

INDIAN INSTITUTE OF ADVANCED STUDY
S I M L A

A meeting of the Finance Sub-Committee of the Indian Institute of Advanced Study was held at New Delhi on March 8, 1966. The Chairman, Dr. A.C. Joshi presided. The following were present:

1. Dr. Niharranjan Ray
2. Shri S.P. Mahna, Deputy Financial Adviser on behalf of Shri K.N. Channa
3. Shri K. Venkataraman
4. Shri G.R. Sood

A message regretting his inability to attend the meeting was received from Shri K.L. Joshi.

The Committee took up for detailed discussion the various items on the Agenda.

Item No. 1 : Budget of the Institute

It was pointed out that the budget had been prepared on the basis of the existing posts, and that the provision for the new posts asked for would be made within the overall amount of Rs.12.5 lakhs.

RESOLVED that the budget as drawn up be approved.

Item No. 2 : Staff Car Rules

It was pointed out that the staff car rules had been drawn up on the model of the staff car rules issued by the Ministry of Finance. Only a few necessary changes had been incorporated.

RESOLVED that the staff car rules as drawn up be approved.

Item No. 3 : C.P. Fund Rules

It was pointed out that these rules had been based on the Contributory Provident Fund Rules (India) 1962 of the Central Government.

RESOLVED that the C.P. Fund rules as presented to the Committee be approved.

Item No. 4 : In discussing the additional posts asked for, it was made clear that no additional provision in the budget would be asked for these posts. Adjustments within the overall budget provision of Rs.12.5 lakhs would be made for these posts.

(1) Gestetner Operator

Shri S.P. Mahna pointed out that the grade of the Gestetner Operator in the Central Government was Rs.110-3-131.

RESOLVED that a post of Gestetner Operator in the scale Rs.110-3-131 be created.

(2) Carpenters

RESOLVED that the two posts of carpenters as suggested in the note be created.

(3) Stenographers and Typists

There was some discussion about the grade of the Stenographers; it was pointed out that normally the grade suggested for the Stenographers was only applicable in the Secretariat. But since the Stenographers were needed for assisting learned professors and research scholars it

was finally decided that the grade should be Rs.210-425.

RESOLVED that 4 posts of Stenographers in the scale Rs.210-10-290-15-320-EB-15-425 and 6 (six) posts of Typists in the scale Rs.110-3-131-4-155-EB-4-175-5-180 be created.

(4) Revision of the grade of Receptionist

RESOLVED that the post of the Receptionist be revised to the grade Rs.210-10-270-15-320-EB-15-425. *He will also do typing work.*

(5) Peons and Sweepers

There was some discussion about the need of peons.

RESOLVED that 3 additional posts of peons and 2 additional posts of sweepers be created.

(6) Revision of the grade of Assistants

RESOLVED that the posts of Assistants be revised to the grade Rs.210-10-270-15-320-EB-15-455-EB-20-530.

Item No. 5 : Scale of furniture for Director, Professors, etc.

During the discussion it was made clear that the scale of furniture proposed for the various officers was very much lower than the scale

usually permitted in the case of the officers of similar grade,

RESOLVED that the scale of furniture proposed for the Director, Professors, Senior and Junior Research Fellows and the Resident Medical Officer be approved and that the rent of Rs.25 fixed for the furniture supplied to the Registrar be approved.

Item No. 6 : Street lighting - Pro rata charge

RESOLVED that the pro rata charge of Rs.3 per point per month proposed by the Assistant Engineer of the Military Secretary's office be approved.

The meeting terminated with a vote of thanks to the Chairman.

Confirmed

A. J. Ash
9-3-66