Government accommodation in accordance with the prescribed procedure but) have not been provided with have refused the allotment of Government accommodation during the period in respect of which the allowance is claimed.

<sup>1</sup> Delete whichever sub-clause is not applicable.

<sup>2</sup> Delete if not applicable.

<sup>3</sup>The words shown in brackets may be omitted if the Government servant is not eligible for Government accommodation or if his case is covered by Note under paragraph 4 (b) of the O.M. or where it is not obligatory for him to apply for Government accommodation for eligibility for house rent allowance in terms of M.F., O.M. No. 11011/1/E. II(B)/75, dated the 25th February, 1977.

(4) I also certify that my wife/husband has not been allotted accommodation at the same station by the Central Government, a State Government, an autonomous public undertaking or Semi-Government, Organisation such as Municipality, Port Trust, etc.

(5) I also certify that

the accommodation for which house rent allowance has been a part of the accommodation for which house rent allowance claimed by me is not being used for other than bona fide residential purposes.  
is being claimed by me is used for other than bona fide residential purposes since.....

<sup>1</sup> Delete whichever sub-clause is not applicable.

## Allowances at Specific Stations and Localities

### 1. House Rent and City Compensatory Allowances

#### (a) SPECIAL STATIONS

- |  |   |
|--|---|
| (i) Faridabad Complex  | House rent allowance and compensatory (city) allowance at the rates applicable to Delhi. Rates effective from the 1st October, 1974.                      |
| (ii) Gauhati<br>Dibrugarh<br>Silchar<br>Nowgong<br>Tinsukia<br>Agartala<br>Imphal<br>Coonoor<br>Ootacamund | House rent allowance at 7½ per cent of pay, subject to a maximum of Rs. 200. Rate effective from the 1st November, 1973.                                  |
| (iii) Union Territory of Goa<br>Daman and Diu  | House rent allowance at 7½ per cent of pay subject to a maximum of Rs. 200. Rate effective from the 1st October, 1974 and valid till the 30th June, 1979. |

NOTE.—Grant of allowances will be subject to the terms and conditions laid down in O.M. No. F. 2 (37)-F. II(B)/64, dated the 27th November 1965 as amended/modified from time to time, including the modifications made by O.M. No. F. 2 (55)-L. II(B)/73, dated the 6th June, 1974.

[G.I., M.F., O.M. Nos. F. 2 (4)-E. II(B)/65, dated the 5th November, 1974, F. 2 (54)-E. II(B)/74, dated the 8th August, 1964 and F. 2 (41)-E. II(B)/74, dated the 22nd July, 1974 the 20th June, 1975 and the 31st May, 1976 and 2(13)-E. II(B)/74, dated the 13th July, 1978.

#### (b) HILL STATIONS

<i>Name of Hill station</i>	<i>Pay range</i>	<i>Rate of house rent allowance</i>
Shillong	Up to Rs. 560	15 per cent of pay
	Above Rs. 560 and up to Rs. 599	Amount by which pay falls short of Rs. 644
	Rs. 600 and above	7½ per cent of pay subject to a maximum of Rs. 200

<i>Name of Hill station</i>	<i>Pay range</i>	<i>Rate of house rent allowance</i>		
Simla	—	7½ per cent of pay subject to a maximum of Rs. 200		
Kurseong	Up to Rs. 750	7.5 per cent of pay subject to a minimum of Rs. 15		
Kalimpong				
Mount Abu				
Mashobra				
Kasumpti				
Kufri	Above Rs. 750	Amount by which pay falls short of Rs. 806.25		
Jutogh				
Darjeeling				
Kodaikanal	Up to Rs. 750	5% of Pay		
Aruvankadu				
Lovedale				
Kasauli				
Mussoorie	Above Rs. 750	Amount by which pay falls short of Rs. 787.50		
Sanawar				
Mukteswar				
Dalhousie	up to Rs. 750	5% of Pay		
Pachmarhi				
Wellington (Nilgiris)				
Dagshai				
Solan				
Nainital				
Bhowali				
Almora				
Pithoragarh				
Lala Bazaar				
Tehri				
Chakrata				
Yercaud				
Naduvattam				
Kotagiri			Above Rs. 750	Amount by which pay falls short of Rs. 787.50
Katary				
Kilkotagiri				
Kullakamby				
Pykara Dam				
Glenmorgan				
Dunsandle				
Masnigudi				
Kalhatti				
Balacola				
Aravenue				
Kattabettu				

NOTE.—Definition of pay and conditions for eligibility of the house rent allowance will be the same as laid down in M.F., O.M. No. N. 2(37)-E. II (B)/64, dated the 27th November, 1965, as amended from time to time.

[G.I., M.F., O.M. No. F. 11025/1/E. II (B)/75, dated the 3rd February, 1975, the 7th July, 1975, the 5th August, 1975, the 19th March, 1976, and the 6th August, 1976 and 11021/1/77-E. II (B), dated the 6th April, 1978.]

## II. HILL COMPENSATORY AND WINTER ALLOWANCES

With effect from the 1st November, 1973, the grant of hill compensatory and winter allowances will be regulated under O.M. No. 5 (3)-E. II(B)/64, dated 29-5-1964 as amended from time to time, subject to the modifications indicated below.

2. The rates of hill compensatory allowance and winter allowance will be as under:—

### (i) Hill compensatory allowance:

Stations	Pay p.m.	Rate of allowance
(a) At hill stations situated at a height of 1,500 metres or more	(i) Below Rs. 250.	6.5 per cent of pay subject to a minimum of Rs. 12.
	(ii) Rs. 250 and above.	6 per cent of pay subject to a minimum of Rs. 16.20 and a maximum of Rs. 75.
(b) At hill stations situated at a height of 1,000 metres or more but below 1,500 metres.	(i) Below Rs. 330.	5 per cent of pay.
	(ii) Rs. 330 and above.	4.5 per cent of pay subject to a minimum of Rs. 16.45 and a maximum of Rs. 50.

### (ii) Winter allowance:

(a) At hill stations situated at a height of 1,500 metres or above.	(i) Below Rs. 250.	6.5 per cent of pay subject to a minimum of Rs. 15.00.
	(ii) Rs. 250 and above but not exceeding Rs. 1,250.	6 per cent of pay subject to a minimum of Rs. 16.20 and a maximum of Rs. 40, subject to marginal adjustments so that pay plus winter allowance does not exceed Rs. 1,290
(b) At hill stations situated at a height of 1,000 metres or more but below 1,500 metres.	(i) Below Rs. 330.	5 per cent of pay subject to a minimum of Rs. 10.
	(ii) Rs. 330 and above but not exceeding Rs. 1,250.	4.5 per cent of pay subject to a minimum of Rs. 16.45 and a maximum of Rs. 25 subject to marginal adjustments so that pay plus winter allowance does not exceed Rs. 1,275.

NOTE.—The limits of the hill station within which the allowance will be admissible will, however, be the limits of the named locality only. In other words, the provisions of para. 3 of O.M. No. F. 2 (37)-E. II(B)/64, dated 27-11-1965 and para. 2 of O.M. F. 2 (55)-E. II(B)/73, dated 6-6-1974 will not be applicable at hill stations.

2. 'Pay' for the purpose of these orders will be pay as defined in F.R. 9 (21) (a). In the case of persons who continue to draw pay in the scales of

pay which prevailed prior to 1-1-1973, it will also include, in addition to pay in the pre-revised scales, dearness pay, dearness allowance and interim reliefs appropriate to that pay admissible under the order in existence on 31-12-1972.

3. Where the application of the revised rates of hill compensatory allowance and/or winter allowance results in a loss to an existing employee, the existing amount of the allowance drawn by him will be protected by treating the difference between the allowance admissible at present and the allowance admissible at the revised rates as a personal allowance. The protection will continue till the employee, while working at the same station, becomes entitled to higher amount of hill compensatory allowance and/or winter allowance, as per the revised rates, either on promotion or otherwise.

4. These orders shall take effect from 1-11-1973. Payments of Hill Compensatory Allowance/Winter Allowance made after that date shall be adjusted according to these orders. For the period prior to 1-11-1973 the entitlement to Hill Compensatory Allowance and Winter Allowance will be regulated on the basis of the existing orders with reference to the pay that would be admissible but for the introduction of the Central Civil Services (Revised Pay) Rules, 1973.

[ G.I., M.F., O.M. No. F. 4 (4)-E. II(B)/73, dated the 6th June, 1974. ]

5. The conditions regulating the grant of compensatory (city) and house rent allowances in classified cities will also apply *mutatis mutandis* for the payment of compensatory (hill) allowance.

Where, however, a classified city is also a hill station where the hill compensatory and winter allowances are admissible, those allowances will be admissible in lieu of the compensatory (city) allowance admissible, and in addition, house rent allowance will also be applicable.

[ G.I., M.F., O.M. No. F. 5 (11)-E. II(B)/68, dated the 6th July, 1967 and No. F.2, (3)-E. II(B)/72, dated the 7th June, 1973. ]

6. The conditions for regulation of winter allowance will be as follows:—

1. In both the above cases winter allowance will be drawn for six months from October to March at stations north of the Tropic of Cancer and for four months (16th November to 15th March) at stations south of the Tropic of Cancer.

2. The allowance will be allowed irrespective of whether or not the stations have been declared as 'hill station' by the State Government.

[ G.I., M.F., O.M. No. F. 5 (3)-E. II (B)/64, dated the 29th May, 1964. ]

3. *During leave.*—(i) A Government servant will be entitled to draw the winter allowance during leave at the same rate at which he would have drawn had he not proceeded on leave. For this purpose, leave means total leave of all kinds not exceeding four months or, in the case of Government servants governed by the Revised Leave Rules, 1933 (now Central Civil Services (Leave) Rules, 1972), 120 days and the first four months/120 days of the leave if the actual duration of the leave exceed that period; but does not include leave preparatory to retirement, refused leave or terminal leave whether running concurrently with the notice period or not. When vacation or holidays are combined with leave, the entire period of vacation or holidays and leave shall be taken as one spell of leave.

NOTE 1.—In the case of Government servants who are originally granted leave on medical certificate exceeding four months and have ultimately to retire from Government service on grounds of invalidity, the entire leave thus becoming leave preparatory to retirement, recovery of winter allowance already drawn need not be effected.

NOTE 2.—The drawal of the allowance during periods of vacation whether combined with leave or not shall be regulated in the same way as during leave.

(ii) For stations north of the Tropic of Cancer the limit of four months/120 days shall be extended to 6 months in the case of Government servants suffering from T.B., Cancer or other ailments during the period of their leave taken on medical certificates when such certificates are in the prescribed form. It is immaterial whether the leave is on medical certificate from the very commencement or is in continuation of other leave as defined in (i) above.

(iii) Drawal of the allowance during the period of leave in excess of first four months/120 days shall be subject to the condition that the Government servant concerned or his family or both continued for the period for which winter allowance is claimed to reside in the same station (whether within its qualifying limits or in an adjoining area) from where he proceeded on leave. A certificate to this effect shall be recorded on the leave salary bill.

NOTE.—The words 'adjoining area' refer to an area from which a Government servant normally attended to his duties.

4. *During Tour*.—During absence on tour, the allowance will be admissible subject to the conditions that the Government servant does not draw any allowance of the same kind at the place of halt.

[ G.I., M.F., O.M. No. F. 5 (10)—E. II(B)/66, dated the 29th October, 1969. ]

5. *During Transfer*.—It has been decided that during the period of transfers not exceeding ninety days, a Government servant shall be entitled to winter allowance on the same terms as applicable to him at the station from which he is transferred provided he certifies that his family continued to stay at the old station.

In cases, where a transfer initially made for a period not exceeding ninety days is later extended beyond this period, the winter allowance shall be allowed with reference to the old headquarters only up to the date of issue of orders extending the transfer or for a period of ninety days, whichever is earlier, provided further he certifies that his family continued to stay at the old station during that period.

The quantum of allowances during such short periods would, however, be determined with reference to pay which he would have drawn but for the transfer.

For transfers exceeding ninety days, the grant of winter allowance shall be regulated with reference to his new headquarters.

[ G.I., M.F., O.M. No. F. 5 (10)—E. II(B)/66, dated the 22nd December, 1967. ]

6. For purposes of these orders the height of a station above sea level shall be the height determined and accepted by the Survey of India.

[ G.I., M.F., O.M. No. F. 5 (3)—E. II(B)/64, dated the 29th, May, 1964. ]

**Places where Hill Compensatory Allowance is admissible to Central Government employees.**

<i>Name of the State</i>	<i>Places where Hill Compensatory allowance is admissible to Central Government employees</i>
1. HIMACHAL PRADESH	Simla, Kasauli, Solan, Dharamsala, Kulu, Saplampur Subathu, Palampur, Yol, Dalhousie, Koti, Jabli, Solon Brewery, Sonwara, Dharampore, Kumar-Hatti, Barog, Salogra, Kandaghat, Kanoh, Kathali ghat, Shoghi, Taradevi, Jutogh, Summer-Hill, Sulha-Punjab, Panchrukhi, Jogindernagar.
2. JAMMU & KASHMIR	Srinagar, Trehgam, Kupwara, Bandipur, Mendhar Baramulla, Anantnag, Ladakh.
3. KERALA	Munnar, Peermedu.
4. MEGHALAYA	Shillong, Jowai, Nongstain, SMTT (Shillong) Giddapahar.
5. MIZORAM (U.T.)	Aizawl, Lunglei, Nagopa, Hrahlan, Vaplai Champai, Taipong, Sangau.
6. TAMIL NADU	Wellington, Ootacamund, Aruvankadu, Hillgroove, Runnymede, Kateri Road, Coonoor, Ketti, Lovedale, Yelligiri Hills, Kodaikanal Hills, Yercaud Hills, Valparai.
7. UTTAR PRADESH	Nainital, Dharchula, Pauri, Almora, Tehrichamoli, Pithoragarh, Ranikhet, Lansdown, Mussorie, Jharipani, Narendranagar, Uttar Kashi, Dehra Dun.
8. WEST BENGAL	Darjeeling, Kalimpong, Kurseong, Ghum, Station siding between Ghum-Tung.
9. NAGALAND	Zunbetato, Kohima.
10. RAJASTHAN	Mount Abu.
11. MAHARASHTRA	Khandala, Lonavla.
12. KARNATAKA	Nandi Hills, Chickmagalur, Mercara.
13. ANDHRA PRADESH	Tirupati Hills, Horbely Hills.
14. MADHYA PRADESH	Pachmarhi.
15. ORISSA	Similiguda.

### III. SPECIAL COMPENSATORY (REMOTE LOCALITY) ALLOWANCE

	<i>Pay Range</i>	<i>Rate of Allowance</i>
<b>Himachal Pradesh State</b>		
(1) (a) Pangri Sub-Division of Chamba District.	Up to Rs. 260	Rs. 100
(b) Kinnaur District		
(c) Lahaul and Spiti District.		
(d) Bharmaur Tehsil of Chamba District.		
(e) Dodra-Kawar area of Rohru Tehsil, Parganas of Sarahan, Atharabis and Pandrabis of Rampur Tehsil in Simla District.	Above Rs. 650	Rs. 200
(f) Bara Bhangal and Chhota Bhangal area of Palampur Sub-Division of Kangra District.		
(g) Outer Seraj area of Kulu District.		
(2) (a) Chhoher Valley of Mandi District.		6 per cent of pay subject to a maximum of Rs. 40 per month. However in cases where the Hill compensatory allowance is more beneficial, the same may be allowed in lieu of the Special Compensatory Allowance.
(b) Manali-Ujhi and Banjar Block of Kulu District.		
(c) Parganas of Chhaibis Kashapat, Gram Panchayats Munish, Darkali and Taklach and area of Gram Panchayat Deothi of Pargana 12/20 of Rampur Tehsil and entire Chopal Tehsil of Simla District.		
(d) Trans-Giri Tract of Sirmur District.		
(e) Mangal Panchayat area of Solan District.		

[ G.I., M.F., O.M. No. 20014/3/75-E. IV(B), dated the 27th November, 1975, 5th January, 1978 and 10th November, 1978 and F. 11021/4/76-E. II(B), dated the 22nd March, 1979. ]

	Pay Range	Rate of Allowance
<b>Jammu and Kashmir State</b>		
(1) Following areas other than the places connected by motorable roads:		
(i) Ladakh District	Up to Rs. 260	Rs. 70
(ii) Tehsil Mahore	Rs. 261 to Rs. 650	35 per cent of pay subject to a maximum of Rs. 120
(iii) Niabat Bani		
(iv) Illaquas of Paddar in Kishtwar Tehsil		
(v) Entire Niabat Gurez	Above Rs. 650	Rs. 150
(vi) Niabat Nowgam in Kishtwar Tehsil		
(vii) Tangdar Sub-Division		
(viii) Matchil area		
(2) (i) Areas in Poonch and Rajouri Districts excluding towns of Poonch, Rajouri and Sundarbani and other urban areas.	Up to Rs. 260	Rs. 50
	Rs. 261 to Rs. 650	25 per cent of pay subject to a maximum of Rs. 100
(ii) Areas in Sl. No. (1) above which are connected by motorable roads.	Above Rs. 650	Rs. 120
(3) Areas not included in Sl. Nos. (1) and (2) above, but which are within 8 km from actual line of control, which may be declared as qualifying for border allowance by the State Government for their own staff.	Up to Rs. 260	Rs. 35
	Rs. 261 to Rs. 653	15 per cent of pay subject to a maximum of Rs. 70
	Above Rs. 650	Rs. 100

[G.I., M.F., O.M. No. 20014/2/75-E. IV(B), dated the 29th November, 1975 and the 21st December 1978—Extended for three years from the 1st December, 1978.]

### Tamil Nadu State

1. Rameswaram	} Below Rs. 750	3.5 per cent of pay subject to a maximum of Rs. 10		
2. Thangachimadam				
3. Pamban/Dhanushkodi				
4. Mandapam				
5. Mandapam Camp			} Rs. 750 and above	Amount by which pay plus allowance falls short of Rs. 750
6. Uchippuli				
7. Pannaikulam				

[G.I., M.F., O.M. No. 20014/1/75-E. IV(B), dated the 26th November, 1975.]

**Uttar Pradesh State**

1. Dharachula	}	Up to Rs. 260	Rs. 70
2. Munsiyari		Rs. 261 to Rs. 650	15 per cent of pay subject to a maximum of Rs. 120
3. Joshimath and			
4. Bhatwari Development Blocks (except District headquarters of Uttarkashi)	}	Above Rs. 650	Rs. 150
5. Other areas of border Districts of Uttarkashi, Chamoli and Pithoragarh, including District Headquarters of Uttarkashi, but excluding Champavat Tehsil of Pithoragarh District			
	}	Up to Rs. 260	Rs. 35
		Rs. 261 to Rs. 650	15 per cent of pay subject to a maximum of Rs. 70
		Above Rs. 650	Rs. 100

[G.I., M.F., O.M. No. 20014/4/75-E. IV(B), dated the 28th November, 1975, 17th May, 1976 and the 2nd January, 1979—Extended for three years from the 1st December, 1978.]

1. These orders do not affect Fuel Allowance/Free Ration Concessions or Cash Allowance in lieu, if any, granted to staff of a few Ministries/Departments. Sanctions for these concessions will continue to be issued by different Ministries for their respective staff, as before.

2. The Central Government employees in receipt of Special Compensatory Allowance under these orders will not be entitled to Hill Compensatory Allowance in addition, but they will be entitled to Winter Allowance wherever the same is admissible under the general orders issued from time to time.

3. The Special Compensatory Allowance will be regulated during leave, joining time and suspension in the same manner as City Compensatory Allowance under O.M. No. 2 (37)-E. II(B)/64, dated the 27-11-1965 as amended from time to time.

**Tripura**

The rates of Compensatory (Remote Locality) Allowance to Central Government employees in Tripura shall be revised as follows:—

Below Rs. 250	...	6½ per cent of pay subject to a minimum of Rs. 12.
Rs. 250 and above but below Rs. 750	...	6 per cent of pay subject to a minimum of Rs. 16-20.
Rs. 750 and above	...	Amount by which pay plus this allowance falls short of Rs. 794.

These orders take effect from the 1st October, 1973 and will remain in force up to 28th February, 1977, unless withdrawn earlier.

[G.I., M.F., O.M. No. 20014/2/73-E. IV (B), dated the 10th January, 1974 and No. 20014/2/73-E. IV(B), dated the 22nd April, 1976.]

**Arunachal Pradesh**

It has been decided that instead of different Ministries issuing separate sanctions for their respective staff, a general sanction covering all civilian

Central Government staff (excluding staff belonging to the Railways and civilians paid from the Defence estimates for whom orders are issued) are hereby issued. Accordingly sanction of the President is hereby conveyed to the grant of Special Compensatory (Remote Locality) Allowance in lieu of Inner Line Special Pay or any special compensatory allowance to Central Government staff posted at these remote areas of Arunachal Pradesh as indicated below:—

(a) For employees posted in the Remote Regions.

(as specified in Ministry of External Affairs letter No. 23/67/NI-62, dated 6-6-63).

<i>Pay range</i>	<i>Rate of allowance per month</i>
Below Rs. 500	... 35% of basic pay.
Rs. 500 and above	... 35% of basic pay subject to a minimum of Rs. 250 and a maximum of Rs. 450.

(b) For employees posted in other Regions.

Below Rs. 500	... 25% of basic pay.
Rs. 500 and above but below Rs. 650	... 25% of basic pay subject to a minimum of Rs. 150.
Rs. 650 and above	... 25% of basic pay subject to a minimum of Rs. 225 and a maximum of Rs. 400.

These orders take effect from 1-1-1977 and shall remain in force for 3 years unless withdrawn or modified earlier.

Where the application of revised rate results in a loss to an employee, who has been continuously drawing the allowance from a date prior to 1-1-1977, the amount drawn by him immediately prior to that date will be protected treating the difference between the allowance so drawn and that admissible at the revised rates as personal to him. The protection will continue till the employee remains posted in the said region and becomes eligible to a higher amount either on promotion or otherwise.

The Central Government employees in receipt of special compensatory allowance under these orders will not be entitled to Hill Compensatory Allowance, whenever the same is admissible under the general orders issued by the Ministry of Finance from time to time.

The special compensatory allowance will be regulated during leave, joining time and suspension in the same manner as City Compensatory Allowance under G.I., M.F., O.M. No. 2 (38)-E. II(B)/64, dated 27-11-65 as amended from time to time.

[ G.I., M.F., O.M. No. 20084/5/75-E. IV(B), dated the 22nd February, 1977. ]

### IMPHAL

It has been decided that the Central Government employees posted at Imphal continuously from a date earlier than 1-6-64 may be sanctioned a Special Compensatory Allowance at the following rates:—

Pay below Rs. 750	... 3.5% of pay subject to a maximum of Rs. 10 per month.
Rs. 750 and above	... Marginal adjustment up to Rs. 759 p.m.

These orders take effect from 1-4-77 and shall remain in force for 3 years, unless withdrawn/modified earlier.

3. The Special Compensatory Allowance will be regulated during leave, joining time and suspension in the same manner as City Compensatory Allowance under G.I., M.F., O.M. No. 2 (37)-E. II(B)/64, dated 27-11-65 as amended from time to time.

[ G.I., M.F., O.M. No. 20014/7075/E. IV(B), dated the 8th July, 1977. ]

## MEGHALAYA

It has been decided that Central Government employees posted in Meghalaya may be granted Special Compensatory Allowance as follows:—

<i>Pay in the revised scale</i>	<i>Rate of allowance</i>
Below Rs. 750 p.m.	... 3.5 per cent of pay subject to a maximum of Rs. 10 p.m.
Rs. 750 p.m. and above	... Amount by which pay falls short of Rs. 759 p.m.

NOTE.—The term 'Pay' referred to above shall be as defined in F.R. 9 (21) (a). However, in the case of Central Government employees who have opted to retain their old scales of pay, 'Pay' shall include Dearness Pay, Dearness Allowance and Interim Reliefs due on their pay from time to time in accordance with the orders prescribing the rates of Dearness Pay, Dearness Allowance and Interim Reliefs as were in force on 31-12-1972.

2. These orders take effect from 1-11-1978 and shall remain in force for 3 years unless withdrawn/modified earlier.

3. The Central Government employees in receipt of Special Compensatory Allowance under these orders will not be entitled to Hill Compensatory Allowance or any other Compensatory Allowance in addition. They will be entitled to Winter Allowance wherever the same is admissible under the general orders issued by this Ministry from time to time provided they are not in receipt of any concession of a similar nature like fuel allowance. However, where the Hill Compensatory Allowance or any other Compensatory Allowance already admissible is more beneficial the same may be allowed in lieu of the Special Compensatory Allowance.

4. The Special Compensatory Allowance will be regulated during leave, joining time and suspension in the same manner as City Compensatory Allowance during this Ministry's Office Memorandum No. 2 (37)-E. II(B)/64 dated the 27th November, 1965 as amended from time to time.

[ G.I., M.F., O.M. No. 20022/4/78-E. IV(B), dated the 15th January, 1979. ]

## IV. COMPENSATORY ALLOWANCE AND SPECIAL ALLOWANCE

### (i) Andaman and Nicobar Islands

The regulation of Compensatory Allowance/Special Allowance/Andaman and Special Pay to the Central Government staff posted in Andaman and Nicobar Islands will be as follows:—

I. Where the staff is already posted to Andaman and Nicobar Islands and is in receipt of Compensatory Allowance/Special Allowance on 1-11-1973 or the staff to be posted to Andaman and Nicobar Islands after the said date.

The staff shall be eligible for Compensatory/Special Allowance at the following rates:—

**(A) Compensatory Allowance**

*Category of employees*

*Rates of Allowance*

All employees.

12½ per cent of basic pay subject to a maximum of Rs. 150.

**(B) Special Allowance**

*Category of employees*

*Area of Posting*

*Rates of Allowance*

(a) Mainland recruits/deputationists from Mainland.	} South Andaman	20 per cent of basic pay subject to a maximum of Rs. 300.
(b) Local recruits recruited in one area of A. & N. Islands, viz., South Andaman, North Andaman, Middle Andaman, Little Andaman, Narcondum Islands or the Nicobar Islands and posted to another area in A. & N. Islands.	} North and Middle Andamans.	25 per cent of basic pay subject to a maximum of Rs. 350.
	} Little Andaman Nicobar Islands and Narcondum Islands.	30 per cent of basic pay subject to a maximum of Rs. 400.

NOTE 1.—The above “Special Allowance” will not be admissible to—

- (i) persons who are permanent residents of South Andaman, North Andaman, Middle Andaman, Little Andaman, Narcondum Island or the Nicobar Islands, when posted to the respective areas, even if they are recruited outside that area.
- (ii) persons who are permanent residents of the mainland or of South Andaman, North Andaman, Middle Andaman, Little Andaman, Narcondum Island or the Nicobar Islands, but are recruited in another area and are posted in the area of their recruitment.

NOTE 2.—Persons who are permanent residents of the mainland but are recruited locally in the Andaman and Nicobar Islands for service there, will be treated as belonging to the area in which they are recruited in the Islands.

NOTE 3.—The following categories of persons shall be treated as local recruits:—

- (i) Persons who are permanent residents of A & N Islands but are recruited on mainland for service in the Islands.
- (ii) Persons who, though originally treated as mainland recruits, subsequently declare their intention to settle permanently in A & N Islands and obtain domicile certificate permanently in A & N Islands and obtain domicile certificate on that basis for any purpose.

NOTE 4.—Deputation (Duty) Allowance will not be admissible to Government servants who are in receipt of Special Allowance.

II. Where the staff was in receipt of Andamans Special Pay as on 1-11-1973.

(1) Persons in continuous service as local recruits recruited in South Andaman and posted in other areas in Andaman & Nicobar Islands from a date prior to 1-11-1973 and those in continuous service as mainland recruits from a date prior to 1-11-1973, and who are in receipt of Andamans special pay on 1-11-1973, shall have and exercise the following option, which, once exercised, shall be final:—

EITHER (a) The Government servant shall continue to draw Andamans special pay at the same rate within the existing ceiling which he was drawing immediately before 1-11-1973, so long as he continues in the same post, as was held by him immediately before that date. On his first promotion after that date, his pay in the higher post shall be fixed taking into consideration only his basic pay in the lower post, and if the pay plus Andaman Special pay drawn by him in the lower post immediately before promotion be greater than the pay fixed in the higher post, the difference shall be granted to him as personal pay to be absorbed in future increments subject, to the condition that the pay of the promoted Government servant in the higher post shall at no stage be less than the total of basic pay plus Andamans special pay which he would have drawn had he continued in the lower post. Such a Government servant shall not after his promotion be eligible for Andaman special pay or for special allowance. However, on promotion, he will be eligible for compensatory allowance as follows:—

- |   |   |
|---|---|
| (i) During the period when he draws personal pay to protect the drop in emoluments in the lower post. | Compensatory allowance equal to amount which the personal pay falls short of 12½ per cent of pay subject to a maximum of Rs. 150. |
| (ii) On ceasing to draw personal pay  | Compensatory allowance @12½ per cent of pay subject to a maximum of Rs. 150.  |

OR (b) The Government servant shall cease to have any claim in relation to Andamans special pay and shall draw compensatory allowance and special allowance in accordance with para. 2.1 above.

Every Government servant, to whom the provision of this paragraph applies, shall exercise his option with effect from 1-11-1973. Persons who are on regular leave on that date shall exercise their option from the date on which they return to duty after the expiry of that leave. The option shall be communicated to Head of office in the case of person whose pay is drawn on Establishment Pay Bills and Accounts Officer in the case of persons whose pay is drawn on an authority from Accounts Officer not later than 30-6-1975, failing which the Government servant shall be deemed to have exercised the option in favour of clause (b) above.

2. If any deputationist to the A. & N. Islands is in receipt of Andaman Special Pay as on 1-11-1973, he shall continue to draw the same at the then existing rate until the expiry of the then sanctioned tenure of deputation. Where

the tenure of deputation is extended, the deputationist concerned will not be eligible for Andaman Special Pay but will draw only compensatory and special allowance under para. 2.I above from the date of extension of deputation.

3. In the case of persons, who may opt to retain the pre-revised scales of pay, the allowance/special pay will also be admissible at the rates mentioned above, but in this case the term 'pay' will mean, besides pay in the pre-revised scale, Dearness Pay, Dearness Allowance and Interim relief on the said pay at the rates in force on 31-12-1972.

4. During the period of leave, suspension and joining time the allowance will be regulated in the same manner as City Compensatory Allowance.

5. These orders take effect from 1-11-1973. The payments already made with reference to pay in the pre-revised scales of pay up to 31-10-1973 will not be disturbed.

[ G.I., M.F., O.M. No. 20014/2/74-E. IV(C), dated the 31st May, 1975. ]

(ii) **Lakshideep (L & M Islands)**

The grant of compensatory allowance/special allowance to the Central Government staff posted to L & M Islands will be at the following rates:—

I. For those who were in receipt of L & M Special allowance on 31-10-1973 and those posted to L & M Islands on or after 1-11-1973.

(a) **Compensatory Allowance**

All employees	}	10 per cent of pay subject to maximum of Rs. 150.
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(b) **Special Allowance**

(i) persons belonging to Islands while posted outside their native Islands	}	35 per cent of pay subject to maximum of Rs. 400.
(ii) Mainland recruits/deputationists		

NOTE 1.—In the case of a person who belongs to the mainland but is locally recruited in the L & M Islands for service there, the Island from where he is initially recruited will be treated as his native Island for purpose of regulation of special allowance.

NOTE 2.—Deputation (duty) allowance will not be admissible to Government servants who are in receipt of special allowance.

NOTE 3.—No portion of the compensatory or special allowance will be treated as special pay for any purpose.

NOTE 4.—The drawal of compensatory and special allowance during leave, etc., will be regulated under the orders issued from time to time for city compensatory allowance.

II. For those who were in receipt of L & M Special Pay on 31-10-1973.

(a) Central Government staff who were in continuous service as mainland recruits (i.e., persons belonging to the mainland and

specifically recruited on the mainland for service in the islands) from a date prior to 1-11-1973 and are in receipt of special pay shall have and exercise the following option, which, once exercised, shall be final:—

EITHER (i) The Government servant shall continue to draw the island special pay at the same rate and within the same ceiling as he was drawing it immediately before 1-11-1973, so long as he continues in the same post. While so drawing the Island special pay, such a Government servant shall not be eligible for compensatory allowance/special allowance sanctioned in sub-para. I above. On his first promotion after 1-11-1973 the pay of such a Government servant shall be fixed taking into consideration only the basic pay drawn by him in the lower post, and if the total of basic pay plus island special pay drawn by him in the lower post be greater than the pay fixed in the higher post, the difference shall be granted to him as personal pay to be absorbed in future increments, subject to the condition that the pay of such a Government servant in the higher post shall at no stage be lower than the basic pay plus island special pay which he would have drawn had he continued in the lower post. Such a Government servant shall not, after his promotion, be eligible for Island special pay or special allowance, but he shall be eligible for compensatory allowance as follows:

During the period when he draws personal pay.	Amount by which personal pay falls short of 10 per cent of pay subject to a maximum of Rs. 150.
After ceasing to draw personal pay.	10 per cent of pay subject to a maximum of Rs. 150.

OR (ii) The Government shall cease to have any claim for Island special pay and shall draw compensatory/special allowance under sub-para. I above.

Every Government servant, to whom the provisions of sub-para. II (a) applies, shall exercise his option with effect from 1-11-1973. Government servants who were on regular leave on that date shall exercise the option from the date on which they returned to duty immediately after leave. The option shall be communicated to the Head of Office in the case of Staff whose pay is drawn on Est. Pay Bills and to the Accounts Officer in the case of others within 2 months of the date of issue of these orders, failing which the Government servant shall be deemed to have exercised his option in favour of clause (ii) above.

(1) Deputationists in receipt of Island Special Pay as of 31-10-1973 shall continue to draw the said special pay under the then existing terms of deputation until the expiry of tenure of deputation. Where the tenure of deputation is extended from any date after 31-10-1973 they shall cease to draw the special pay and will be entitled to compensatory/special allowance only.

2. 'Pay' means pay under the C.C.S. (R.P.) Rules, 1973. In respect of persons who retain the pre-revised scale of pay the allowance/special pay will be calculated on the pay in the pre-revised scale plus dearness allowance, dearness pay and Interim Relief thereon at the rates in force on 31-12-1972.

3. These orders take effect from 1-11-1973. The special allowance/special pay prior to 1-11-1973 already drawn with reference to pay in the pre-revised scales of pay shall be treated as final and shall not be disturbed.

[ G.I., M.F., O.M. No. 20022/2/75-E. IV(B) dated the 22nd July, 1975. ]

(iii) **Chandigarh**

It has been decided to grant to the Central Government employees belonging to Class III and Class IV working in Chandigarh a special compensatory allowance at the rate of 5 per cent of their basic pay. The allowance shall be paid with effect from the 1st June, 1973 and its payment shall continue till such time as the Punjab Government continues to pay the Chandigarh Compensatory Allowance to its employees or till the Central Government employees working in Chandigarh qualify for the benefit of compensatory (city) allowance in terms of O.M. No. F. 2 (55)-E. II (B)/73, dated the 6th June, 1974, as amended from time to time, whichever is earlier.

[ G.I., M.F., O.M. No. 2 (12)-E. II(B)/72, dated the 4th April, 1975. ]

(iv) **Gandhinagar (Gujarat)**

It has been decided to continue grant of compensatory allowance to the Central Government employees working in Gandhinagar at the rate of 10 per cent of pay, subject to a maximum of Rs. 100.

These orders will take effect from the 1st April, 1975 and will remain in force up to the 31st March, 1979 or till the special compensatory allowance is withdrawn by the Government of Gujarat, whichever is earlier.

[ G.I., M.F., O.M. No. 20011/4/73-E. IV(B), dated the 27th October, 1975 and the 10th November, 1978. ]

(v) **Assam**

It has been decided that the rate of compensatory allowance to Central Government employees stationed in Assam will be revised in the light of the revised scales of pay as follows:—

<i>Pay in the revised scales</i>	<i>Rate of allowance</i>
Below Rs. 750	3.5 per cent of pay subject to a maximum of Rs. 10.
Rs. 750 and above	Amount by which pay falls short of Rs. 759.

The other terms and conditions for the grant of compensatory allowance will continue to be the same as hithertofore.

These orders have effect from the 1st November, 1973 and will remain in force up to the 31st October, 1979, unless modified/withdrawn earlier.

[ G.I., M.F., O.M. No. 23001/4/73-E. IV(B), dated the 9th January, 1974, and the 26th October, 1976. ]

### V. BAD CLIMATE/UNHEALTHINESS OF LOCALITY ALLOWANCE

It has been decided that the existing rates of Bad Climate Allowance to Central Government servants posted in unhealthy localities shall be revised as follows:—

<i>Pay</i>	<i>Rate</i>
Below Rs. 330	5 per cent of pay.
Rs. 330 to Rs. 900	4.5 per cent of pay subject to a minimum of Rs. 16.45
Above Rs. 900	The amount by which the pay plus bad climate allowance falls short of Rs. 940.50.

These orders will take effect from the 1st November, 1973 and will remain in force for a period of five years or the date of withdrawal of the Bad Climate Allowance by the State Government concerned at any of the places mentioned in the Annexure, whichever is earlier.

#### ANNEXURE

<i>Name of the place/locality</i>	<i>District/State in which located</i>
Bhuyanpirh and Jusngpirh Charigarh Nayakot and Kaliabita, Dandapats of Sontoshpur and Padoriaripallis Dandapats of Anandpur Sub-division	Kconjhar/Orissa
Chamanpur and Nayagarh Dandapats of Champua Sub-division	
Koira Police Station Mohulpada Police Station Gurundia Police Station Kamarposh Balang Police Station	Sundargarh/Orissa
Deogarh town in Bamra State	Sambalpur/Orissa
Khaprakhol Police Station	Bolangir/Orissa
Kashipur Zamindar in Kalahandi excluding area of Kashipur Police Station.	Kalahandi/Orissa
Dougarla portion of Karlapat Zamindari and Thuamul Rampur area in Kalahandi.	
Lanjigarh Zamindari in Sadar Sub-Division of Kalahandi.	
Bijepur out-post of Madanpur	
Similipal hill areas in Sadar Panchipur and Udla Sub-division.	Mayurbhanj/Orissa
Harbhanga Police Station in Boudh Sub- Division.	Phulibani/Orissa
Balliguda Sub-division of Phulbani District and Boriguma.	Orissa

<i>Name of the place/locality</i>	<i>District/State in which located</i>
Khondnals, Sub-division in Kukuluba and Bont forest range area and in the Ganjam and Koraput Agency (other than the taluk headquarters of Rayagada, Gunupur, Nowrangpur Jeypore, Berguma and Kotpad), but including the area of Kashipur Police Station.	Orissa
Amblas, Anida, Ankolwadi, Bamnasa, Bhalchhel, Bhimdeval, Bhoje, Borvav, Chitravad, Chitrod, Damanva, Dhanej, Dhava, Faliavad, Ghunsia, Gundran, Madmatia, Hariapur, Hiranvel, Jamalpara, Jasadhar, Jasapur, Javantri, Jepur, Khirdhar, Lushala, Madhupur, Malzinzva, Mandorna, Moruka, Pikhore, Pipalva, Raidi, Ramlechi, Rampara, Rasulpara, (Taluka Una), Rasulpara, (Taluka Talala), Ratidhar, Sangodra, Semalia, Semalvav, Surva, Talala, Umrethi, Vadala, Vadia, Virpur, Vitalpur.	Sorath/Gujarat.
Sasan	Gir/Gujarat.
Dang District.	Gujarat.
The entire territory of Dadra and Nagar Haveli.	Dadra and Nagar Haveli.

[ G.I., M.F., O.M. No. 20012/2/73-E. IV(B), dated the 4th January, 1974, the 3rd September, 1975, the 17th May, 1976, the 18th September, 1976 and the 21st November, 1978—Extended for six months from the 1st November, 1978. ]

Srisailam Project area (within a distance of 16 kms around Srisailam Dam Site) Andhra Pradesh

[ G.I., M.F., O.M. No. 20012/1/74-E. IV(B), dated the December, 1976, and the 31st January, 1978.—Extended up to the 28th February, 1978. ]

NOTE.—The conditions regulating the grant of compensatory (city) and house rent allowances in classified cities as laid down in O.M. No. 2 (37)-E. II(B)/64, dated the 27th November, 1965 as amended from time to time will apply *mutatis mutandis* for the payment of bad climate/unhealthiness of locality allowance.

The limits of a bad climate area/unhealthy locality will, however, be those of the named locality only. In other words, the provisions of paragraph 3 (a) (iii) of O.M. No. F. 2 (37)-E. II(B)/64, dated the 27th November, 1965 will not be applicable in regard to places where this allowance has been allowed.

[ G.I., M.F., O.M. No. F. 4 (1)-E. II(B)/68, dated the 24th January, 1969. ]

## VI. SCHEDULED/TRIBAL AREA COMPENSATORY ALLOWANCE

In partial modification of G.I., M.F., O.M. No. 19(4)-E. IV(B)/70-Vol. II dated the 19th February, 1972 as amended by O.M. of even number dated 6-11-1974 on the above subject it has been decided in partial modification thereof that Compensatory Allowance at the rate of 7½% of pay subject to a minimum of Rs. 20 and maximum of Rs. 50 p.m. will be admissible to all Central Government employees posted in Tribal Talukas/Pockets of Gujarat

State mentioned in Column 2 of Annexures I & II of this Office Memorandum. The other conditions mentioned in the aforesaid O.Ms. will remain unchanged.

2. These orders take effect from 1-12-1978 and will remain in force for a period of 3 years. No recoveries will however be made where the allowance has been paid at the earlier rates for the period from 1-12-1978 to the date of issue of these orders.

The concession will be subject to the following conditions:—

- (i) The Government servant should belong to a cadre of posts which some have headquarters in the Schedule and/or Tribal areas and other outside such areas and that he is transferable to any such post.
- (ii) He should be a Government servant whose service is transferable to other areas, viz., he should not be a Government servant whose service is not transferable to other areas.
- (iii) The compensatory allowance should be given for the period during which he serves in Scheduled and/or Tribal areas and not otherwise. For the purpose of service in the areas, spells of leave in respect of which (i) the authority sanctioning the leave certifies that on return to duty at the station from which he proceeded on leave or at another station in which he will be entitled to a similar allowance and (ii) the Government servant certifies that he or his family or both resided for the period for which the allowance is claimed at any of the stations shall be taken into account.
- (iv) The allowance shall be payable only after the employee has completed four years of continuous service in one or more of the Scheduled/Tribal blocks, wherever, such local allowance is admissible, by way of arrears for the period from the date of his first posting. On completion of four years, the allowance for the subsequent period will be payable monthly.

Spells of leave except extraordinary leave or leave of very long duration, i.e., a period running beyond 120 days of such leave like disability leave, hospital leave, leave on medical certificate, etc., may be taken into account, for the purpose of initial qualifying period of four years.

- (v) The allowance will be available in addition to bad climate and/or Dang Allowance, if any, available to these Central Government servants.
- (vi) The concession of allowance is of temporary nature and will be reviewed by the Government at appropriate time in the light of progress and development of Scheduled/Tribal areas.
- (vii) The concession is also admissible to Government servants who are residents or native of Scheduled and/or Tribal area if they fulfil all conditions enumerated above.

To mitigate hardship to the employees, the Administrative Ministries/Departments will no doubt ensure that the period of service of an employee in one or more of the Scheduled/Tribal blocks does not normally exceed three years. This is not with a view to depriving them of the Tribal area allowance. If any employee is willing to continue to serve in the Tribal block for more than three years and, if there are no other administrative considerations requiring his transfer, he need not be transferred merely because of the above provision.

## ANNEXURE I

*List of Tribal Talukas covered under Tribal Area Sub-Plan*

<i>Sl. No.</i>	<i>Name of Taluka</i>	<i>Name of District</i>
1.	Vijaynagar	Sabarkantha
2.	Khedbrahma	-do-
3.	Bhiloda	-do-
4.	Meghraj	-do-
5.	Jhalod	Panchmahals
6.	Dahod	-do-
7.	Santampur	-do-
8.	Limkheda	-do-
9.	Devgadhbaria	-do-
10.	Chhotaudepur	Vadodara
11.	Naswadi	-do-
12.	Tilakwada	-do-
13.	Dediapada	Bharuch
14.	Sagbara	-do-
15.	Valia	-do-
16.	Nandod	-do-
17.	Jhagadia	-do-
18.	Uchchhal	Surat
19.	Vyara	-do-
20.	Mahuva	-do-
21.	Mandvi	-do-
22.	Nizar	-do-
23.	Songadh	-do-
24.	Valod	-do-
25.	Mangrol	-do-
26.	Bardoli	-do-
27.	Dharampur	Valsad
28.	Bansda	-do-
29.	Chikhali	-do-
30.	Paddi	-do-
31.	Umbergaon	-do-
32.	Dangs	Dangs

## ANNEXURE II

<i>Sl. No.</i>	<i>Name of the Pocket</i>	<i>Name of the Taluka</i>	<i>Name of the District</i>
1.	Ankleshwar	Ankleshwar	Bharuch
2.	Kamrej	Kamrej	Surat
3.	Palsama	Palasana	Surat
4.	Rahej	Gandevi	Valsad

Sl. No.	Name of the Pocket	Name of the Taluka	Name of the District
5.	Atgam	Valsad	Valsad
6.	Ronvel	Valsad	Valsad
7.	Sisodagenesh	Navsari	Valsad
8.	Vadeli	Sankheda	Vadodara
9.	Bhatpur	Sankheda	Vadodara
10.	Karali	Jabugam	Vadodara
11.	Bhikhapura	Jabugam	Vadodara
12.	Kathola	Halol	Panchmahals
13.	Mora	Godhra	Panchmahals
14.	Amirgadh	Palanpur	Banaskantha
15.	Danta	Danta	Banaskantha

[G.I., M.F., O.M. No. 19 (4)-E. IV(B)/70, Vol. II, dated the 19th February, 1972 the 25th October, 1972, the 6th November 1974, the 22nd July 1975 and the 20th November, 1975 and 19 (4)-E. IV(B)/70, Vol III, dated the 8th March, 1979.]

## VII. MIZORAM ALLOWANCE

**(1) Mizoram Compensatory Allowance.**—This will be a composite allowance in lieu of *ad hoc* allowance sanctioned in G.I., M.F., O.M. No. 10 (4)-E. II(B)/65, dated 14-3-67 as extended up to 31-5-1976 under G.I., M.F., O.M. No. 23001/3/73-E. IV(B)-II, dated 15-5-1976, as also Hill Compensatory Allowance and Winter Allowance admissible under general orders issued by the Ministry of Finance. The Hill Compensatory Allowance and Winter Allowance will accordingly cease to be admissible from 1-6-1976. The rates of Mizoram Compensatory Allowance will be:—

Area	Rate
(i) Aizawal District	20 per cent of pay subject to a maximum of Rs. 175 p.m.
(ii) Lunglie District (excluding areas beyond 25 km. from Lunglie town).	25 per cent of pay subject to a maximum of Rs. 225 p.m.
(iii) Chimpluipui District and areas beyond 25 km. from Lunglie town.	30 per cent of pay subject to a maximum of Rs. 275 p.m.

**(2) Special Allowance.**—This will be in lieu of *ad hoc* (Disturbed Area) allowance sanctioned in G.I., M.F., O.M. No. 23001/3/73-E. IV(B), dated 24-1-1974 read with O.M. No. 23001/3/73-E. IV(B)-II, dated 26-6-1975 as extended up to 31-5-1976, *vide* O.M. No. 23001/3/73-E. IV(B)-I, dated 15-5-1976. The rates of special allowance will be as follows.

Pay	Amount of Allowance
Pay Below Rs. 270.	Rs. 45 p.m.
Rs. 270 and above but below Rs. 450.	Rs. 55 p.m.
Rs. 450 and above but below Rs. 800.	Rs. 65 p.m.
Rs. 800 and above but below Rs. 1,100.	Rs. 75 p.m.
Rs. 1,100 and above but below Rs. 1,500.	Rs. 100 p.m.
Rs. 1,500 and above.	Rs. 150 p.m.

The sanction for Mizoram Compensatory Allowance will be in force for a period of 3 years from 1-6-76. The sanction for Special Allowance shall remain in force for one year from 1-6-76 until Mizoram remains declared a disturbed area, whichever period is shorter.

It is also clarified that both the Mizoram Compensatory Allowance and the Special Allowance will be regulated during leave, joining time and suspension in the same manner as Compensatory (city) Allowance under G.I., M.F., O.M. dated the 27th November, 1965 as amended from time to time, subject to the condition that the Special Allowance will be admissible as above only if the Government servant or his family continues to live in the disturbed area which qualifies for the said allowance.

[G.I., M.F., O.M. No. 20014/6/75-E. IV(B), dated the 14th September, 1976 and the 16th August, 1978.]

### VIII. SIKKIM COMPENSATORY ALLOWANCE

It has been decided that the following allowances will be admissible to Central Government employes in Sikkim:—

- (i) Dearness Allowance/Hill Compensatory Allowance/Winter Allowance/Children's Education Allowance/Re-imbursment of Tuition fees, as admissible to Central Government employes under the general orders issued from time to time.
- (ii) A Sikkim Compensatory Allowance at 25 per cent of pay subject to a maximum of Rs. 400 p.m. Pay means pay in the revised scales of pay promulgated under C.C.S. (R.P.) Rules, 1973 and shall include all emoluments classified as pay under F.R. 9 (21) (a). In the case of persons who continue to draw pay in the scales of pay which prevailed prior to 1-1-1973, it will include in addition to pay in the pre-revised scales, dearness pay, dearness allowance and interim relief appropriate to that pay admissible under the orders in existence on 31-12-1972.

[The Allowance has been increased to 30 per cent of pay subject to a maximum of Rs. 400 p.m. with effect from the 1st August, 1978.—*vide* G.I., M.F., O.M. No.20014/9/75-E. IV(B), dated the 15th September, 1978.]

- (iii) Rent-free unfurnished accommodation or House Rent Allowance in lieu thereof at 7½ per cent of pay. The pay for this purpose will be the same as defined at (ii) above.

2. These orders will apply to all employees whether India-based or non-Sikkimese/Darjeeling based or locally recruited Sikkimese.

3. These orders take effect from the 1st March, 1976, and shall remain in force for a period of one year in the first instance. The position will be reviewed before the end of that period depending on the conditions obtaining in Sikkim.

4. It has been decided that, all Central Government employees (whether India based or Non-Sikkimese/Darjeeling based or locally recruited, Sikkimese) may be allowed all the allowances mentioned in sub-para. (i) (ii), and (iii) of para. 1 above except the Hill Compensatory Allowance for another two years from 1-3-1979.

[G.I., M.F., O.M. No. 20014/9/75-E. IV(B), dated the 22nd March, 1976 and the 19th April, 1977 and 19th March, 1979.]

## Constituents of Urban Agglomerations

[As shown in Table IV of "Census of India—1971, Series I—India, Paper I of 1972—Final Population" read with the Appendix thereto issued by the Registrar General and Census Commissioner, India.]

An Urban Agglomeration is made up of main town together with the adjoining areas of urban growth and is treated as one urban spread. The population covered by such spreads is categorised as urban. Each such agglomeration may be made up of more than one statutory town, adjoining one another such as a Municipality and the adjoining Cantonment, etc., and also other urban growths such as a Railway Colony, University Campus, etc. Such out-growths (O.G.) which did not qualify to be treated as individual towns in their own right and have pronounced urban characteristics are shown as constituents of the agglomeration.

Urban Agglomerations (U.A.) are found in two situations, viz., (i) where the agglomeration is composed of the core town and out-growths and (ii) where the agglomeration is composed of two or more towns and their out-growths, if any.

The following abbreviations have been used to describe the Civic Status of the towns:—

U.A.	— Urban Agglomeration.	T.S.	— Township.
O.G.	— Out-growths.	T.A.	— Town Area.
M. Corpn.	— Municipal Corporation.	Cantt.	— Cantonment.
C.	— Corporation.	C.B.	— Cantonment Board.
M.	— Municipality.	P.	— Panchayat.
M.B.	— Municipal Board.	T.P.	— Town Panchayat.
M.C.	— Municipal Committee.	S.B.	Sanitary Board.
T.C.	— Town Committee	N.P.	— Nagar Panchayat.
N.,N.A.	— Notified Area.	V.P.	— Village Panchayat.
N.A.C.	— Notified Area Committee. (Notified Area Committee is used in the State of Orissa only).	G.P.	— Gram Panchayat.
		T.B.	— Town Board.
		S.A.	— Special Area.
		N.M.	— Non Municipal.
N.C.	— Notified Committee.	U.C.	— Union Committee.

**ANDHRA PRADESH**

**1. Hyderabad**

Alwal	P.
Balanagar	P.
Bowenpalle	P.
Fatehnagar	P.
Hyderabad	M. Corp.
(i) Hyderabad Divin.	
(ii) Secunderabad	
Divn.	
Kukatpalle	P.
Lalaguda	
Macha Bolaram	P.
Malkajgiri	P.
Moosapet	P.
Osmania University	
Secunderabad	
Cantt.	Cantt.
Uppal Khalsa	
Zamistanpur	

**2. Rajahmundry**

Rajahmundry	M.
Rajahmundry	
non-municipal	
Area	P.

**3. Vijayawada**

Gunadala	P.
Patamata	P.
Vijayawada	M.

**4. Vishakapatnam**

Gopalapatnam	P.
Vishakapatnam.	
(i) Vishakapatnam	M.
(ii) Gajuvaka	O.G.

**ASSAM**

**1. Bongaigon**

Bongaigaon	T.C.
New Bongaigaon	
Rly. Colony.	

**2. Gauhati**

Gauhati	
(i) Bamunimaidan	
(ii) Dispur	
(iii) Gauhati	M.

(iv) Japorigog (Part)	
(v) Maligaon	N.C.
(vi) New Gauhati	
Railway Colony	
(vii) Noonmati	
(viii) Ramchahill	
Grant	
(ix) Refinery Colony	
(x) Ulubari	
Kamakhyia	T.C.
Pandu	
(i) Gauhati	
University	
(Uttar	
Jhalukbari, Maz	
Jhal kbari,	
Pachim	
Jhalukbari)	
(ii) Garpandu	
Kumarpara	
(iii) Maligaon	
(iv) Pandu Town	
(v) Sadilapur	

**BIHAR**

**1. Begusari**

Barauni I.O.C.	
Township	
Begusari	

**2. Bermo**

Bermo	
Bokaro	
Jaridih Bazar	
Kargali	

**3. Bokaro Steel City**

Bokaro Steel City	
Chas	

**4. Chandrapura**

Chandrapura	
Dugda	

**5. Deoghar**

Deoghar	M.
Jasidih	N.

**6. Dhanbad**

Bera	
Bhagatdih	
Bhowrah	

- Bhuli  
Dhanbad  
Jamadoba  
Jharia  
Jorapohkar  
Kenduadih  
Kerkend  
Loyabad  
Pathardih  
Sijua  
Sindri  
Tisra
- 7. Dinapur**  
Dinapur Cantt. Cantt.  
Dinapur M.  
Nizammat
- 8. Gumia**  
Gumia  
Saram  
Tenu Dam-Cum-  
Kathhara
- 9. Jamshedpur**  
Adityapur N.  
Bagbera  
Jamshedpur  
(i) Jamshedpur N.  
(ii) Railway Colony  
Jugsalai  
Kalimati
- 10. Katras**  
Angarpathar  
Katras-cum-  
Salanpur
- 11. Khagaria**  
Khagaria M.  
Mathurapur
- 12. Kumardhubi**  
Chirkunda  
Dumarkunda  
Kumardhubi
- 13. Motihari**  
Lauthaha N.  
Motihari M.
- 14. Patratu**  
Patratu  
Saunda
- 15. Patna**  
Patna  
(i) Pataliputra  
Housing  
Construction  
Co-operative  
Society Ltd.  
(ii) Patna M. Corp.  
Phulwari
- 16. Purnea**  
Kasba  
Purnea M.
- 17. Ramgarh**  
Barkakana  
Ramgarh Cantt. Cantt.  
Sirka
- 18. Ranchi**  
Doranda N.  
Jagannathangar  
Ranchi M.
- 19. Sitamarhi**  
Dumra N.  
Sitamarhi M.
- GUJARAT**
- 1. Ahmedabad**  
Ahmedabad Cantt. Cantt.  
Amedabad City  
(i) Ahmedabad M. Corp.  
(ii) Asarwa village  
(iii) Bagfardos village  
(iv) Khokhara  
Mehmedabad  
village  
(v) Rajpur Hirpur  
village  
(vi) Rakhial village  
Danilimda V.P.  
Odhav V.P.  
Naroda N.P.  
Ranip V.P.  
Sahijpur Bogha N.P.  
Sardarnagar N.A.C.
- 2. Dohad**  
Dohad  
(i) Dohad M.  
(ii) Dohad O.G.  
Freelandganj Rly.  
Colony

**3. Jamnagar**

Bedi	N.P.
Jamnagar City	
(i) Jamnagar	M.
(ii) Jamangar	O.G.
(iii) Jamnagar Rly. Colony	
(iv) Port Area	

**4. Navsari**

Jalalpore	V.P.
Navsari	M.

**5. Patan**

Patan	M.
Veraval	M.

**6. Porbunder**

Chhaya	V.P.
Porbandar	M.

**7. Surat**

Katargam	V.P.
Surat	M. Corp.
Udhana	V.P.

**8. Vadodara**

Makarpura	O.G.
Vadodara	M.C.

**9. Valsad**

Abrama	
Valsad	
(i) Bhagad Khurd village	
(ii) Mograwadi village	
(iii) Nanakwada village	
(iv) Pardi Sandhpore village	
(v) Valsad	M.

**10. Wadhwan**

Surendranagar	M.
Wadhwan	M.

**HIMACHAL PRADESH**

**1. Dalhousie**

Dalhousie	M.C.
Dalhousie Cantt.	Cantt.

**JAMMU & KASHMIR**

**1. Srinagar**

Badamibagh Cantt.	Cantt.
Srinagar	
(ii) Bagar Barzala	O.G.
(ii) Bimna	O.G.
(iii) Kursu Padshahi Bagh	O.G.
(iv) Natipora	O.G.
(v) Srinagar	M.C.

**2. Jammu**

Jammu	
(i) Jammu	M.C.
(ii) Nagrota	O.G.
(iii) Narwal Bala	O.G.
(iv) Satwari	O.G.
Jammu Cantt.	Cantt.

**KARNATAKA**

**1. Bangalore**

Bangalore City Corporation and Trust Board area	
B.E.L. Township	S.A.
Devareevanahalli	T.P.
H.A.L. Sanitary Board (excluding HAL Township)	S.B.
H.A.L. Township	S.A.
H.M.T. Township	S.A.
I.T.I. (Durvaninagar)	N.A.C.
Jalahalli (excluding H.M.T. Township)	P.
Kadugondanahalli	P.

**2. Belgaum**

Belgaum	M.
Belgaum Cantt.	C.B.

**3. Bhadravati**

Bhadravati	M.
Bhadravati New Townboard	T.B.

**4. Kolar Goldfields**

Kolar Goldfields	S.B.
Robertsonpet	M.

**5. Mangalore**

Deerbail	P.
Kankanadi	P.
Mangalore	M.
Padavu	T.P.
Ullal	T.P.

**MADHYA PRADESH****1. Bhopal**

Bairagarh	
(i) Bairagarh	N.A.
(ii) Bairagarh	O.G.
(iii) E M E Centre	O.G.
Bhopal	
(i) Bhopal	M. Corp.
(ii) Bhopal	O.G.
Govindpura (HEL).	

**2. Chikhali Kalan**

Badkuhi	N.M.
Bhamodi	N.M.
Butaria	N.M.
Chanda Meta	N.M.
Chikhali Kalan	N.M.
Iklehra	N.M.

**3. Durg-Bhilainagar**

Bhilainagar	
(i) Bhilaigaon	O.G.
(ii) Bhilainagar	N.M.
(iii) Chhaoni	O.G.
(iv) Joratarai	O.G.
(v) Kohka	O.G.
(vi) Maroda	O.G.
(vii) Newai	O.G.
(viii) Supela	O.G.
Durg	
(i) Baghera	O.G.
(ii) Durg	M.
(iii) Urla	O.G.

**4. Indore**

Banganga	
Bijalpur	O.G.
Hukumkhedi	
Indore	M.C.
Khajarana	O.G.
Pipliya Hana	O.G.
Sawlid Nagar	
Sirpur	
Sukliya	O.G.

**5. Jabalpur**

Jabalpur	
(i) Amhera	O.G.
(ii) Bilpura	O.G.
(iii) Heavy Vehicle Factory (Richai and Madhei)	O.G.
(iv) Jabalpur	M. Corp.
(v) Karmeta	O.G.
(vi) Khairi	O.G.
(vii) Maharajpur	O.G.
(viii) Manegaon	O.G.
(ix) Pipariya	O.G.
(x) Regwa	O.G.
(xi) Suhagi	O.G.
Jabalpur Cantt.	Cantt.
Khamaria	
(i) Ghana	O.G.
(ii) Khamaria (G.C.F.)	N.M.
(iii) Khamaria (O.F.A.)	O.G.
(iv) Pipariya -	O.G.
(v) Tighra	O.G.

**6. Kurasia**

Chirmiri Colliery	N.M.
Kurasia (NM), Pon- drihill and Badi Bazaar	
(i) Badi Bazaar	
Chirmiri	O.G.
(ii) Kurasia Colliery	N.M.
(iii) Pondrihill (N.C.P.H.)	O.G.

**7. Murwara**

Murwara	
(i) Bargawa	O.G.
(ii) Chhapparwaha	O.G.
(iii) Khirahani	O.G.
(iv) Kuthla	O.G.
(v) Murwara	M.
(vi) Murwaragaon	O.G.
(vii) Tikariya	O.G.
New Katni Rly. Jn.	
(i) Chhapparwaha	O.G.
(ii) Hirwara	O.G.
(iii) New Katni Rly. Jn.	N.A.
Ordinance Factory Area, Katni	
Tikuri	
(i) Jhinjahri	O.G.
(ii) Padarwara	O.G.
(iii) Tikuri	N.M.

**8. Pachmarhi**  
 Pachmarhi N.A.  
 Pachmarhi Cantt. Cantt.

**9. Sagar City**  
 Sagar  
 (i) Bhainsa O.G.  
 (ii) Gaur Nagar O.G.  
 (iii) Kapuria O.G.  
 (iv) Mokronia  
     Buzurg O.G.  
 (v) Raja Khedi O.G.  
 (vi) Sagar M. Corp.  
 Sagar Cantt. Cantt.

**MAHARASHTRA**

**1. Achalpur**  
 Achalpur M.  
 Achalpur Camp. M.

**2. Ahmadnagar**  
 Ahmadnagar M.  
 Ahmadnagar  
 Cantt. Cantt.

**3. Aurangabad**  
 Aurangabad M.  
 Aurangabad  
 Cantt. Cantt.

**4. Bassein**  
 Bassein M.  
 Manikpur  
 Sandor

**5. Bhusawal**  
 Bhusawal M.  
 Kandari

**6. Dahanu**  
 Dahanu  
 Malyan

**7. Dhond**  
 Dhond M.  
 DhonNon-muni-  
 cipal

**8. Kolhapur**  
 Gandhinagar  
 Kolhapur

**9. Manmad**  
 Manmad M.  
 Manmad non-  
 municipal

**10. Nagpur**  
 Kamptee M.  
 Kamptee Cantt. Cantt.  
 Nagpur M. Corp.

**11. Nandgaon**  
 Nandgaon M.  
 Nandgaon non-  
 municipal

**12. Nasik**  
 Bhagur M.  
 Deolali Cantt. Cantt.  
 Nasik M.  
 Nasik Road M.  
 Deolali

**13. Poona**  
 Dehu  
 Dehu Road Cantt. Cantt.  
 Khadakvaas  
 Kirkee Cantt. Cantt.  
 Lohagaon  
 Pimpri-Chinchwad  
 New Township M.  
 Poona M. Corp.  
 Poona Cantt. Cantt.

**14. Sangli**  
 Madhavnagar  
 Miraj M.  
 Sangli M.

**15. Thana**  
 Kalwa  
 Majivade  
 Thana M.

**16. Ulhasnagar**  
 Ambarnath M.  
 Dombvili M.  
 Kalyan M.  
 Katemanivali  
 Mohone  
 Ulhasnagar N.

**MEGHALAYA****1. Shillong**

Mawlai	
Nongthymmai	
Shillong	M.
Shillong Cantt.	Cantt.

**ORISSA****1. Rourkela**

Rourkela Civil Township	N.A.C.
Rourkela Steel Township	N.A.C.

**2. Sambalpur**

Burla	N.A.C.
Hirakud	N.A.C.
Sambalpur	
(i) Sambalpur	M.
(ii) Sambalpur University Campus and other areas	

**PUNJAB****1. Amritsar City**

Amritsar	
(i) Adarsh Nagar	O.G.
(ii) Anand Nagar	O.G.
(iii) Amritsar	M.C.
(iv) Batala Road	O.G.
(v) Bhawani Nagar	O.G.
(vi) Dhaipai	O.G.
(vii) Doburji	O.G.
(viii) Gobind Nagar	O.G.
(ix) Gopal Nagar	O.G.
(x) Guru Arjan Nagar	O.G.
(xi) Jaura Phatik	O.G.
(xii) Kangra Colony	O.G.
(xiii) Khanna Nagar	O.G.
(xiv) Kot Amar Singh	O.G.
(xv) Kotmit Singh	O.G.
(xvi) Mohkamura	O.G.
(xvii) Mustafabad	O.G.
(xviii) Mustafabad Tuni Pain	O.G.
(xix) Quarters Rly. Line Kot Khalsa	O.G.

(xx) Quarters Ratan Chand Bihari Lal and Power House	O.G.
(xxi) Rajinder Nagar	O.G.
(xxii) Shiv Nagar	O.G.
(xxiii) Vijay Nagar	O.G.
Amritsar Cantt.	C.B.
Chheharta	M.C.

**2. Ludhiana City**

Ludhiana City	
(i) Basti Jodhewal	O.G.
(ii) Industrial Area A & C	O.G.
(iii) Janta Colon	O.G.
(iv) Ludhiana City	M.C.
(v) Railway Huts	O.G.

**RAJASTHAN****1. Bikaner**

Bikaner	M.
Bhinasar	M.
Gangashahar	M.

**2. Gwalior**

Ajaipur	O.G.
Birpur	O.G.
Girwai	O.G.
Gwalior	M. Corp.
Horawali	O.G.
Jaderna Kalan	O.G.
Jaderna Khurd	O.G.
Kalyan Bag	O.G.
Maharajpur	O.G.
Mehra	O.G.
Morar	O.G.
Mudia Pahar	O.G.
Sewage Farm	O.G.

**3. Jaipur**

Amber	M.
Jaipur	M.
Sanganer	

**4. Pilani**

Pilani	M.
Vidyavihar	M.

**5. Sawai Madhopur**

Man Town	
(i) Chak Chainpura Cement Factory	
(ii) Man Town	N. A.
Sawai Madhopur	M.

**TAMIL NADU**

**1. Ambasamudram**

Ambasamudram P.  
Kallidaikurichi P.

**2. Arcot**

Arcot M.  
Ranipet M.  
Walajapet M.

**3. Bhavani**

Bhavani P.  
Komarapalayam P.  
Urachikottai P.

**4. Chidambaram**

Annamalai Nagar T.S.  
Chidambaram M.

**5. Coimbatore**

Chinnavedampatti P.  
Coimbatore M.  
Coimbatore N.M.  
Ganapathy P.  
Kavundampalayam P.  
Komarapalayam P.  
Kuniamuthur P.  
Kurichi P.  
Kurudampalayam P.  
Madukkarai T.S.  
Muthugounden  
Pudur Rly. Colony.  
Narasimhanaicken-  
palayam P.  
Pallapalayam P.  
Perianaicken-  
palayam P.  
Perur P.  
Perur Chetti-  
palayam P.  
Sanganur P.  
Singanallur M.  
Sulur P.  
Telungupalayam P.  
Veerakeralam P.  
Vellore P.  
Vilankuruchi P.

**6. Coonoor**

Arvan Code Cordite  
Factory T.S.  
Berhatty P.  
Coonoor M.

Hubbathala  
Jagathala  
Wellington

P.  
Cantt.

**7. Devarshola**

Devarshola P.  
Nelliyalam P.

**8. Erode**

Brahmana Peria  
Agraharam P.  
Erode M.  
Erode N.M.  
Pallipalayam P.  
Surampatty P.

**9. Gudiyatham**

Gudiyatham M.  
Seevur P.  
Seruvangi P.

**10. Kanchipuram**

Kanchipuram M.  
Nathapettai P.  
Putheri P.  
Sevilimedu P.

**11. Karaikudi**

Kanadukathan P.  
Kandanur P.  
Karaikudi M.  
Kottaiyur P.  
Pallathur P.  
Puduvayal P.  
Sankarapuram P.

**12. Kotagiri**

Konavakorai P.  
Kotagiri P.

**13. Kumbakonam**

Dharasuram P.  
Kumbakonam M.

**14. Madras**

Alandur M.  
Ambattur T.S.  
Anakaputhur P.  
Avadi T.S.  
Chithalapakkam P.  
Erukkancheri P.  
Kannapalayam P.  
Kathirvedu P.  
Kathivakkam P.

Kattupakkam	P.
Kodambakkam	P.
Kodungaiyur	P.
Koyambedu	P.
Kunrathur	P.
Madhavaram	P.
Madipakkam	P.
Madras	M. Corp.
Matthur	P.
Meenambakkam	P.
Melmanambedu	P.
Mudichur	P.
Nadukuthagai	P.
Naravarikuppam	P.
Nazarethpettai	P.
Nemilicheri	P.
Nerkundram	P.
Oragadam	P.
Pallavapuram	M.
Pallikaranai	P.
Pammal	P.
Peerkankaranai	P.
Perungalathur	P.
Perungudi	P.
Polal	P.
Polichalur	P.
Poovirundhavalli	P.
Sadayankuppam	P.
Saligramam	P.
Sembarampakkam	P.
Sennirkuppam	P.
Sorajeri	P.
St. Thomas Mount-	
cum-Pallavaram	Cantt.
Tambaram	M.
Thirumangalam	P.
Thirumazhisai	P.
Thiruneermalai	P.
Thiruniravur	P.
Thirusulam	P.
Thiruvanmiyur	P.
Thiruverkadu	P.
Thiruvattiyur	M.
Vallanur	P.
Varadharajapuram	P.
Veeraraghava-	
puram	P.
Velacheri	P.
Vengavasal	P.
Villivakkam	P.
Virugambakkam	P.

**15. Madurai**

Avaniapuram	P.
Beebikulam	P.

Harveypatti	T.S.
Madakulam	P.
Madurai	M. Corp.
Paravai	P.
Ponmeni	P.
Samayannallur	P.
Sathamangalam	P.
Thallakulam	P.
Thathaneri	P.
Thiagarajar Colony	P.
Thiruparan-	
kundram	P.
Tirunagar	P.
Vilangudi	P.

**16. Mallasamudram**

Attayampatti	P.
Mallasamudram	P.
Marulayam-	
palayam	P.
Papparapatti	P.
Seppaiyapuram	P.

**17. Mallur**

Kumarapalayam	P.
Mallur	P.

**18. Naduvattam**

Masinagudi	P.
Naduvattam	P.

**19. Nagapattinam**

Akkaraipettai	P.
Andanapettai	P.
Nagapattinam	M.

**20. Palani**

Palani	M.
Sivagiripatti	P.

**21. Pollachi**

Chinnampalayam	P.
Makkinampatti	P.
Pollachi	M.
Puliampatti	P.
Suleeswarampatti	P.
Uthukuli	P.

**22. Salem**

Alagapuram	P.
Ammapalayam	P.
Ammamet	P.
Annadanapatti	P.

Jari Kondalampatti	P.
Kandampatti	P.
Komarasampatti	P.
Kondalampatti	P.
Meyyanur	P.
Narasoji patti	P.
Neikarapatti	P.
Pallapatti	P.
Puthur	P.
Reddipatti	P.
Salem	M.
Sivadapuram	P.
Suramangalam	P.
Thadampatti	P.

**23. Sivakasi**

Thiruthangal	P.
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**24. Thondi**

Nambuthalai	P.
Thondi	P.

**25. Tiruchendur**

Arumuganeri	P.
Kayalpatnam	P.
Tiruchendur	P.

**26. Tiruchirapalli**

Abhishekapuram	P.
Alathur	P.
Ariyamangalam	P.
Golden Rock Rly. Colony	
Pirattiyur	P.
Ponmalai	P.
Srirangam	M.
Tiruchirapalli	M.
Ulkadai Ariyamangalam	P.

**27. Tirunelveli**

Alaganeri	P.
Melanatham	P.
Melapalayam	M.
Naranammalpuram	P.
Palayamkottai	M.
Palayamkottai	N.M.
Pettai	P.
Sankarnagar	T.S.
Thalaiyuthu	P.
Thatchanallur	P.
Tirunelveli	M.

**28. Tiruppur**

Avanashi	P.
Chettipalayam	P.
Thirumuruganpoondi	P.
Tiruppur	M.
Veerapandi	P.
Velampalayam	P.

**29. Tuticorin**

Athimarapatti	P.
Ayanadaippu	P.
Korampallam	P.
Mappilaiurani	P.
Milavittan	P.
Mullakadu	P.
Muchiapuram	P.
Palayakayal	P.
Tuticorin	M.
Tuticorin	N.M.

**30. Vaniyambadi**

Devasthanam	P.
Jaffrabad	P.
Vaniyambadi	M.

**31. Vellore**

Darapadavedu	P.
Katpadi Extension	P.
Konavattam	P.
Sathuvacheri	P.
Thorapadi	P.
Vellore	M.
Virudambattu	P.

**32. Vembadithalam**

Senaipalayam	P.
Vembadithalam	P.

**UTTAR PRADESH**

**1. Agra**

Agra	M. Corp.
Agra Cantt.	Cantt.
Dayalbagh	T.A.
Swamibagh	T.A.

**2. Allahabad City**

Allahabade	M. Corp.
(i) Allahabad	
(ii) Subedarganj Rly. Colony	
Allahabad Cantt.	Cantt.

- 3. Almora**  
 Almora M.B.  
 Almora Cantt. Cantt.
- 4. Bara Banki**  
 Banki T.A.  
 Nawabganj  
 (i) Military Petrol Depot  
 (ii) Nawabganj M.B.
- 5. Bareilly**  
 Bareilly  
 (i) Bareilly M.B.  
 (ii) Northern Rly. Colony  
 Bareilly Cantt. Cantt.  
 Izatnagar Railway Settlement N.A.
- 6. Dehra Dun City**  
 Dehra Dun  
 (i) Dehra Dun M.B.  
 (ii) Forest Research Institute and College Area  
 Dehra Dun Cantt. Cantt.
- 7. Faizabad City**  
 Faizabad-cum-Ayodhya  
 Faziabad Cantt. M.B. Cantt.
- 8. Farukhabad**  
 Farukhabad-cum-Fatehgarh  
 Fategarh Cantt. M.B. Cantt.
- 9. Ghaziabad**  
 Ghaziabad M.B.  
 Ghaziabad Rly. Colony
- 10. Jhansi City**  
 Jhansi M.B.  
 Jhansi Cantt. Cantt.  
 Jhansi Rly. Settlement N.A.
- 11. Kanpur City**  
 Armapur Estate  
 Chakeri  
 I.I.T. Kanpur  
 Kanpur
- (i) Kanpur M. Corp.  
 (ii) Rawatpur Station Yard  
 Kanpur Cantt. Cantt.  
 Northern Rly. Colony.
- 12. Lucknow City**  
 Charbagh-  
 Alambagh N.A.  
 Lucknow M. Corp.  
 Lucknow Cantt. Cantt.
- 13. Mathura**  
 Mathura M.B.  
 Mathura Cantt. Cantt.
- 14. Meerut City**  
 Malyana  
 Meerut M.B.  
 Meerut Cantt. Cantt.
- 15. Moradabad City**  
 Moradabad M.B.  
 Moradabad Railway Settlement N.A.
- 16. Mughal Sarai**  
 Mughal Sarai M.B.  
 Northern Rly. Colony.  
 Mughal Sarai N.A.
- 17. Naini Tal**  
 Naini Tal M.B.  
 Naini Tal Cantt. Cantt.
- 18. Roorkee**  
 Roorkee M.B.  
 Roorkee Cantt. Cantt.
- 19. Shahjahanpur City**  
 Shahjahanpur M.B.  
 Shahjahanpur Cantt. Cantt.
- 20. Tundla**  
 Tundla T.A.  
 Tundla Rly. Colony.
- 21. Varanasi City**  
 Banaras Hindu University  
 Varnasi  
 (i) Varanasi M. Corp.  
 (ii) Varanasi Rly. Colony  
 Varanasi Cantt.

**WEST BENGAL**

**1. Alipur Duar**

Alipur Duar	M.
Alipur Duar Rly. Jn.	N.M.

**2. Asansol**

Asanol	M.
Burnpur	N. M.
Outer Burnpur	N. M.

**3. Baharanpur**

Baharanpur	M.
Kasimbasar	N. M.

**4. Barasat**

Barasat	M.
Madhyamgram	N. M.
Nabapally	N. M.

**5. Bauria**

Bauria	N. M.
Burikhali	N. M.
Fort Gloster	N. M.

**6. Budge Budge**

Budge Budge	M.
Uttar Raypur	N. M.

**7. Calcutta**

Andul	N. M.
Bademasar	N. M.
Baidyabati	M.
Bally	N. M.
Bandra	N. M.
Bankra	N. M.
Bansberia	M.
Bansdroni	N. M.
Banupur	N. M.
Baranagar	N. M.
Barrackpur	M.
Barrackpur Cantt.	Cantt.
Bhadreswar	M.
Bhatpara	M.
Bisarpara	N. M.
Calcutta	M. C.
Chakapara	N. M.
Chakdaha	N. M.
Champdani	M.
Chandannagar	M. C.
Deulpara	N. M.
Dhulilya	N. M.

Dum Dum	M.
Dum Dum Aero- drome Area	N. M.
Garden Reach	M.
Garfa	N. M.
Garul	N. M.
Garulia	M.
Gurdaha	N. M.
Halisahar	M.
Hooghly-Chinsura	M.
Howrah	M. C.
Ichapur Defence Estate	N. M.
Jadabpur	N. M.
Jagannathgarh	N. M.
Jhorhat	N. M.
Kalyani	N. M.
Kamarhati	M.
Kamadahari	N. M.
Kanchrapara	M.
Kasba	N. M.
Kerulia	N. M.
Khardaha	M.
Kolara	N. M.
Konnagar	M.
Krishnagar	N. M.
Madrail-Tingapara	N. M.
Mahiari	N. M.
Makhla	N. M.
Manikpur	N. M.
Masila	N. M.
Nabagram Colony	N. M.
Narayanpur	N. M.
Naihati	M.
Nibra	N. M.
North Barrackpur	M.
North Dum Dum	M.
Panchur	N. M.
Panihati	M.
Panpur	N. M.
Patulia	N. M.
Podara	N. M.
Purba-Putiari	N. M.
Rajapur	N. M.
Rishra	M.
Sankrail	N. M.
Santoshpur	N. M.
Saranga	N. M.
Serampore	M.
South Dum Dum	M.
South Suburban	M.
Sultanpur	N. M.
Titagar	M.
Uttarpara- Kotrung	M.

**3. Cooch Bihar**

Cooch Behar	M.
Guriahati	N. M.

**9. English Bazar**

English Bazar	M.
Old Malda	M.

**10. Habra**

Ashoknagar	
Kalyangarh	M.
Habra	N. M.

**11. Krishnapur**

Arujunpur	N. M.
Jyangra	N. M.
Krishnapur	N. M.

**12. Kulti**

Barakar	N. M.
Kulti	N. M.

**13. Uluberia**

Banitabla	N. M.
Uluberia	N. M.

**CHANDIGARH****1. Chandigarh**

Chandigarh	
Mani Majra	

**DELHI****1. Delhi**

Delhi	M. Corp.
Delhi Cantt.	Cantt.
New Delhi	M. C.

**PONDICHERRY****1. Pondicherry**

Ozhukarai	
(excluding Pillaichavadi)	M.
Mudaliarpet	M.
Pondicherry	M.

## Ready Reckoner for D.A., and A.D.A. up to 30-11-1978

Pay	Dearness Allowance w.e.f. 1-9-74		Additional D.A. w.e.f. 1-1-78		Pay	Dearness Allowance w.e.f. 1-9-74		Additional D.A. w.e.f. 1-1-78	
	Rs.	P.	Rs.	P.		Rs.	P.	Rs.	P.
196	70	60	42	00	240	86	40	50	40
199	71	60	42	00	242	87	10	50	80
200	72	00	42	00	245	88	20	51	50
202	72	70	42	40	246	88	60	51	70
203	73	10	42	60	250	90	00	52	50
					255	91	80	53	60
205	73	80	43	10	260	93	60	54	60
206	74	20	43	30	265	95	40	55	70
208	74	90	43	70	266	95	80	55	90
209	75	20	43	90	268	96	50	56	30
210	75	60	44	10					
					270	97	20	56	70
					272	97	90	57	10
211	76	00	44	30	275	99	00	57	80
212	76	30	44	50	276	99	40	58	00
214	77	00	44	90	278	100	10	58	40
216	77	80	45	40					
217	78	10	45	60	280	100	80	58	80
					284	102	20	59	60
					285	102	60	59	90
218	78	50	45	80	290	104	40	60	00
220	79	20	46	20	292	105	10	60	00
222	79	90	46	60					
223	80	30	46	80	296	106	60	60	00
224	80	60	47	00	298	107	30	60	00
					300				
					to				
225	81	00	47	30	400	108	00	60	00
226	81	40	47	50					
228	82	10	47	90	404	109	10	60	60
229	82	40	48	10	408	110	20	61	20
230	82	80	48	30	410	110	70	61	50
					416	112	30	62	70
					420	113	40	63	00
232	83	50	48	70	425	114	80	63	80
234	84	20	49	10	428	115	60	64	20
235	84	60	49	40	430	116	10	64	50
236	85	00	49	60	432	116	60	64	80
238	85	70	50	00	440	118	80	66	00

Pay Rs.	Dearness Allowance w.e.f. 1-9-74		Additional D.A. w.e.f. 1-1-78		Pay Rs.	Dearness Allowance w.e.f. 1-9-74		Additional D.A. w.e.f. 1-1-78	
	Rs.	P.	Rs.	P.		Rs.	P.	Rs.	P.
1	2		3		1	2		3	
444	119	90	66	60	700	189	00	105	00
450	121	50	67	50	710	191	70	106	50
452	122	00	67	80	725	195	80	108	80
455	122	90	68	30	730	197	10	109	50
456	123	10	68	40	740	199	80	111	00
460	124	20	69	00	750	202	50	112	50
464	125	30	69	60	760	205	20	114	00
468	126	40	70	20	775	209	30	116	30
470	126	90	70	50	780	210	60	117	00
476	128	50	71	40	795	214	70	119	30
480	129	60	72	00	800	216	00	120	00
485	131	00	72	80	810	218	70	120	00
488	131	80	73	20	820	221	40	120	00
500	135	00	75	00	825	222	80	120	00
515	139	10	77	30	830	224	10	120	00
520	140	40	78	00	840	226	80	120	00
530	143	10	79	50	845	228	20	120	00
540	145	80	81	00	850	229	50	120	00
545	147	20	81	80	860	232	20	120	00
550	148	50	82	50	865	233	60	120	00
560	151	20	84	00	870	234	90	120	00
570	153	90	85	50	875	236	30	120	00
575	155	30	86	30	880	237	60	120	00
580	156	60	87	00	900	243	00	120	00
590	159	30	89	50					
600	162	00	90	00	*920				
610	164	70	91	50	to				
620	167	40	93	00	1600	243	00	120	00
625	168	80	93	80	1620	243	00	120	00
630	170	00	94	50	1650	243	00	120	00
640	172	80	96	00	1660				
650	175	50	97	50	to				
660	178	20	99	00	2000	243	00	120	00
675	182	30	101	30	2125	243	00	**32	00
680	183	60	102	00	2250	150	00	**	—

\*Marginal adjustment as per G.I., M.F., O.M. dated 4-9-1975-

\*\*pay + D.A. should not exceed Rs. 2,400 p.m.

# Ready Reckoner for D.A., A.D.A., H.R.A. & C.C.A.

*Effective from the 1st December, 1978*

Pay	D.A. 272 Points	A.D.A. 328 Points	House Rent Allowance		Compensatory (City) Allowance		
			A,B-1 and B-2	C	A	B-1	B-2
196	70-60	50-70	29-40	14-70	12-74	9-80	6-86
199	71-60	50-90	29-85	14-93	12-94	9-95	6-97
200	72-00	51-00	30-00	15-00	13-00	10-00	7-00
202	72-70	51-50	30-30	15-15	13-13	10-10	7-07
203	73-10	51-80	30-45	15-23	13-20	10-15	7-11
205	73-80	52-30	30-75	15-38	13-33	10-25	7-18
206	74-20	52-50	30-90	15-45	13-39	10-30	7-21
208	74-90	53-00	31-20	15-60	13-52	10-40	7-28
209	75-20	53-30	31-35	15-68	13-59	10-45	7-32
210	75-60	53-60	31-50	15-75	13-65	10-50	7-35
211	76-00	53-80	31-65	15-83	13-72	10-55	7-39
212	76-30	54-10	31-80	15-90	13-78	10-60	7-42
214	77-00	54-60	32-10	16-05	13-91	10-70	7-49
216	77-80	55-10	32-40	16-20	14-04	10-80	7-56
217	78-10	55-30	32-55	16-28	14-11	10-85	7-60
218	78-50	55-60	32-70	16-35	14-17	10-90	7-63
220	79-20	56-10	33-00	16-50	14-30	11-00	7-70
222	79-90	56-60	33-30	16-65	14-43	11-10	7-77
223	80-30	56-90	33-45	16-73	14-50	11-15	7-81
224	80-60	57-10	33-60	16-80	14-56	11-20	7-84
225	81-00	57-40	33-75	16-88	14-63	11-25	7-88
226	81-40	57-60	33-90	16-95	14-69	11-30	7-91
228	82-10	58-10	34-20	17-10	14-82	11-40	7-98
229	82-40	58-40	34-35	17-18	14-89	11-45	8-02
230	82-80	58-70	34-50	17-25	14-95	11-50	8-05
232	83-50	59-20	34-80	17-40	15-08	11-60	8-12
234	84-20	59-70	35-10	17-55	15-21	11-70	8-19
235	84-60	59-90	35-25	17-63	15-28	11-75	8-23
236	85-00	60-20	35-40	17-70	15-34	11-80	8-26
238	85-70	60-70	35-70	17-85	15-47	11-90	8-33
240	86-40	61-20	36-00	18-00	15-60	12-00	8-40
242	87-10	61-70	36-30	18-15	15-73	12-10	8-47
245	88-20	62-50	36-75	18-38	15-93	12-25	8-58
246	88-60	62-70	36-90	18-45	15-99	12-30	8-61
250	90-00	63-80	37-50	18-75	16-20	12-50	8-75
255	91-80	65-00	38-25	19-13	16-20	12-75	8-93
260	93-60	66-30	39-00	19-50	16-20	13-00	9-10
265	95-40	67-60	39-75	19-88	16-20	13-25	9-28
266	95-80	67-80	39-90	19-95	16-20	13-30	9-31
268	96-50	68-30	40-20	20-10	16-20	13-40	9-38

Pay	D.A. 272 Points	A.D.A. 328 Points	House Rent Allowance		Compensatory (City) Allowance		
			A,B-1 and B-2	C	A	B-1	B-2
270	97-20	68-90	40-50	20-25	16-20	13-50	9-45
272	97-90	69-40	40-80	20-40	16-32	13-60	9-52
275	99-00	70-10	41-25	20-63	16-50	13-75	9-63
276	99-40	70-40	41-40	20-70	16-56	13-80	9-66
278	100-10	70-90	41-70	20-85	16-68	13-90	9-73
280	100-80	71-40	42-00	21-00	16-80	14-00	9-80
284	102-20	72-40	42-60	21-30	17-04	14-20	9-94
285	102-60	72-70	42-75	21-38	17-10	14-25	9-98
290	104-40	74-00	43-50	21-75	17-40	14-50	10-00
292	105-10	"	43-80	21-90	17-52	14-60	10-00
296	106-60	"	44-40	22-20	17-76	14-80	10-00
298	107-30	"	44-70	22-35	17-88	14-90	10-00
300	108-00	"	45-00	22-50	18-00	15-00	10-00
302	"	"	45-30	22-65	18-12	15-10	10-00
306	"	"	45-90	22-95	18-36	15-30	10-00
308	"	"	46-20	23-10	18-48	15-40	10-00
310	"	"	46-50	23-25	18-60	15-50	10-00
314	"	"	47-10	23-55	18-84	15-70	10-00
316	"	"	47-40	23-70	18-96	15-80	10-00
320	"	"	48-00	24-00	19-20	16-00	10-00
322	"	"	48-30	24-15	19-32	16-10	10-00
324	"	"	48-60	24-30	19-44	16-20	10-00
326	"	"	48-90	24-45	19-56	16-30	10-00
330	"	"	49-50	24-75	19-80	16-45	10-00
332	"	"	49-80	24-90	19-92	16-45	10-00
334	"	"	50-10	25-05	20-04	16-45	10-00
338	"	"	50-70	25-35	20-28	16-45	10-00
340	"	"	51-00	25-50	20-40	16-45	10-00
342	"	"	51-30	25-65	20-52	16-45	10-00
346	"	"	51-90	25-95	20-76	16-45	10-00
350	"	"	52-50	26-25	21-00	16-45	10-00
354	"	"	53-10	26-55	21-24	16-45	10-00
358	"	"	53-70	26-85	21-48	16-45	10-00
360	"	"	54-00	27-00	21-60	16-45	10-00
362	"	"	54-30	27-15	21-72	16-45	10-00
366	"	"	54-90	27-45	21-96	16-47	10-00
370	"	"	55-50	27-75	22-20	16-65	10-00
372	"	"	55-80	27-90	22-32	16-74	10-00
374	"	74-00	56-10	28-05	22-44	16-83	10-00
380	"	74-10	57-00	28-50	22-80	17-10	10-00
382	"	74-50	57-30	28-65	22-92	17-19	10-00
384	"	74-90	57-60	28-80	23-04	17-28	10-00

Pay	D.A. 272 Points	A.D.A. 328 Points	House Rent Allowance		Compensatory (City) Allowance		
			A, B-1 and B-2	C	A	B-1	B-2
386	108-00	75-30	57.90	28.95	23.16	17-37	10-00
390	"	76-10	58-50	29-25	23-40	17-55	10-00
396	"	77-20	59-40	29-70	23-76	17-82	10-00
398	"	77-60	59-70	29-85	23-88	17-91	10-00
400	"	78-00	60-00	30-00	24-00	18-00	10-00
404	109-10	78-60	60-60	30-30	24-24	18-18	10-00
408	110-20	79-20	61-20	30-60	24-48	18-36	10-00
410	110-70	79-60	61-50	30-75	24-60	18-45	10-00
416	112-30	80-50	62-40	31-20	24-96	18-72	10-00
420	113-40	81-10	63-00	31-50	25-20	18-90	10-00
425	114-80	81-90	63-75	31-88	25-50	19-13	10-00
428	115-60	82-30	64-20	32-10	25-68	19-26	10-00
430	116-10	82-70	64-50	32-25	25-80	19-35	10-00
432	116-60	83-00	64-80	32-40	25-92	19-44	10-00
440	118-80	84-20	66-00	33-00	26-40	19-80	10-00
444	119-90	84-80	66-60	33-30	26-64	19-98	10-00
450	121-50	85-80	67-50	33-75	27-00	20-25	10-00
452	122-00	86-10	67-80	33-90	27-12	20-34	10-00
455	122-90	86-50	68-25	34-13	27-30	20-48	10-00
456	123-10	86-70	68-40	34-20	27-36	20-52	10-00
460	124-20	87-30	69-00	34-50	27-60	20-70	10-00
464	125-30	87-90	69-60	34-80	27-84	20-88	10-00
468	126-40	88-50	70-20	35-10	28-08	21-06	10-00
470	126-90	88-90	70-50	35-25	28-20	21-15	10-00
476	128-50	89-80	71-40	35-70	28-56	21-42	10-00
480	129-60	90-40	72-00	36-00	28-80	21-60	10-00
485	131-00	91-20	72-75	36-38	29-10	21-83	10-00
488	131-80	91-60	73-20	36-60	29-28	21-96	10-00
500	135-00	93-50	75-00	37-50	30-00	22-50	10-00
515	139-10	95-80	77-25	38-63	30-90	23-18	10-00
520	140-40	96-60	78-00	39-00	31-20	23-40	10-00
530	143-10	98-20	79-50	39-75	31-80	23-85	10-00
540	145-80	99-90	81-00	40-50	32-40	24-30	10-00
545	147-20	100-80	81-75	40-88	32-70	24-53	10-00
550	148-50	101-80	82-50	41-25	33-00	24-75	10-00
560	151-20	103-60	84-00	42-00	33-60	25-20	10-00
570	153-90	105-50	85-50	42-75	34-20	25-65	10-00
575	155-30	106-40	86-25	43-13	34-50	25-88	10-00
580	156-60	107-30	87-00	43-50	34-80	26-10	10-00
590	159-30	109-20	88-50	44-25	35-40	26-55	10-00

Pay	D.A. 272 Points	A.D.A. 328 Points	House Rent Allowance		Compensatory (City) Allowance		
			A, B-1, and B-2	C	A	B-1	B-2
600	162.00	111.00	90.00	45.00	36.00	27.00	10.00
610	164.70	112.90	91.50	45.75	36.60	27.45	10.00
620	167.40	114.70	93.00	46.50	37.20	27.90	10.00
625	168.80	115.60	93.75	49.90	37.50	28.13	10.00
630	170.10	116.60	94.50	47.25	37.80	28.35	10.00
640	172.80	118.40	96.00	48.00	38.40	28.80	10.00
650	175.50	120.30	97.50	48.75	39.00	29.25	10.00
660	178.20	122.10	99.00	49.50	39.60	29.70	10.00
675	182.30	124.90	101.25	50.63	40.50	30.38	10.00
680	183.60	125.80	102.00	51.00	40.80	30.60	10.00
700	189.00	129.50	105.00	52.50	42.00	31.50	10.00
710	191.70	131.40	106.50	53.25	42.60	31.95	10.00
725	195.80	134.10	108.75	54.38	43.50	32.63	10.00
730	197.10	135.10	109.50	54.75	43.80	32.85	10.00
740	199.80	136.90	111.00	55.50	44.40	33.30	10.00
750	202.50	138.80	112.50	56.25	45.00	33.75	9.00
760	205.20	140.60	114.00	57.00	45.60	34.20	—
775	209.30	143.40	116.25	58.13	46.50	34.88	—
780	210.60	144.30	117.00	58.50	46.80	35.10	—
795	214.70	147.10	119.25	59.63	47.70	35.78	—
800	216.00	148.00	120.00	60.00	48.00	36.00	—
810	218.70	148.60	121.50	60.75	48.60	36.45	—
820	221.40	149.20	123.00	61.50	49.20	36.90	—
825	222.80	149.50	123.75	61.88	49.50	37.13	—
830	224.10	149.80	124.50	62.25	49.80	37.35	—
840	226.80	150.40	126.00	63.00	50.40	37.80	—
845	228.20	150.70	126.75	63.38	50.70	38.03	—
850	229.50	151.00	127.50	63.75	51.00	38.25	—
860	232.20	151.60	129.00	64.50	51.60	38.70	—
865	233.60	151.90	129.75	64.88	51.90	38.93	—
870	234.90	152.20	130.50	65.25	52.20	39.15	—
875	236.30	152.50	131.25	65.63	52.50	39.38	—
880	237.60	152.80	132.00	66.00	52.80	39.60	—
900	243.00	154.00	135.00	67.50	54.00	40.50	—
920	243.00	154.60	138.00	69.00	55.20	41.40	—
940	„	155.20	141.00	70.50	56.40	42.30	—
960	„	155.80	144.00	72.00	57.60	43.20	—
980	„	156.40	147.00	73.50	58.80	44.10	—
1,000	„	157.00	150.00	75.00	60.00	45.00	—
1,020	„	137.00	153.00	76.50	61.20	45.90	—

Pay	Total of D.A. & A.D.A. at 328 Points	House Rent Allowance		Compensatory (City) Allowance		
		A, B 1 and B-2	C	A	B-1	B-2
1,040	370-00	156-00	78-00	62-40	46-80	—
1,050	"	157-50	78-75	63-00	47-25	—
1,060	"	159-00	79-50	63-60	47-70	—
1,080	"	162-00	81-00	64-80	48-60	—
1,100	"	165-00	82-50	66-00	49-50	—
1,120	"	168-00	84-00	67-20	50-00	—
1,150	"	172-50	86-25	69-00	"	—
1,160	"	174-00	87-00	69-60	"	—
1,200	"	180-00	90-00	72-00	"	—
1,250	"	187-50	93-75	75-00	"	—
1,300	"	195-00	97-50	"	"	—
1,350	"	202-50	101-25	"	"	—
1,360	"	204-00	102-00	"	"	—
1,400	"	210-00	105-00	"	"	—
1,420	"	213-00	106-50	"	"	—
1,450	"	217-50	108-75	"	"	—
1,480	"	222-00	111-00	"	"	—
1,500	"	225-00	112-50	"	"	—
1,540	"	231-00	115-50	"	"	—
1,550	"	232-50	116-25	"	"	—
1,560	"	234-00	117-00	"	"	—
1,600	"	240-00	120-00	"	"	—
1,620	"	243-00	121-50	"	"	—
1,650	"	247-50	123-75	"	"	—
1,660	"	249-00	124-50	"	"	—
1,680	"	252-00	126-00	"	"	—
1,700	"	255-00	127-50	"	"	—
1,720	"	258-00	129-00	"	"	—
1,725	"	258-75	129-38	"	"	—
1,740	"	261-00	130-50	"	"	—
1,780	"	267-00	133-50	"	"	—
1,800	"	270-00	135-00	"	"	—
1,840	"	276-00	138-00	"	"	—
1,900	"	285-00	142-50	"	"	—
2,000	"	300-00	150-00	"	"	—
2,125	"	318-75	159-38	"	"	—
2,250	"	337-50	168-75	"	"	—
2,375	"	356-25	178-13	"	"	—
2,500	300-00	375-00	187-50	"	"	—
2,625	200-00	393-75	196-88	"	"	—
2,750	150-00	400-00	200-00	"	"	—
& above				"	"	—